

SUPERINTENDENTS' COMMISSION FOR THE
STUDY OF DEMOGRAPHICS AND DIVERSITY
Annual Parent Conference 2019

March 21, 2019
Holiday Inn & Tinley Park Convention Center
18451 Convention Center Drive
Tinley Park, Il 60477

VENDOR NAME: _____
CONTACT NAME: _____
ADDRESS: _____
CITY: _____ STATE/ZIP: _____
TELEPHONE: _____ Email: _____
FAX NUMBER: _____

Check one:

Service Vendors (No Charge) _____

Vendors selling merchandise today or in the future (\$100.00) _____

Provisions: Space will include one draped table (conference size), two chairs, and space for one vendor sign.

Terms of Payment: A check or money order in the amount of **\$100.00** must accompany a signed contract, submitted no later than March 15, 2019. Neither partial payment nor a telephone call holds exhibit space. **The fee for electricity is an additional \$50.00 that is to be submitted with the signed contract. Requests for electricity after March 10, 2019 will be \$75.00.**

Cancellations: Written notice must be received by the confirmed exhibitor by March 15, 2019. A **\$25.00** processing fee will be assigned all cancellations within the time frame. No refunds paid after March 15, 2019.

Hold Harmless Agreement: Exhibitors assume entire responsibility and hereby agrees to protect, indemnify, defend, and save the Superintendents' Commission for the Study of Demographics and Diversity, its volunteers, representatives and agents harmless against all claims, losses, damages to persons or property, governmental charges or fines and attorney fees arising out of or caused by any Exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises or parts thereof.

It is understood that this application when signed and submitted with the appropriate payment becomes a contract when approved and countersigned by the Superintendents' Commission for the Study of Demographics and Diversity.

Vendor Set-Up: March 20, 2019 - 3:30pm-5:00pm

Vendor Hours: March 21, 2019 - 8:00am-3:15pm

Exhibitor's Signature: _____ Date: _____

Accepted By: _____ Date: _____

Email: kgiles@scsdd.net

Make checks payable to:

Commission for the Study of Demographics & Diversity
Annual Regional Conference
P. O. Box 1303
Harvey, Illinois 60426
Conference Website: www.scsdd.net