Touchstone
PROPERTY MANAGEMENT LLC

Please Return To:
Touchstone Property Mgmt
2850 McClelland Drive
Suite 1000
Fort Collins, CO 80525

Red Fox Meadow Homeowners Association

ARCHITECTURAL REVIEW COMMITTEE (ARC) IMPROVEMENT REQUEST

Name: _____ Filing: _____ Block: _____ Lot: _____

Address: _____ Home Phone: _____

City: _____ State: _____ Zip: _____ Work Phone: _____

Mailing address if different than proposed improvement(s) _____

My request involves the following type *of* improvement:
☐ Painting ☐ Deck/Patio Slab ☐ Roofing ☐ Drive/Walk Addition
☐ Landscaping ☐ Patio Cover ☐ Room Addition ☐ Basketball Backboard
☐ Fencing ☐ Other _____

Describe Improvements: (Include paint chips, building materials, landscape plans, fence layout, and other plans or

brochures for patios, decks, structures, or sheds.) _____

Planned Completion Date: _____

I have read Article IX of our Declaration of Covenants and understand that I must receive approval of the Architectural Review Committee in order to proceed. I understand that ARC approval does not constitute approval of the local building department and that I may be required to obtain a building permit. I agree to complete improvements promptly after receiving approval. I have read and understand the instruction sheet and will comply. I also understand that I shall maintain proper drainage away from my foundation and not impede proper drainage swales on my lot when installing landscape or building improvements. Any future necessary repairs caused by the modification will be a Homeowner responsibility. Upon the completion of my improvement, I hereby authorize the Architectural Committee and Management to enter onto my property for exterior inspection at a mutually agreed upon time.

Date: _____ Homeowners Signature: _____

THIS APPROVAL DOES NOT APPLY TO DRAINAGE FROM YOUR LOT OR NEIGHBORING LOTS. QUALIFIED INDIVIDUALS SHOULD MAKE CAREFUL STUDY PERTAINING TO THE PROPER DRAINAGE OF BOTH IRRIGATION AND STORM DRAINAGE OF YOUR LOT AND YOUR NEIGHBORS LOTS. PER THE ASSOCIATIONS DECLARATION OF COVENANTS, APPROVAL OF AN ACC REQUEST IS BASED ON AESTHETICS ONLY. ALL OWNERS ARE RESPONISBLE FOR ENSURING THAT PARCEL BOUNDARIES ARE PROPERLY OBSERVED.

AC Action:
☐ Approved as Submitted.
☐ Approved subject to the following requirements: _____

☐ Disapproved: _____

Architectural Review Committee Member _____ Date: _____

Please remember to get any permits that may be required for your improvement from the City before construction begins.