

TCVESSA Board Meeting Minutes

Monday, August 17 at 7:30 PM CST

Board Member Attendees:

Sarah Willms, Courtney Hansen, Jean Dockendorf, Heather Rand, Alice Musburger, Diane Slais, Tekla Viker.

Absent: Gretta Thorson; Leaving early: Kathy Patregnani

Meeting Called to Order: by Sarah at 7:34 p.m.

Approval of Meeting Minutes: from July 16, 2026. Moved by Alice, second by Courtney. Changes that have occurred after that meeting will be reflected in the next month's meeting minutes.

President's Report (Sarah):

- Sarah will reach out to Joan or another artist to clean up our TCVESSA logo.

Treasurer's Report (Greta): emailed report. There was very little activity in our accounts, as you can see below. I am still in the process of making changes to our reporting to separate restricted trophy funds. I'm able to track from the beginning of 2024. I know what came in, but I will need some help determining which expenses should use restricted funds as opposed to general cash. I'll send a list of expenses that may have been eligible to the board soon.

TCVESSA Monthly Financial					
		7/15/2026 - 8/16/2026		YTD	
Opening Balance			\$ 8,949.45		\$ 4,227.59
INCOME	Event Income				
	Event Income:Banquet			\$ (1,608.83)	
	Event Income	\$ -	\$ -	\$ 52,147.00	
	TOTAL Event Income		\$ -		\$ 50,538.17
	Dues		\$ -		\$ 370.00
	Trophy Fund (restricted funds)		\$ -		\$ 2,835.00
	Fundraisers (Raffles, mug)		\$ -		\$ 1,800.00
	Interest Inc		\$ 0.06		\$ 0.27
TOTAL INCOME			\$ 0.06		\$ 55,543.44
EXPENSES	Business Expenses				
	Business Expenses:Incidentals	\$ -		\$ 23.07	\$ 41.03
	Business Expenses:Insurance	\$ -		\$ 723.00	\$ 723.00
	Business Expenses:Website and Zoom	\$ -		\$ 348.67	\$ 348.67
	TOTAL Business Expenses		\$ -		\$ 1,112.70
	Events:AKC Application Fee		\$ -	\$ -	\$ 1,000.00
	Events:AKC Recording Fees		\$ -	\$ -	\$ 13,240.00
	Events:Secretary Fee		\$ -	\$ -	\$ 10,790.00
	Events:Equipment		\$ -	\$ -	\$ 300.00
	Events:Facility		\$ -	\$ -	\$ 11,905.73
	Events:Food and Supplies		\$ 36.74	\$ -	\$ 2,047.33
	Events:Ribbons and Awards		\$ -	\$ -	\$ 1,420.77
	Events:Trophy Expenses		\$ 481.25		\$ 1,122.33
	Events:Volunteer Recognition Thank yous		\$ -	\$ -	\$ 275.00
	Judges:				
	Events:Judges:General		\$ -	\$ 1,657.25	
	Events:Judges:Judge Fee		\$ -	\$ 4,142.35	
	Events:Judges:Judge Incidentals		\$ -	\$ 522.87	
	Events:Judges:Judge Lodging		\$ -	\$ 500.18	
	Events:Judges:Judge Travel		\$ -	\$ 1,303.00	
	Total Event:Judges		\$ -		\$ 8,125.65
	TOTAL Events		\$ 517.99		\$ 50,226.81
TOTAL EXPENSES			\$ 517.99		\$ 51,339.51
Ending Balance			\$ 8,431.52		\$ 8,431.52
NET GAIN/LOSS			\$ (517.93)		\$ 4,203.93

Secretary's Report (Jean):

- Attended AKC culture webinar.

- Alice to put a blurb about mentoring in the next VOX.
- Alice also volunteer to make an invitation to the fall meeting to hand out at Hutchinson.

Old Business:

1. Agility Trial Updates (Kathy)

- a. TCVESSA Agility Trial, October 16-18 at On the Run: Approved
 - i. Co-chair: Jean will be on-site contact
 - ii. Kathy to provide soup and salad one day, pizza one day and we will discuss third day. Will see if Jill is attending and can bring food.
 - iii. Alice can possibly run stuff on Thursday (ribbons, MACH bar, bags and stuff for worker raffle).
 - iv. Kathy/Courtney will order ribbons.
- b. TCVESSA Agility Trial, December 18-20 at On the Run: Approved
- c. TCVESSA Agility Trial, January 29-31, 2027 at On the Run: Pending

2. Crow River/Hutchinson Conformation shows Oct. 6-9, Hutchinson, (Sarah/Michelle B)

- a. 4 supported entries, 1 concurrent specialty (Saturday). AKC approved 2026247512
- b. Current show chairs were left off some important communications regarding the Premium list, but current chairpersons were able to scramble at last minute and get the information required.
- c. Tekla: ribbons ordered. Prizes (dog beds) ordered. Working with Gretta on payment. Alice is working on racoon tails for first places.
- d. ESSFTA Cake: Jean to order.
- e. ESSFTA Banner (Sarah)
- f. Flowers/Photo Booth (Alice) We will try to publish a time for cake and photo.
- g. Judge contacts: Jean sent reminders. Waiting for Kristi Howe to confirm. All at no cost other than gifts/gas money.
- h. Sponsor signup for trophies & ribbons: Sarah posted on Facebook.
- i. Grooming Reservations close Wednesday, Sept 16 or when sold out.
<https://crowriverfallclassic.org/homepage-2/about-the-show/2026-grooming-reservations/>

3. Summer Solstice/Cambridge Conformation shows, June 18-21, (Sarah/Courtney)

- a. We are invited back to Cambridge next year. Discussion on whether to participate again in 2027 was mostly positive. Negative comments were mostly about hotels which sell

out early; Best Western in Isanti is best option, but pricey. We would need to promote soon and frequently.

- i. Moved by Courtney, second by Alice to do specialty there again. Approved.
- ii. Alice volunteered to see about a 10-room block.
- iii. Sarah, Tekla & Courtney to make recommendation on whether we should host two specialties, supported entry, etc. to increase entries by next meeting.
- iv. Sarah, Tekla, Courtney to report back with judge recommendations.
- b. Discussion on whether to conduct a stand-alone spring specialty at St. Croix Valley in May. (Grass Classic <https://www.scvkc.com/scvkc-annual-grass-classic/> ?)
 - i. Will consider this for 2028.

4. Volunteer Opportunities (Alice):

- a. Sunshine person (open position). Two potential candidates have contacted Alice. She will follow up.

5. Fall All-Member Meeting:

- a. Kathy contacted Total Recall and reserved it for November 15, from about 1-4 p.m. Cost is \$350 for half a day
- b. Alice will bring ramp for conformation run-thrus. Also possibly run-thrus for agility, obedience and rally.
- c. Total Recall has a kitchen area we could use for food.
- d. Club members will need to vote on the Bylaws changes.
- e. Sarah to contact Joan about possible activity after dates and venue confirmed.

6. VOX Newsletter: (Alice):

- a. Submitted dog-related articles, book reviews, etc. in addition to Brags, etc.
- b. Next publication date is September 15. Deadline for submissions is September 1.

7. Fund Raising (Diane S):

- a. **TCVESSA Logo gear/Big Frog:** Sarah to ask Ruth Dehmel about new art after illustrated standard is complete.
- b. **Dog Portrait Fundraising:** Diane to work with Sarah to plan the introduction of the artist Catherine for the pet portrait fundraiser, targeting the **December** agility trial.

8. Bylaws Committee (Alice M/Heather):

- a. Committee members: Alice, Heather, Karin Andersen, Carol Hathaway
- b. Goal: Draft to board before to be voted on by September 15 meeting.

- c. Recommendations from the board about revisions need to be completed by October 31-Nov 1 in order to vote at Fall Meeting.
- d. We are an independent club, so we do not have to send to AKC to approve bylaws.

9. Nominating Committee:

- a. Deadline to appoint the Nominating Committee is September 15.
- b. Chair would then have until October 4 to call the committee to meet.
- c. The slate can go out to the club members is October 24-25 which is 3 weeks before the Fall meeting.
- d. Slate is voted on at Fall Meeting
- e. Could then to Zoom meeting in December to approve board.
- f. Heather agreed to be chair of the Nominating committee chair. She will reach out to suggested members to fill be committee members.

10. Awards Banquet:

- a. Carmen to reserve Lord Fletchers again for next year.

New Business

- 1. Courtney brought up making Calendars as a fundraising idea. We could potentially sell chances for whichever month (silent auction or raffle).

Next Meeting

- a. The next board meeting will be September 14 at 7:30 p.m.
- b. At that time, the board will schedule a separate meeting to review the proposed bylaws changes.

Motion to adjourn at 8:56 p.m. Courtney, second by Diane.