

TCVESSA Board Meeting Agenda
Thursday, May 7 at 7:30 PM CST

Attendees: Sarah Willms, Kathy Patregnani, Courtney Hansen, Tekla Viker, Alice Musburger, Diane Slais, Jean Dockendorf, Heather Rand, (Gretta Thorson absent)

Meeting Called to Order at 7:34 p.m. by Sarah

Approval of Meeting Minutes: from April 11, 2026. Moved by Alice, second by Diane to approve with one name spelling correction. All in favor.

President's Report (Sarah): Sarah expressed appreciation for the board's efforts and looked forward to a productive year ahead, with members agreeing there were promising ideas to implement.

Treasurer's Report: Sent by Greta via email.

Beginning Balance: April 1, 2026			\$5451.99
Income:			
Banquet Income	\$980.00		
Trophy Donations	\$2460.00		
Raffle Income	\$670.00		
Total Income		\$4110.03	
Banquet Expenses:			
Lord Fletcher's	\$1971.56		
Desserts and Incidentals	\$777.27		
Total Banquet Expenses		\$2748.83	
Other Expenses:			
Ribbons and Awards	\$641.08		
Incidentals	\$12.29		
Total Other Expenses		\$653.37	
Net Gain/Loss		\$707.83	
Ending Balance: May 1, 2026			\$6159.82

Treasurer's Comments:

Banquet:

- Members paid \$1140 for meals, 17 volunteer cards were used @ \$30 each
- Lord Fletcher's cost was \$1971.56
- Incidentals (dessert, coffee, table favors, etc) was \$777.27
- Net cost was \$1608.83

Donations for trophies have been highly successful, nearly all slots for May Obedience/Rally trial are filled.

Several trophies for June Specialty are also covered

Expenses

- Paid invoices to Ravishing Rosettes and FMS Dog Beds for June Specialty
- Expenses for Obedience Trial and Agility Trial are coming in and not yet reflected:
- \$571 to Hodges Badges
- 4 Judges
- Facility fees
- Food and Supplies

Courtney moved to accept treasurer's report; second by Tekla. All in favor.

Old Business:

1. Meeting Schedule

- The group discussed scheduling future meetings, with agreement to hold the next board meeting on **June 10th at 8 PM** and to decide on the next all-member meeting at that time.
- The board agreed to publish a statement in the Vox newsletter clarifying the meeting format and process for members to bring board business forward, with plans to potentially implement an every-other-month schedule for future meetings.
- The group decided to determine whether the July meeting would be board-only or all-member during their June 10th meeting.
- They agreed to publish meeting minutes on the website with a 30-day window for members to provide corrections or feedback, rather than waiting until the next meeting to approve them.
- The group also discussed potentially revising their bylaws to clarify these processes and establish a more regular meeting schedule, though specific details about the schedule were left for future discussion.
- The board discussed the requirement to hold six total member meetings per year, with current plans showing they have already completed four meetings (January, February, March (Canine & Coffee) and April (Banquet)), with the fifth being the upcoming fall meeting. The board was uncertain whether the "year" was a calendar year (Jan-Dec) or starts with the election of new officers (Apr-Mar).

2. TCVESSA Obedience & Rally Trial, May 16 & 17 at Cloud 9 (Kathy):

- a. Entries Closed: Many other events these dates.
- b. Ring rental/run thru's on Friday, May 15.
- c. Sandy Klimers, Bonnie Maffit, Courtney & Kathy are raffle coordinators
- d. Alice: only three trophy sponsorships were still needed
- e. The group confirmed that funds for obedience and rally ribbons had already been approved at a previous meeting. Kathy confirmed that ribbons have been ordered.

3. TCVESSA Agility Trial, May 29-31 at On the Run (Kathy):

- a. Entries close: Wednesday, May 13, 2026 at 6:00PM
- b. Volunteer Signup here:

https://docs.google.com/spreadsheets/d/1HkSFragdshxFFdhy8PVFtEnljgaczARA_9JiEUl-Ddc/edit?usp=sharing

4. ESSFTA Agility Trial Fundraiser, July 17-19, Cloud 9 (Kathy):

- a. Cloud 9

5. TCVESSA Agility Trial, October 16-18 at On the Run (Kathy):

- a. OTR

6. VOX Newsletter: (Alice):

- a. Submitted dog-related articles, book reviews, etc. in addition to Brags, etc.
- b. Next publication date is June 15. Deadline June 1.

7. Summer Solstice/Cambridge Conformation shows, June 18-21, (Sarah/Courtney)

- a. 4 supported entries, one each day; Saturday concurrent specialty in p.m.
- b. Tekla provided an update on specialty ribbons and prizes, reporting that ribbons are complete and prizes have been ordered (Minkey dog beds & blankets; colors to match ribbons), all under budget.
- c. The team still needs to arrange for reserve prizes and supported entry rosettes, with Courtney planning to work on these items and follow up with Gloria (copy Sarah) regarding arrangements, while confirming whether flat ribbons for lower placements would be automatically provided.
- d. The group discussed setting up refreshments including cheese, crackers, water, and pop in the event building.
- e. The team also addressed the need to order an ESSFTA Anniversary cake, with Kathy volunteering to order the cake using a photo from the parent club. The club will be reimbursed up to \$50.
- f. Courtney to check with club on whether they provide tables. Also discussed sourcing tables for the event with multiple options available from team members.
- g. The board addressed the need to complete judge contracts for the specialty, with Jean offering to handle this task.
- h. Sarah agreed to contact Liz about obtaining an ESSFTA banner for the June specialty.
- i. Info on sponsoring trophies & ribbons will be posted.
- j. Sarah to send contract template to Jean; Sarah & Courtney to send judge contact info to Jean for completion of contracts.

8. Crow River/Hutchinson Conformation shows Oct. 6-9, Hutchinson, (Sarah/Michelle B)

- a. 3 supported entries, 1 concurrent specialty.

- b. Order an ESSFTA 100th anniversary cake, the club will be reimbursed up to \$50.

9. FundRaising (Diane S):

- a. **TCVESSA Logo gear/Big Frog:** Sarah to ask Ruth Dehmel about new art
- b. **Wooden Springers:** Courtney contacted Liz R about her offer to make wooden Springers for specialties and obedience trials
- c. **Dog Portrait Fundraising:** The group discussed implementing a fundraising activity where an artist would create dog portraits at events and a portion of the fee would go to the club. The artist confirmed she could handle both headshots and full-body drawings. The board identified a few logistical challenges including tax implications, pricing structure, and operational details that need to be worked out with the artist. Diane will check with Greta about tax implications, and Sarah offered to meet with the artist and Diane to discuss logistics.

New Business:

1. Volunteer Opportunities:

- a. The board discussed reorganizing volunteer roles, particularly combining the membership secretary and sunshine coordinator positions into a broader "motivational chair" role. Alice proposed creating a welcome packet system and suggested expanding the role to include birthday reminders, bereavement notifications, welcome packets for new members, and mentor assignments.
- b. The group agreed that this might be too large a responsibility for one person and discussed potentially creating a committee structure instead. They decided to collect ideas and discuss the proposal further at the next meeting in June, with Alice offering to draft job descriptions in the meantime.
- c. All Board members are asked to collect ideas on volunteer recognition/management and discuss at June meeting.

2. Bylaws Committee (Alice M):

- a. Committee members: Alice, Heather, Karin Andersen, Carol Hathaway
- b. Goal: Have all revisions completed so that it can be voted on at our annual fall meeting.
- c. Alice asked all board members to review the bylaws with highlighter and send feedback to bylaws committee.

3. Fall All-Member Meeting:

- a. Kathy to reach out to Bark and Bond to check availability of November 7/8 and 14/15 for fall all-member meeting, then update group.
- b. Sarah to message Joan about her offer to do an activity at the meeting and check her availability.

4. Next Meeting

- a. The next board member meeting will be Wednesday, June 10 at 8 pm.