



## **Assignment of Purchaser Deposit and Consent to Transfer Ontario Student Record (OSR)**

Between:  
Glenn Arbour Academy Inc. ("Former School")  
and  
The New Glenn Arbour Academy Inc. O/A The NEW GAA ("New School")

### **Section 1: Parent/Guardian and Student Information**

Please complete the following:

Parent/Guardian Full Name(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Student #1 Full Name: \_\_\_\_\_

Student #1 Date of Birth (DD/MM/YYYY): \_\_\_\_\_

Ontario Education Number (if known): \_\_\_\_\_

Student #2 Full Name: \_\_\_\_\_

Student #2 Date of Birth (DD/MM/YYYY): \_\_\_\_\_

Ontario Education Number (if known): \_\_\_\_\_

Student #3 Full Name: \_\_\_\_\_

Student #3 Date of Birth (DD/MM/YYYY): \_\_\_\_\_

Ontario Education Number (if known): \_\_\_\_\_



## Section 2: Consent to Transfer Ontario Student Record (OSR) & Personal Information

In connection with the transfer of the ownership and operation of Glenn Arbour Academy Inc. (the “Former School”) to The New Glenn Arbour Academy Inc. (the “New School”), effective on or about August 28, 2025, we are requesting your consent to transfer the following records and information currently maintained for your child as part of their enrolment and educational support:

This may include, where applicable:

1. Ontario Student Record (OSR) Digitally, via secure and encrypted file transfer; and physically, with original documents hand-delivered.
2. Custody and access documentation (e.g., court orders, separation agreements, pick-up restrictions)
3. Individual Education Plans (IEPs), learning support records, and professional assessments (e.g., ADHD, ASD, learning disabilities)
4. Behaviour or safety plans
5. Records related to allergies, anaphylaxis protocols, and medical conditions
6. Emergency care plans and medication storage or administration instructions

These records will be shared with the New Operator to ensure continuity of care, educational support, legal compliance, and student safety. The information will only be used for lawful educational, administrative, or health-related purposes related to your child’s experience at school.

All personal and health-related information will be:

- Handled securely and confidentially;
- Transferred in accordance with applicable privacy laws, including the Personal Information Protection and Electronic Documents Act (PIPEDA) and, where applicable, the Personal Health Information Protection Act (PHIPA); and
- Used solely to support the ongoing education, accommodation, and safety of your child.

By signing below, you confirm that you are a parent or legal guardian of the child named below and provide your informed consent for the transfer of the records described above to the New School.:

**Releasing School:** Glenn Arbour Academy Inc.

**Authorized Representative:** Lisa Mackinnon, Head of School

**Receiving School:** The New Glenn Arbour Academy Inc. O/A The NEW GAA

**Authorized Representative:** Kathryn Grovum, Head of School

This consent is given in accordance with the Education Act (Ontario) and the Ontario Student Record (OSR) Guideline 2000.



### **Section 3: Assignment of Purchaser Deposit**

The undersigned hereby acknowledges and agrees to assign the full amount of their deposit paid to Glenn Arbour Academy Inc. for the 2025–2026 school year to The New Glenn Arbour Academy Inc. O/A The NEW GAA, effective as of August 1, 2025.

Deposit Amount: \$\_\_\_\_\_

This deposit will be applied toward tuition and fees at The NEW GAA. The parent/guardian confirms that:

- They are the original payor of the above amount to Glenn Arbour Academy Inc.
- They consent to the assignment of this deposit to the New School without refund or dispute.

### **Section 4: Acknowledgment and Authorization**

By signing below, I/we confirm that:

I/we understand and consent to all terms above and I/we have the legal authority to authorize the assignment of the deposit and transfer of the student's OSR.

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Second Parent/Guardian (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_