

UNDERHILL BROOKLYN GRILL

CREDIT CARD AUTHORIZATION FORM

Order Type: ■ Private Event / Onsite ■ Off-Site / Takeaway Catering

CUSTOMER / EVENT OR ORDER INFORMATION

Customer Name:	_____	Phone:	_____
Event / Order Date:	_____	Event / Pickup Time:	_____
Event / Occasion:	_____		

CARDHOLDER INFORMATION

Cardholder Name:	_____		
Billing Street Address:	_____		
House / Building No.:	Apt / Suite:	_____	
City:	State:	_____	
ZIP / Postal Code:	Phone:	_____	
Email:	_____		

PAYMENT CARD INFORMATION

Card Number:	_____		
Expiration Month:	Expiration Year:	_____	
CVV*:	Card Type:	Visa / Mastercard / AmEx / Discover / Other	

*CVV is for initial authorization only. It must be destroyed or permanently redacted immediately after authorization and must not be retained with this form.

CHARGE AUTHORIZATION

I authorize Underhill Brooklyn Grill to charge the payment card provided for charges associated with the order type selected above and in accordance with the applicable signed Private Event Agreement or Off-Site / Takeaway Catering Order Agreement. Authorized charges may include catering food charges, the Private Event + Coordination Fee when applicable, applicable sales tax, applicable credit card processing fees, gratuity when applicable, approved additions or changes, beverage charges, overtime charges for private events, and other charges approved under the applicable agreement. Charges may be processed according to the payment schedule stated in that agreement.

CARDHOLDER ACKNOWLEDGMENT

I certify that I am the authorized cardholder and that the billing information provided above is accurate. I authorize Underhill Brooklyn Grill to process the charges described above in accordance with the applicable signed agreement.

Cardholder Signature:	_____		
Date:	Underhill Representative:	_____	

Merchant handling: Store this form securely with access limited to authorized personnel. Do not retain the CVV after authorization. Where available, use Clover's secure card-on-file/tokenized functionality instead of retaining full card details.