



## *Deluxe Maintenance Cleaning Checklist*

### **Every Visit:**

#### Kitchen & Dining room:

- Appliance exteriors cleaned
- Microwave exterior/interior cleaned
- Fingerprints removed from all woodwork, door-frames and switch plates
- Tables cleaned
- Countertops and backsplash cleaned, disinfected, and polished
- Cabinet fronts cleaned
- Coffee pot washed
- Dishes washed and put away
- Sinks scrubbed, disinfected and polished
- Floor vacuumed and mopped
- Windowsills and glass cleaned
- Trash collected

#### Bedrooms:

- Linen's changed and beds made
- Lamps cleaned and lampshades dusted
- Fingerprints removed from all woodwork, door-frames and switch plates
- Picture frames dusted
- Furniture dusted - top, front and underneath
- Floors vacuumed and/or mopped (under bed if accessible)
- Windowsills and glass cleaned
- Mirrors cleaned
- General straightening completed
- Trash collected

#### Bathrooms:

- Tub and showers scrubbed, disinfected and rinsed
- Toilets scrubbed and disinfected insides and out
- Chrome fixtures cleaned and shined
- Towels neatly hung and folded
- Countertops disinfected (all items removed and replaced)
- Cabinet front cleaned
- Sinks scrubbed and disinfected
- Floors vacuumed and mopped
- Windowsills and glass cleaned
- Mirrors cleaned
- Trash collected

### Other Living Areas, including Hallways and Stairs

- Upholstered furniture vacuumed
- Cushions and pillows fluffed and straightened
- Fingerprints removed from all woodwork, door-frames and switch plates
- Lamps cleaned and lampshades dusted
- Picture frames dusted
- Furniture dusted - on top, on front and underneath
- Floors vacuumed and/or mopped
- Hallways and stairs vacuumed and/or mopped
- Windowsills and glass cleaned
- General straightening completed
- Trash collected

### Rotating tasks

- Throughout entire home blinds dusted and window tracks cleaned
- Appliance Interiors cleaned.
- Vent coverings cleaned
- Baseboards cleaned.
- Ceiling fans cleaned.
- Doors, doorframes and trim cleaned