

Jack Link's Aquatic & Activity Center
Group Agreement

~ 12 or more individuals belonging to a recognized organization or established group



Organization/Group Name: _____ 501(c)(3) non-profit:

Contact Name & Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

(Upon receipt of tax exempt status documentation, non-profit groups are eligible for member rate on facility rentals)

Date(s) of Event: _____ Recurring: Type of Event: _____

Estimated Time of Arrival: _____ Estimate Time of Departure: _____

Number of Attendees: _____ Age Range: _____ # of Chaperones: _____

Available Activity Areas (upon availability):

- Aquatic Center/Pool
- Gymnasium
- Multipurpose room
- Walking/Jogging Track
- Fitness Center (some limitations apply)
- Fitness Studio (some limitations apply)

Group Schedule:

*Additional staff fees may apply

*Most activity areas are non-exclusive and are open to other JLAAC members and guests.

Equipment Requests _____

Staffing Requests _____

Group Rates:

Youth	\$3.50	each for admission	Qty _____	\$ Total: _____
Adult	\$8.50	each for admission	Qty _____	\$ Total: _____
Senior	\$6.00	each for admission	Qty _____	\$ Total: _____

Chaperones to meet the required ratios in each facility are included at no charge.
 See group guidelines for more details.

Rates Total: \$ _____

Group Booking: Lead time is 10-30 days in advance for scheduling is preferred. _____ (initial)

Food & Beverage: If you plan to serve food and/or beverage, it must be commercially prepared and packaged. Caterers' menus are available at the Welcome Desk. Caterer's selections and pricing are subject to change. A Food Waiver, if needed, for special case groups will need to be signed by the primary group contact. Paper products are not provided from JLAAC. Refrigerator and freezer space may be available upon request. Any food left over from your event cannot be taken from the facility due to Heath Department Safety Guidelines. ____ (initial)

Alcohol & Tobacco: No alcohol is allowed in the facility unless provided or purchased onsite. Tobacco usage only in designated areas. Guests should be informed prior to their arrival. ____ (initial)

Set-up Information: Facility set-up, equipment needs and an itinerary schedule must be supplied to the JLAAC at least 10 days prior to the event. ____ (initial)

Photo Release: I hereby give permission for me or any members of my group to be photographed/videotaped with the possibility of being used in JLAAC publicity and I give exclusive rights to these photos/videos to JLAAC and waive all claims of compensation for usage. ____ (initial)

Liability: The member or guest is responsible for the proper conduct of its guests. The member or guest will be responsible for theft and damage to the JLAAC premises and its property as a result of the event. The member or guest will not hold the JLAAC or any of its staff responsible for the failure to execute an event due to circumstances beyond their control, such as, but not limited to, acts of God, public emergencies, or threats to the community. The member or guest will be required to sign a Hold Harmless Agreement in which the member or guest assumes the risk of injury or property damage as part of that group, and for injury or property damage sustained by others that results from the group's use of the premises. The JLAAC reserves the right to refuse service to, exclude or terminate any group or individual deemed to be hostile with, or is at risk to, the JLAAC, its programming, property, interests and mission. ____ (initial)

Cancellation: If cancellation is needed, it must be made by the group prior to 3 days of the group event date. Failure to cancel within the appropriate time frame will result in a charge for the additional costs of the staff. ____ (initial)

SIGNATURE _____

DATE _____

Payment Type: _____

Date Paid: _____

Cost of Additional Staff: \$ _____

Rates Total: \$ _____

Grand Total: \$ _____