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**PTSO Meeting Minutes September 13th, 2022**

* Welcome
* Budget Review (Sabrina)
  + 617 students have paid
  + Chad Thomas sending communication to pay student fee
  + Check request forms are in the Google drive
  + See treasurer report for budget details
* Fundraising Updates (Morgan)
  + - 1st Collection: Friday, September 16th (Candy for turn-in)
    - 2nd Collection: Friday, September 23rd
    - Final Turn in Day: Thursday, September 29th
  + Back to School Money Collecting
    - Student Fees $30
    - Promote donations directly to Bronco fund and request a match from employers
* School Support (Mary Ann & Alisa)
  + Back to School Picnic September 30th, 4:15pm – 6:15pm
    - Jodi to send announcement
    - Trish or Maura will create sign-up for Bronco Times, including volunteer sign-up with ~ 20 parents
    - Kona Ice (20% back). $6
    - Hungry Howie’s: $4 per pizza slice…too much money, try to get reduced price
    - Students will have their water bottles. PTSO will have water for refills.
  + Welcome Desk
    - A lot of traffic up front. Nice to have the volunteers at the desk. Really need it just after 9:15am so can help with tardy passes, etc. Nearly done around 9:30am
    - Volunteers could remind students to take out computers, etc..
  + Character Ed – (Jessica heading this up)
    - Ready for first award event
    - 9/30 nominations due
    - 10/7 is the character ed awards
    - Take group picture
  + Diamond Ace /Platinum Ace
    - Ace – all set
    - Diamond Ace gets the black string backpack
    - Mary Ann getting extra
    - Pull kids different days for different grades
  + Honor Roll
    - Meeting with two potential new co-leads for Honor Roll
    - Need date
    - ~900 students make A/B Honor Roll
    - ~400 students make A Honor Roll
    - First quarter is the highest
    - Will give the Honor Roll volunteers a budget
    - Straight A’s get breakfast:
      * 8am for 6th grade
      * 8:30am for 7th & 8th grade
    - A/B’s get ice cream at lunch
    - Lindsay or Donna can print the certificates
    - Could scroll names on the boards
  + Staff Appreciation
    - Welcome lunch went well
    - Buy bulk for discounts
    - Next one: breakfast 9/21
  + Winter Party – 12/16
* School Store (Maura): Fridays (only)
  + Promote online store. (Only six items sold online so far)
  + Need to set up Venmo for the PTSO so students can pay for items
  + Could sell school supplies at football game or basketball game
* Communications (Jodi)
  + Bronco Times – needs any updates by Wednesday or Thursday mornings
  + PTSO Website gets updated when Bailey updates their website
* President Updates / Volunteers (Trisha)
  + Book Fair
    - Run school store during book fair?
  + Gratitude –
    - Get volunteer who wants to help from home to send thank you notes to businesses who contribute
    - Maura’s mom can create a set of thank you cards with Bailey letterhead
* Bailey Middle School Athletic Booster Club
  + Just got a non-for-profit entity
  + Need check for $1,500
* Other Board Member Updates
* Bought two bike racks
  + $700 for two bike racks
  + Had > 50 bikes in one day
* International Day – 3rd week in February
* Administrative Updates
  + Contact sheet
    - Need list of committee chairs
  + Need to recruit for open committee chair positions?
  + Invite committee chairs to PTSO meeting before event
* Upcoming Meetings: Second Tuesday of the month, always at 5pm
  + Next meeting: Oct. 11th
  + Nov. 1st
  + Dec. 13th
  + Jan 10th
  + Feb. 14th
  + Mar. 14th
  + April 4th
  + May 9th
  + June 13th

*Meeting minutes respectfully submitted by Melissa Hart, Secretary/Business Support*