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**PTSO Meeting Minutes October 11th, 2022**

* Welcome
* Budget Updates (Sabrina)
  + See Treasurer’s Report
  + Student Fee - $30
    - Short of projection: 10K
    - Hundreds of families still have not paid the Student Fee
    - Winter Party: make dependent upon paying the $30 fee
* Back to School Picnic Update – Trish
  + Picnic was a success and well attended
  + Generated over $1,700 in revenue from food sales
  + Even after the cost of inflatables, nearly a breakeven event (which is great since it is not intended as a fundraiser)
  + Also, we can continue to use the unsold snacks
* Fundraising Updates
  + Bronco Discount Cards (Morgan)
    - $37K collected thus far. Just under goal of $40K
    - 3,730 cards sold. Morgan emailing to Bill then will get a number to wrap up all payments
    - Knockout dodgeball will be on the upcoming half day of school
    - Putt Putt Golf date for top winners is TBD
      * ~155 students qualified for Putt Putt Golf
      * Start at 10am and finish around 1pm
      * Bus students to golf ~50 at a time
      * Students to rotate around the holes; start at different holes to spread out the students
      * Signup for parent chaperones: need 5 -6 volunteers per hour with a little overlap. Volunteers go directly to golf
  + Matching Gifts from Employers (Melissa)
    - Need Bailey Middle School PTSO to show up in corporate matching databases
    - PTSO will likely will update after next taxes filed as “PTSO” and IRS refreshes their database
    - Consider providing tax ID on donation page. Melissa to research if tax ID is typically published for charities
    - Also consider adding a PTSO contact name on the donation page who could provide the tax EIN to families requesting it for corporate matching gifts
* School Support (Mary Ann & Alisa)
  + Honor Roll: (Krissy Lenkaitis)
    - Welcome Krissy to her new position leading the Honor Roll committee. Thank you, Krissy!
    - Q1 “A Honor Roll” Breakfast scheduled for November 17th
      * Assuming: ~400 – 500 students will qualify
      * Run the names of students achieving “A Honor Roll” across the scoreboard during the breakfast
      * Krissy also looking at potential donation opportunities
      * Chad Thomas to get the exact number of students who qualified for “A Honor Roll” by 11/3
      * Make a poster with the “poster maker” and put on the A-frame with information directing parents and students
    - Q1 “A/B Honor Roll” will get a treat (like ice cream)
      * Usually ~1K students will make the A/B Honor Roll
      * Sign-up Genius for volunteers to help with the breakfast
      * A/B Honor Roll considering getting ice cream
    - We can name companies donating to the Bronco Times
  + Character Ed (Mary Ann & Alisa)
    - September Character Ed went well
    - Need to post winners in Bronco Times. Jodi to get from Donna to put in future edition
  + Diamond Ace (Mary Ann & Alisa)
    - Typically ~400 - 500 students will qualify
    - Scheduled for 11/4
    - Considering serving donuts or possibly ice cream
    - Mary Ann and Trish researching cost of donuts with potential discounts
  + Welcome Desk (Mary Ann & Alisa)
    - Volunteer should write down the names of late students
    - Volunteers can also help manage the door
  + Staff Appreciation
  + Stationary and Thank You Notes – Maura’s mom to create when she is back from Italy
  + Winter Party (Mary Ann)
    - Winter Party will take place on 12/16 from 3pm – 4pm
    - All three grades at the same
    - Raptor Center is lined up
    - Glue purchased
    - Need to get construction paper
    - Sign-up Genius to get other items donated
* School Store (Maura)
  + Going well. 15 more sweatshirts in from the online store
  + Open on Friday
  + Venmo is set up for the store now. (Sabrina set it up last week.)
  + The store now accepts Cash, check, Venmo, Apple Pay and cards
* Communications (Jodi)
  + Bronco Times. ~56% opened email last week
  + Would like to be able to share Bronco Times on Instagram. Can add a link via story. Or add link into the comments. Trish can help set up
* Principal Updates (Chad Thomas)
  + Perfect score on financial audit. Great job!
  + New request: Today, Bailey staff members buy small items like yeast for science projects on the P-card. Now, they are required to get the pre-priced, then pre-approved, then go back and make the purchase. So, would like to use PTSO card to make those purchases. The food is the main problem for getting approved on P-card. Typically small amount.
    - Approved by PTSO board
    - Will use “Academic Support” budget for these purchases
  + Power wash:
    - School scheduled to get Power Washing
    - Rent a lift Friday afternoon – Monday morning.
    - ~$700 to rent a lift for this time period
    - Parent of a student has the business. He is donating his time to do the work. Within the next month. PTSO will directly pay the lift rental company. Need invoice. Will be part of “beautification” budget
* President Updates (Trisha)
  + November lunch for staff: 11/14 from 10:45am – 2pm
    - Thanksgiving theme
    - Trish to create Sign-up Genius
* Athletic Booster Club (Mary Ann)
  + Trying out concession stand…preparing for basketball
  + 6th grade sports trials coming up. Coordinating with Don
    - ~25 students per sport via SignUp Genius
    - Each team will run their own event
    - Golf, softball, football and volleyball
  + Pep Parade on Friday (new tactic)
  + Mr. Wazaney posts the athletic info on social media
  + Planning for another Davidson teacher staff basketball fundraiser
* Administrative Updates
  + Committee chairs are invited to the PTSO meeting before their event
* Upcoming Meetings: Second Tuesday of the month at 5pm
  + **Next meeting: Nov. 1st 5pm**
  + Dec. 13th
  + Jan 10th
  + Feb. 14th
  + Mar. 14th
  + April 4th
  + May 9th
  + June 13th

*Meeting Minutes respectfully submitted by Melissa Hart, Bailey Middle School PTSO Secretary.*