

Bailey Middle PTSO Executive Board Meeting Minutes
Tuesday, November 10, 2020, 10am, Bailey Media Center

President: Alisa Ogburn

- Welcome
- Meeting Minutes Approved

Principal: Chad Thomas

- CMS Board is meeting tonight to discuss potential updates to middle school return to in-person learning – stay tuned for updates.
- Mailing to parents regarding back to in-person learning is ready to be placed in envelopes on Thursday, pending outcome of CMS Board Meeting.
- Zoom Update occurring this Thursday for teachers and administrators only. Update will include enhanced features and co-hosting ability which will be helpful for the ECE and ESL.
- Hill has been completed! Will place a thank you in the Bronco Times to Mint Landscaping.

Treasurer: Amie Hutchinson

- Cash on Hand as of 10/31/20 is \$18,825.63
- Reviewed Monthly Activity:
 - o Still receiving money from Bronco Fund Donations
 - \$40 from 2 donors
 - YTD total is \$3,395 from 81 donors
 - o Still receiving money from Student Fees
 - 4 paid in October-\$95
 - YTD total is \$15,288 from 696 donors
 - Need to push student fees when students return to in-person learning
 - o Online School Store (Spirit Wear) is doing very well!!
 - Sold \$545 worth of merchandise in October
 - Purchased Bailey Bronco masks from Metrographics for \$188. Will sell the masks in the online school store. Have already sold quite a few.
 - o Amie added a line for Sponsor a Monitor under Income
 - Received \$1,050 from 7 donors
 - Update from Amie via email on 11/10/20 – Received 6 additional donations for monitors on Tuesday, 11/10. Four after Chad's ConnectEd and two earlier in the day.
 - o Amie added a line for Refunds & Credit under Other Income
 - \$637 Refund received from Legal Zoom. Amie is going to ask Tricia what this is for. Possibly for 501c3?
 - o Academic Support
 - Paid \$674 for purchase of 15 additional webcams and Floccabulary subscription.
 - o Communication Expense
 - We went to next level in Constant Contact since have increased number of Bronco Times subscribers. Charge is \$540.
 - Amie is investigating a \$52 charge from GoDaddy.
 - o Insurance/Financial Expense
 - Paid \$169 for new Bailey PTSO checks and deposit slips.
- Upcoming Activity:
 - o Staff/faculty PTSO membership dues
 - About 50 received.
 - Amie will deposit dues received and purchase gift cards to give to teachers for classroom supplies.

Upcoming Activities and Events: All

- TV monitors for classrooms
 - 11 donors so far, expecting a corporate match so total will be 12.
 - Nicole sent out 30-40 letters to local businesses but has not heard back. Nicole will follow-up with the businesses to see if there is any interest.
 - Will keep posting in Bronco Times and on social media. Will move the Bronco Times article to the top for this week.
 - Amie will look at PTSO budget to determine how much the PTSO can donate towards the purchase of monitors.
- Scoreboard Purchase and Signage
 - Nicole has secured a sponsor for the scoreboard (CFS Jets).
 - Need to determine how to display sponsor signage. Considering a metal sign to attach to the wall. Nicole will create a design for the sign.
 - Install timeframe for scoreboard TBD. Need to determine if CMS can install or will need to hire someone to install.
- Return to School Event/Gift
 - Waiting for CMS Board decision on middle school in-person return tonight and will make decision.
 - Looking into mask lanyards for the staff and students.
 - Will students wear?
 - Another option is hand sanitizer holders for the backpacks in Bailey colors (like the one Morgan has for Cornelius Elementary)
- November Staff Appreciation – November 20th
 - Baked Potato Bar provided by Tricia/Total Events Catering.
- June Overcash Retirement
 - Her last day is Nov 20.
 - PTSO will discuss gift to give her, if any. Need to consider precedent that will be set for future retirements.
- Teacher Membership
 - About 50 received so far.
 - Amie will deposit membership dues received and purchase gift cards to give to teachers for classroom supplies.

Additional Board Member Updates

- Fundraising - Nicole Monacell
 - Brainstorming Upcoming Fundraisers
 - Should we do Discount Cards again? Yes, but when students get back to in-person learning.
 - Will contact Hungry Howie's to do a spirit night(s) in December. Will ask if they will include delivery as we may get more families to participate.
 - Should we consider marketing a special item in the online school store, available for 2 weeks only? For example, Bailey Bronco pajama pants or hoodie/long sleeve shirt with Broncos on sleeves (like Chad's very soft one)? Will price so PTSO earns \$5 proceeds per item sold.
 - Community Garage Sale in Bailey Parking Lot (spring) – families will purchase a spot and can set up and sell whatever they want. Will consider inviting food trucks also. PTSO will advertise on social media, Bronco Times, NextDoor, etc.
- School Support - Sonja Romano
 - Honor Roll and Character Ed Drive-Thru Event
 - Went well. Did not have as many as expected but did have 336 out of 800 students.
 - Students and parents that attended seemed very appreciative and excited for the drive-thru event.
 - Next Character Ed event will be Thursday, December 3.

- Will be a Drive-Thru event. Time 4:30-5:30pm since it gets dark earlier now. Will hand out certificates and a Zoom pass.
- o 2nd Quarter ends December 21.
 - Will plan to have honor roll/character ed event in January.
 - Will discuss plan in December PTSO meeting.
- Family Support – Cheryl Wade
 - o Online School Store is doing very well! Lots of sales.
 - Store now has crew neck sweatshirts. Will advertise this new item in the Bronco Times.

****Next Meeting: PTSO Executive Board-Tuesday, December 8th at 10am in the Bailey Media Center ****

Meeting Attendees: Chad Thomas, Alisa Ogburn, Amie Hutchinson, Nicole Monacell, Cheryl Wade, Sonja Romano, Morgan Williams, and Kim Payne