**THE ROWLAND CO-OP**

**Minutes of meeting**

**March 28, 2021**

**Participants:** Lorraine Bentley, Kenny Christianson, Robin Hoose, Marian Keegan, Carole Linkiewicz, Laurel Mason, Bergit Pinkston

1. **Call to Order** – The meeting was called to order at 2:40 pm.
2. **Approval of Minutes for meeting of October 25, 2020 –** Moved by Bergit, seconded by Laurel. The minutes were unanimously approved.
3. **Treasurer’s report:**

The Financial Statement for 2020 is attached. We had sales revenue of $53,643 for the year. Total expenses were $113, 089.

Our bank account currently has a balance of $954.05. Outstanding liabilities are:

Check # 1111 Driscoll Foods $335.90 Utica First $1115.00

Calkins Creamery $75.40 Eastern Propane $94.33  
 Alpine $205.55 Rowland Soapworks $49.50

DeFilippis $145.87 PPL $773.14

B & B Supply $84.45 LHTC $163.07

Mander Fire and Safety $344.50 River Reporter $24.00

Here are the monthly sales figures:

|  |  |  |  |
| --- | --- | --- | --- |
| month | sales revenue | cost of goods sold | net sales revenue |
| 20-Apr | 2991.7 | 1901.81 | 1089.89 |
| 20-May | 6931.12 | 4849.84 | 2081.28 |
| 20-Jun | 7113.49 | 4754.98 | 2358.51 |
| 20-Jul | 8188.53 | 4836.96 | 3351.57 |
| 20-Aug | 7089.07 | 4237.31 | 2851.76 |
| 20-Sept | 6724.66 | 3995.65 | 2729.01 |

20-Oct 6023.58 3642.35 2381.23

20-Nov 4158.99 2527.05 1631.94

20-Dec 3920.40 2688.01 1232.39

21-Jan 3112.00 1918.21 1193.79

21-Feb 2580.48 1653.45 927.03

21-Mar 3060.30 1885.42 1174.89

Throughout the winter, we continued to be open seven days per week from 8:00 am – 7:00 pm. We closed for a few days due to storms.

1. **Water Update:** Kenny has located two deed maps, reproduced them electronically, and sent them to Brian Oram and Fritz Brothers. Hopefully a well can be installed this spring. We will need to do fundraising to help pay for the new well. Brian believes he can design a well that will satisfy the state concerns about the proximity to the Post Office septic tank.

Besides the well, members discussed pending legal issues such as obtaining 501c(3) status and gaining control of the land between the river and the towpath.

1. **Membership report:** On March 28, the coop has 54 paid households, representing 144 individuals. We have received $1350 in dues. For our first members, annual dues are due in April.

To increase membership, we discussed a possible membership drive. We can do a mailing to remind members to renew their dues. Karen Havens can make labels and membership cards. Perhaps Diana Mason can provide assistance in setting up a Paypal account on the website.

1. **Updates:**

* We are still looking for a different cigarette distributor.

- In order to maintain our insurance policy, the fire system was recharged and inspected and the vent hood was cleaned.

- We are still waiting to hear back from the food stamp program. It has been close to a year since we first applied.

- Kenny has been working on Sundays and Caryn has been working on Mondays to reduce paid labor time.

- Trout season opens on April 3. We will be prepared with live bait and sandwiches.

- Kenny wrote an article about the first anniversary of the coop for the Lackawaxen Connection. There should be a story in the next issue.

- We continue to cooperate with the Care Cabin, providing groceries and donations.

- Website has been updated.

- There will be a towpath cleanup on April 24 from 11:00 – 1:00, and then a barbecue hosted by the coop and paid for by the Lackawaxen River Conservancy.

- We need to think about a membership drive and fundraising to provide more working capital. There is a grant available from Pike County that we will pursue. To be eligible for the Paycheck Protection Program a business had to be in operation on February 15, 2020, and we opened on April 3, 2020.

1. **Volunteers**

There is still a need for painting and electrical work, as well as for delivery drivers.

Robin volunteered to do deliveries on Monday mornings until swimming season starts. Thanks Robin!

Robin graciously donated the planters we had in front of the store for the Christmas season.

1. **Upcoming events?**

Given the current state of affairs, how much do we want to schedule for 2021? Members felt in general that, given the growing number of vaccinations, we should be able to have a limited number of events during the year. We will start with the towpath clean-up on April 24, followed by a barbecue at the coop.

**9. Check signing**

Currently, Elsie Anderson is listed as a check signer for our account at the Honesdale National Bank, but she has been inactive due to health issues. We need to obtain another check signer.

Laurel moved, and Robin seconded, the following resolution:

The current check signers for the Rowland Cooperative at Honesdale National Bank are Kenny Christianson, Laurel Mason and Robin Hoose.

Motion approved unanimously.

**10. Member issues and concerns**

Lorraine presented a list of concerns that was discussed by the members.

**11. Next meeting?**

Sunday, April 25, 2021, 2:30 – 4:00 pm

The meeting adjourned at 4:00 pm, moved by Robin, seconded by Bergit.

|  |  |  |
| --- | --- | --- |
| Rowland Cooperative Market | | |
| Financial report summary | |  |
| year 2020 |  |  |
|  |  |  |
| REVENUE | Year 2020 |  |
| sales revenue | $53,642.65 |  |
| discounts |  | $3,908.53 |
| gift certificates | $60.00 |  |
| membership dues | $1,325.00 |  |
| contributions | $525.00 |  |
| Caryn loan | $47,504.65 |  |
| other revenue | $10,032.27 |  |
|  |  |  |
| Total revenue | $113,089.57 |  |
|  |  |  |
| EXPENSES |  |  |
| Merchandise | $51,129.77 |  |
| Operations | $22,360.58 |  |
| Labor | $39,599.22 |  |
|  |  |  |
| total revenue | $113,089.57 |  |
| total costs | $113,089.57 |  |
| net income | $0.00 |  |