**THE ROWLAND COOPERATIVE**

**Minutes**

**July 25, 2021 2:30 – 4:00 pm**

**Helen Weisman Memorial Meeting Room**

Attendees: Lorraine Bentley, Caryn Christianson, Kenny Christianson, Robin Hoose, Marian Keegan, Diana Mason, Winnie Olsen, Diana Potts, Charlie Weissman

* **Call to Order –** The meeting was called to order at 2:45
* **Approval of Minutes for meeting of June 27, 2021. –** Minutes were approved. Moved by Robin Hoose, seconded by Diana Potts.
* **Treasurer’s report:** Please see attached.

Finances are improving with the summer traffic. Most bills are paid, the remainder can be paid this week. At the Hemlock Farms craft fair on July 10 we obtained a new vendor, Kaizen snacks from Newfoundland. They make flavored nuts and dried fruit.

* **Water Update:** After several months of emails, Brian Oram of BF Environmental Engineering received notice that our proposal to install a well at the end of the parking lot has been approved by Charles Maroni of PADEP. Kenny met with Mary Ann Seese, the PADEP sanitarian on Friday, July 23. She had no concerns about our current arrangement of selling pre-packaged foods, and she will be monitoring the well drilling activity as we move forward. Even with the new well, our water quality will still have to be approved. Once the well is approved, we can move forward with breakfast, pizza, sandwiches and soup.
* The well fund currently has a balance of $634.18.
* **Membership report:** On July 25, the coop has 55 paid households, representing 135 individuals. We have received 8 renewals so far. A mailing may be helpful in getting members to rejoin.
* **Updates:**

 - We are still waiting to hear back from the food stamp program. It has been over a year since we first applied. Also waiting on cigarette vendor and ice cream.

 - Karen Havens has resigned to take a biologist position at Woodloch. We have hired Diana Mason as a new manager. We should have six days of the week covered for now. Kenny and Caryn will work the other day. Nan has been rearranging parts of the store to help increase sales.

 - Forgotten Fields in Greeley has been providing fresh produce. We have a small garden at the back of the store.

 - Fourth of July events were successful and fun. Launch site was problematic, will change for next year.

 - Papers for bank signatories are ready to sign.

* **Volunteers**

There is still a need for painting and electrical work, as well as for delivery drivers.

* **Upcoming events?**

 Labor Day flea market - September 6, 2021

Caryn agreed to form and chair a committee to plan for our second annual Labor Day craft fair.

 Annual meeting

At the June meeting, we decided to hold our annual meeting in conjunction with our Labor Day craft fair. The bylaws state:

ARTICLE I

MEETINGS

Section 1. Annual Meeting. An annual meeting shall be held once each calendar year for the purpose of electing directors and for the transaction of such other business as may properly come before the meeting. The annual meeting shall be held at the time and place designated by the Board of Directors from time to time.

 **9. Member issues and concerns**

**10. Next meeting?**

 Annual Meeting and Craft Fair

 12:00 – 5:00 Craft Fair

 5:00 – 6:00 Annual meeting

 Sunday, August 29, 2021, 2:30 – 4:00 pm

Treasurer’s report:

Our bank account currently has a balance of $357.95. Outstanding checks are:

 Check # 1132 Calkins $162.07

Check #1133 Lenkas $144.00

 Total $ 306.07

Other outstanding liabilities are

 Calkins $86.15

 DeFilippis $ 37.32

 Alpine $ 248.75

 USA Today $63.00

Total $435.22

Here are the monthly sales figures:

|  |  |  |  |
| --- | --- | --- | --- |
|  month |  sales revenue |  cost of goods sold |  net sales revenue |
| 20-Apr | 2991.7 | 1901.81 | 1089.89 |
| 20-May | 6931.12 | 4849.84 | 2081.28 |
| 20-Jun | 7113.49 | 4754.98 | 2358.51 |
| 20-Jul | 8188.53 | 4836.96 | 3351.57 |
|  20 Aug  | 7089.07 | 4237.31 | 2851.76 |
| 20-Sept  | 6724.66 | 3995.65  | 2729.01 |

 20-Oct 6023.58 3642.35 2381.23

 20-Nov 4158.99 2527.05 1631.94

 20-Dec 3920.40 2688.01 1232.39

 21-Jan 3112.00 1918.21 1193.79

 21-Feb 2580.48 1653.45 927.03

 21-Mar 3589.53 2208.16 1381.38

 21-Apr 4837.81 2973.01 1864.80

 21-May 4795.93 2999.62 1796.31

 21-Jun 4306.31 2529.65 1776.66

 21-Jul 4021.95 2906.13 1115.82