**THE ROWLAND CO-OP**

**Minutes**

**October 25, 2020**

Participants: Karin Anderson, Lorraine Bentley, Caryn Christianson, Kenny Christianson, Robin Hoose, Carole Linkiewicz, Randy Nilsen, Bergit Pinkston, Diana Potts, Joanne Scoca, Charlie Weisman

1. **Call to Order –** The meeting was called to order at 2:35 pm.
2. **Approval of Minutes for meeting of September 27, 2020** - Moved by Robin, seconded by Randy
3. **Treasurer’s report:** Our bank account currently has a balance of $361.25. Outstanding liabilities are:

Calkins Cheese $98.79
 Alpine $171.03

 DeFilippis $173.73

Here are the monthly sales figures:

|  |  |  |  |
| --- | --- | --- | --- |
|  month |  sales revenue |  cost of goods sold |  net sales revenue |
| 20-Apr | 2991.7 | 1901.81 | 1089.89 |
| 20-May | 6931.12 | 4849.84 | 2081.28 |
| 20-Jun | 7113.49 | 4754.98 | 2358.51 |
| 20-Jul | 8188.53 | 4836.96 | 3351.57 |
| 20-Aug  | 7089.07 | 4237.31 | 2851.76 |
| 20-Sept  | 6724.66 | 3995.65  | 2729.01 |

 20-Oct 4966.51 3038.15 1928.38

1. **Water Update:** Kenny has located two deed maps to send to Brian Oram. Need to reproduce the maps electronically.
2. **Membership report:** On October 25, the coop has 53 paid households, representing 126 individuals. We have received $1325 in dues.
3. **Updates:**
* We are still waiting to hear back from the cigarette distributor, we have begun to search for alternatives.

- The side stairs and deck have been repaired and painted. Thanks to Howard and Charlie for their help.

- Caryn has been doing inventory.

- We have been trying to reduce overall hours worked. Karen Havens has been rehired to work on Tuesdays, Wednesdays and Thursdays.

- OVR paperwork has been stalled due to our definition of nonprofit corporation, we don’t fit any of their boxes.

- The paperwork to accept SNAP/EBT payments has been completed. The Department of Agriculture has requested more documents.

- We continue to cooperate with the Care Cabin, providing groceries and gift certificates.

- Website has been updated.

- Clean-up lunch on October 17 was successful, garbage and tires were collected. Nice barbecue.

- Two new video camera systems have been installed.

1. **Pizza opportunity**

We agreed to pursue the opportunity for Two Guys to make pizza. We still need to contact Robert again. All of this depends on the water situation.

1. **Volunteers** There is still a need for painting and electrical work.
2. **Employee Handbook** – Caryn and Phylicia have been working on an employee handbook. Caryn provided a summary of the main features. She will email the file to members for edits or comments.
3. **Discussion**

Caryn has been doing more of the inventory work and ordering. We are working on a system to divide the ordering responsibilities.

Our insurance company is requiring that our fire safety system be inspected and the vent hood be cleaned to retain our insurance policy. Kenny will work on these.

Suggestion box has been installed, most of the comments so far have concerned the lack of pizza.

1. **Upcoming events?**

We will have a Christmas Decorating Party on December 5 from 11:00 – 4:00. We hope to light up the town to make it a bit cheerier.

**12. Next meeting?**

Due to uncertainties concerning the ongoing Covid pandemic and weather, members decided to cancel the remaining coop meetings for the year.