



Girls on the Run ELO – Prime Time Memorandum of Agreement



Please email us if you have any questions about the program or this agreement: programs@girlsontherunpbc.org

Site Director’s Name:

Email:

Site:

Phone:

Site Address:

- Each session is 60 - 75 minutes
- Girls in 3rd thru 5th grade, 15 girls minimum **per session** (so additional girls would need to be signed up to account to absences). Social distancing guidelines must be followed, if/as required.
- Materials, training and support for your coaches are provided by ELO
- Allow a minimum of 10 weeks to complete the Girls on the Run program

Choose: October to December _____ or January to March _____

How many girls in 3rd _____ 4th _____ 5th _____ do you anticipate will be participating?

Please write in times next to the days you will hold sessions

Anticipated days of the week	Anticipated TIMES Lessons will be held
1. Mondays	
2. Tuesdays	
3. Wednesdays	
4. Thursdays	
5. Fridays	

By signing this agreement, the Afterschool Provider (OST) agrees to the following terms:

- OST agrees to keep sessions days and times, as noted above, as these will be shared with Prime Time. Any changes to be shared with ELO with advance notice.
- OST agrees to provide at least **2 Coaches** (3 is preferred, for absences for other obligations of the coaches) GOTR requires a ratio of 2 coaches up to 25 girls. Coaches can be Counselors, Teachers, other school staff, parents, etc. If you only have one person to coach, please let us know so we can work with you to ensure your program is supported.
- As a **nationwide** volunteer-driven organization, *all* Coaches are considered *volunteers for GOTR*. Coaches must be registered with and trained by GOTR, and GOTR background checked. Coaches must sign a Child Abuse Reporting Requirement form and provide 1) a copy of their DCF 1 hour training “Identifying and Reporting Child Abuse and Neglect” 2) a photo or scan of their current school and/or afterschool program ID to GOTR as proof of Level II background check
- Per Prime Time, the same girls need to be on the roster/registered for the length of the program. **Girls must be registered in advance** – online is preferred, but paper registrations are available on request. All registrations include our National requirements, waivers and photo releases.
- The Afterschool Provider (OST) is responsible for ensuring a **minimum of 15 girls per session**.
- Attendance must be submitted to GOTR by the OST Director or Coach **on the date of the session**, via the **GOTR Attendance App** (on your cell phone or tablet). All registered girls will appear in the App, which makes it very easy!
- In the event that **at least 15 of the girls will NOT be available** for a session, the **OST must cancel the session** and contact GOTR ASAP (within 24 hours of the session if at all possible). If this occurs, Prime Time may be notified of the cancellation and Prime Time reserves the right to suspend ELO services to any OST that cancels three sessions within a given academic year.
- OST agrees to provide **1 high quality photo per week** to GOTR. At the program’s end, a brief service project write-up and 4 vignettes of girls will be submitted to GOTR.

Signed: _____

Date: _____