Girls on the Run ELO – Prime Time
Memorandum of Agreement

Please email us if you have any questions about the program or this agreement:**programs@girlsontherunpbc.org**

Site Director's Name: Email:

Site: Phone:

Site Address:

- Each session is 60 - 75 minutes. Allow a minimum of 10 weeks to complete the Girls on the Run program.
- Girls in 3rd thru 5th grade participate, 15 girls minimum **per session** required by Prime Time (therefore, additional girls would need to be signed up to account to absences and ensure 15 girls are present).
- Curriculum, materials, training and support for your coaches are provided by ELO

How many girls in 3rd ____ 4th _____ 5th ____ do you anticipate will be participating?

Please write in times next to the **two** days you will hold sessions	Anticipated days of the week	Anticipated TIMES Lessons will be held
	1. Mondays	.
	2. Tuesdays	.
	3. Wednesdays	.
	4. Thursdays	.
	5. Fridays	.

By signing this agreement, the Afterschool Provider (OST) agrees to the following terms:

- OST agrees to keep sessions days and times, as noted above, as these will be shared with Prime Time. Any changes to be shared with ELO with advance notice.

- OST agrees to provide **2 Coaches.** Coaches do not need to be runners or athletes, just believe in girls' potential.

  Coach name 1: _____ email address: _____

  Coach name 2: _____ email address: _____

  We have found that the program works best when the coaches come directly from the site where it is hosted. The lessons build a circle of trust among the coaches and girls. When the coaches are present at the school for the girls, then the girls build a comfortable support system with people they regularly see. Coaches can be Counselors, Teachers, other school staff, etc., over age 18. If you only have one person to coach, please let us know so we can work with you to try to ensure your program is supported.

- As required by PrIme Time, each Coach must: 1) provide a copy of their certificate of completion of DCF training "Identifying and Reporting Child Abuse and Neglect" or PBCSD equivalent 2) provide a photo or scan of their school and/or afterschool program ID 3) complete one 90-minute training of their choice, offered by Prime Time, and submit completion certificate to Girls on the Run.

- As a *nationwide* volunteer-driven organization, each Coach must be registered with and trained by GOTR, and GOTR background checked.

- Per Prime Time, the same girls need to be on the roster/registered for the length of the program. **Girls must be registered in advance** – online is preferred, but paper registrations are available on request. All registrations include our National requirements, waivers and photo releases.

- The OST agrees to ensure a **minimum** of **15 girls *per session*.** Attendance made easy! You'll use our attendance app, which would be downloaded onto a cell phone or tablet. Attendance must be submitted to GOTR by the OST Director or Coach **on the date of the session.** All registered girls appear in the App.

- In the event that **at least 15 of the girls will NOT be in attendance** for a session, the **OST agrees to postpone** and let GOTR know. If this occurs often, Prime Time reserves the right to suspend ELO services.

Signed: _____ Date: _____