

**FULL-TIME CARE:** Your account will be charged on the 1st of each month. Regular fees will be charged for absences, no credits will be given. This policy has been adopted because costs for staff and programs remain the same when children are absent. Accounts will not be charged for school holidays. The center appreciates notification of absence in advance if at all possible to assist with scheduling, classroom and meal planning.

Infant (under 23 Months)	\$1280/Month	OR	\$325/Week
Toddlers & 2Yr Olds	\$1175/Month	OR	\$295/Week
3 Yr Olds	\$950/Month	OR	\$250/Week
4 Yr Olds	\$880/Month	OR	\$240/Week
5 Yr Olds	\$830/Month	OR	\$230/Week
6+ YR Before/After School	\$660/Month	OR	\$175/Week

**PART-TIME/DROP IN:** Payment is due for days scheduled and will be processed on Fridays. Current cancellation policy remains unchanged.

Infant (Under 23 Months): \$14/Hour or \$65/Day

Toddler & 2 Yr Olds: \$12/Hour or \$59/Day

3 Yr Olds: \$10/Hour or \$50/Day

4 Yr Olds: \$9/Hour or \$48/Day

5 Yr Olds: \$8/Hour or \$46/Day

6+ YR Before/After School: \$7/Hour or \$35/Day

### ENROLLMENT FEES

We charge a one time enrollment fee for all new families. It is \$75 for the first child and \$25 per additional child. It must be paid on the first day or before your child attends their first day.

### SIGN-IN/SIGN-OUT

We charge a \$5 fee each time you do not sign your child in or out. It is a licensing regulation that you sign your child in and out each day. If you come hourly and fail to sign in or out you will be charged the full day rate.

### LATE PICK UP PENALTIES

Please do not be late to pick up your child. Check with the center to know what time you are expected to pick-up. If you fail to let us know and are more than 10 minutes late from your reservation time, you will be charged a \$5 fee for every 10 minutes. Example: If your reservation pick up time is at 1:00 PM and you do not pick up your child until 1:40pm you would pay an additional \$20.

If your pick up time is 6:00pm (closing time) and you are late the \$5 will be charged if you are even 1 minute late. You will be charged a \$5 fee for every 5 minutes. Example: If you pick up at 6:15 you will be charged \$15.

Licensing regulations also require us to report any child that is picked up more than 15 minutes after closing with no contact from parents to child protective services. If you are going to be late and it is out of your control please still contact the daycare and let us know. You will have to pay the late pick-up fees but then we will not be required to report the late pick-up to the proper authorities.

**LUNCH PRICING**

Under 18 Months \$4.00

18 months and older \$8.00

**VACATION POLICY**

No fees will be charged for absences if the center has been notified within two weeks prior to absence. The center appreciates notification in advance if at all possible to assist with scheduling, classroom and meal planning.

**TERMINATION POLICY**

Parents may terminate their child's enrollment at any time, provided they give notice in advance of the termination day. Failure to give proper notice will result in parents being responsible for the payment of scheduled days. This will be enforced unless the reason for the termination is beyond the control of the parents (e.g., lay off, birth of new baby, etc.).