

Cottonwood Fire Protection District

P.O. Box 618 20875 4th St. Cottonwood, CA 96022
(530) 347-4737 Fax (530) 347-4771

Board of Directors:
Chairperson,
Lisa Pruitt

Board Members;
Stephen Brown
Arthur Parham
Lindsey Sundal
Jeffrey Alderman

Fire Chief
Bill Morgan

Secretary
Cindy Wheeler



RESOLUTION 23-02-01 SHORT-TERM RENTALS (STR)

DEFINED: According to the California Senate Bill No. 60, Chapter, 307, a “short-term rental” (sometimes shortened to “STR”) in the state refers to any residential property or portion of a residential property that is rented to an individual or group for 30 consecutive days or less. On July 21, 2020, the Shasta County Board of Supervisors adopted Ordinance 2020-05 to amend the zoning plan to regulate short-term rentals within the unincorporated area of Shasta County. The ordinance sets forth the requirements for operating a short-term rental as well as clearly defining two types, Vacation Rentals and Hosted Homestays. All short-term rentals must apply for the required permit to operate a Vacation Rental or Hosted Homestay on or before November 21, 2020.

Whereas the Cottonwood Fire Protection District has determined that the actual costs incurred in Completing the STR Inspection A fee of **\$150.00** will be charged by the Cottonwood Fire Protection District for all Short-term Rental inspections

Whereas, it is the intent of the Cottonwood Fire Protection District whenever possible to recover some of the operational costs through user fees: Now, therefore be it resolved that the Board of Directors of the Cottonwood Fire Protection District hereby approves the following fees for service provided by the Cottonwood Fire Protection District after a public comment period of **30 days**. This fee schedule will replace all previous fee schedules and will commence on **March 2nd, 2023.**

The above actions were taken by the following vote:
(requires a 3/5ths majority vote to approve)

YES 4 NOS 0 ABSTAIN 1

Chairperson, Lisa M. Pruitt Date 02-13-2023
Wylee H. Hines 02-13-2023

Secretary of the Board, _____
Date _____

SHORT-TERM RENTALS INSPECTION OUTLINE

Vacation Rental Inspection Requirements

Site Access

- Site address clearly posted and visible from the public way
- Access to the main entrance is free of any obstructions and any steps, stairs, landings, handrails, or guardrails are code compliant
- Fire apparatus access unobstructed
- Fire hydrants unobstructed
- Gas meters and electric breakers labeled

Exiting

- All exits unobstructed
- Egress doors open easily, without the use of key
- Egress windows unobstructed and operable
- Stairs and railing maintained

Smoke & Carbon Monoxide Alarms

All vacation rental homes require smoke & carbon monoxide alarms installed in accordance with the 2019 California Residential Code (CRC) and will be verified at the time of your fire and life safety inspection.

Smoke Alarms shall be installed in the following locations:

- In each sleeping room
- Outside each sleeping area (hallway) in the immediate vicinity of the bedrooms
- On each additional story of the dwelling, including basements but not including crawl spaces and uninhabitable attics
- Battery operated 10 yr. alarms
- Alarms should be hard-wired with battery backup
- Consider installing flashing alarms for people who are hearing impaired
- Test alarms once a month
- Replace batteries every 6 months if they are not 10 yr. alarms

Carbon Monoxide Alarms shall be installed in the following locations:

- Outside of each separate dwelling unit sleeping area in the immediate vicinity of the bedroom(s)
- On every level of a dwelling unit including basements

Please note:

Alarms must be installed according to the manufacturer's specifications prior to, and available to inspect at the time of the fire safety inspection.

Fire Extinguishers

- Extinguishers must have annual service and documentation
- Extinguishers must be professionally inspected annually or have receipt taped to extinguisher if purchased within a year

Suggested locations

- Placed in the kitchen under sink
- Place outside the BBQ area

Electrical

- Extension cords used only for temporary use
- Sufficient electrical panel clearance
- No open gaps in the breaker box
- Electrical outlet not overused
- Cover plates installed on all outlets
- Electrical cords maintained free of splicing

Interior:

- Water Heater/HVAC - Free from storage and have compliant venting
- Dryer Duct Cleaning - Lint traps are regularly maintained and clear
- Windows in bedrooms are operable, meet minimum size requirements, and do not have bars or other obstructions that prevent egress

Exterior:

- All exterior areas shall be free of weeds, debris & trash
- Open flame cooking devices away from overhangs/trees
- Disposal Of BBQ /or fireplace ash in a metal can with lid ONLY. Never dispose of ash or charcoal in yard waste containers
- Wood-burning fire pits must have an appropriate screening to capture embers
- Use BBQs (gas or charcoal) in a safe location away from combustion construction and Vegetation
- Pool - pool area fenced and gated
- Hot Tub - locking cover
- Sliding Doors - sensors - local alarm

Hazardous Materials

- Compressed gas cylinders properly secured
- Pool chemicals properly stored and labeled

Not required but suggested:

- Wrench by the gas meter

Keep documentation on

- Frequency of smoke alarm testing
- Keep documentation on the frequency of dryer duct cleaning