

2026 Mid-Year Checklist

The CFO on the Go process is designed to keep your small business tax and audit ready. Please take a moment to ensure the following [applicable] items have been completed for January – June 2026.

- Submit weekly receipts for all expenses that do not have Verified Rules on file.
- Submit monthly reports for all income received via point-of-sale systems [Square, Shopify, etc.] that Bell Solutions does not have online access for.
- Submit monthly bank, credit card and loan statements for all business accounts that Bell Solutions does not have online access for.
- Submit a copy of your 2025 Income Tax Return.
- Submit W9s for all non-employee labor that has been paid in 2026.
- Submit owner business mileage logs.
- Submit statements for all Employee Benefit accounts.
- Ensure written annual minutes have been completed. [S-Corps]

Compliance is rewarded at Bell Solutions!
By staying current with your CFO on the Go Services you can:



- Pay less with Compliance Discounts
- Make tax season a breeze!
- Stay informed, with Spring & Fall Meetings, and financial packets at Mid-year and Year-end.
- Receive help with audits, lending, grants, etc.
- Be eligible for Annual Support Services, including Income taxes and 1099s.