

## Region III Workforce Investment Board of Kanawha County

### Minutes October 17, 2017

#### Members Present

Sandra Ashley  
Marie Bias-Jones  
Paul Breedlove  
Janet Drumheller  
Anita Ferguson  
Bob Gray  
John Haer  
Laura McCullough  
Brett Matthews  
Lee Roberts  
Thomas Samples  
Mike Sirockman  
Stephanie Smith

#### Members Absent

Jeri Adkins  
Andrew Gunnoe  
Megan Harris  
Chris Klingler  
Tia Welch

#### Staff

S. K. Miller  
Amy Farley  
Amy Fizer  
Josh Potter

#### Guests

Stephanie Ahart, HRDF  
Marlene Hackett, The Hackett Praxis, LLC

President Lee Roberts called the meeting to order at 11:00 a.m. The meeting was held in the First Floor Conference Room at the Charleston Area Alliance, 1116 Smith Street, Charleston, WV 25301.

Following the introductions, Lee Roberts asked for a motion to approve the minutes from the August 15, 2017 Board meeting. **Handout.** Laura McCullough made the motion to approve the minutes; Janet Drumheller seconded; motion carried.

#### Finance Report – Bob Gray/Josh Potter

Bob Gray reviewed the Finance Report and the year-to-date expenditures. **Handout.** There being no questions or comments, Lee Roberts asked for a motion to approve the Finance Report as presented. Mike Sirockman made the motion to approve the Finance Report as presented; Janet Drumheller seconded; motion carried.

### One Stop Report/Workforce Update (Attached)

Lee Roberts asked everyone to review the One Stop Report/Workforce Update included in the Board member packets. **Handout.** Lee Roberts asked if there were any questions/comments on this report. Approval by the Board is not required. There being no questions, Lee Roberts asked Amy Farley to present the Youth Update.

### Youth Update – Amy Farley

Amy Farley reported that the Career Pathways program is currently over enrolled with 62 participants. **Handout.**

Approval of the Youth Report by the Board is not required. There being no questions, Lee Roberts asked S.K. Miller for her report.

### Executive Director’s Report – S. K. Miller

S. K. Miller called the Board’s attention to three handouts in the Board Member packets. One was from the United States Department of Labor, announcing the lowest veteran’s employment rate (3.0%) since 2001.

The second handout was from her personal notes from a webinar from the Mountaineer Challenge Academy.

- They currently have 34 participants and they are integrated with our Youth program.
- They are eligible for free Federal bonding
- Target December 2017 graduation
- Grow their own food
- Very descriptive courses
- One year mentorship
  
- Region III is the first region to have apprenticeships in place
- John Haer reported there will be a Recognition Ceremony on October 18, 2017 at 2:00 p.m. at the Culture Center
- There will be a Rapid Response for Rite Aid employees in Putnam and Kanawha Counties on November 7<sup>th</sup> at the Union Hall in South Charleston. A second Rapid Response will be held later that day for seventeen BB&T employees at their facility on Slack Street.

One Stop: One Stop entered a contract with Phil Leinback of HRDF, who recently retired. Stephanie Ahart is now the Executive Director of HRDF.

Stephanie Ahart has assigned Loyd Casto with HRDF to work with our One Stop Partners at Plaza East. Loyd will participate in the Quarterly meetings.

The third handout was to announce a Career Fair at the BridgeValley South Charleston Campus from 11:00 a.m. – 2:00 p.m. on Wednesday, November 8, 2017.

**Agenda Setting:**

S. K. Miller asked for a Committee to form to review the high technical courses for Region III with stacked credentials, to explore the possibility of paying up to \$5,000.00 per ITA.

She also requested Josh Potter to research the Benefit Rates to include a Family Plan for health insurance for Region III employees. Anita Ferguson mentioned she would share information.

The Board approved the exploration, to be reviewed at the December 19<sup>th</sup> Board meeting.

There being no further business or questions, Lee Roberts asked for adjournment. Laura McCullough moved for adjournment; Janet Drumheller seconded. The meeting was adjourned at 12:00 p.m.

The next Board meeting will be held at 11:00 a.m. on ***Tuesday, December 19, 2017***. We will meet in the First Floor Conference Room located at the Charleston Area Alliance, 1600 Smith Street, Charleston, WV 25301.