

Region III Workforce Investment Board  
WIOA Adult and Dislocated Worker Program

**Policy 05-16**

**SUBJECT:** Transitional Jobs Policy  
**DATE ISSUED:** July 13, 2016  
**EFFECTIVE DATE:** July 1, 2016

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**REFERENCE(S):** WIOA Section 134(d)(5); 20 CFR §680.830, §680.840, §680.900, §680.150; WFWV Policy 03-16

**Background:**

A Transitional Job is one that provides limited work experience, that is subsidized in the public, private, or non-profit sectors for those individuals with barriers to employment because of chronic unemployment or inconsistent work history; these jobs are designed to enable an individual to establish a work history, demonstrate work success, and develop the skills that lead to unsubsidized employment.

LWDBs may use up to 10 percent of their combined total of Adult and Dislocated Worker allotments for transitional jobs. Transitional jobs must be combined with comprehensive career services (§680.150) and supportive services (§680.900).

**Action:**

Region III WIB will adhere to WFWV Policy 03-16 (Transitional Jobs Policy) as follows:

Transitional Jobs is an employment strategy that seeks to overcome employment barriers and transition people with labor market barriers into work using wage-paid, short-term employment that combines real work, skill development and supportive services. Transitional Jobs program participants earn a paycheck, learn skills, may become eligible for the Earned Income Tax Credit, and receive intensive mentoring and support.

Transitional Jobs program should have a minimum the following 3 components:

1. Paid work experience (i.e. 3 days per week)
2. Classroom training (i.e. soft skills, occupational skills, etc.)
3. Supportive services

Region III will seek approval, as required, by WFWV for any Transitional Jobs Plan.