

WIOA Youth Committee Meeting Minutes August 7, 2018

Attendees

Stephanie Ahart
Laura Lambert
Shannon Robinson
Jabbar Thomas

Staff

Amy Farley
SK Miller
Nita Shafer

Call to Order - Amy Farley

Amy Farley called the meeting to order at 10:05 a.m., thanking everyone for coming. She asks for introductions. Following the introductions, Stephanie Ahart introduced Shannon Robinson. Shannon is replacing Beth Elkins at HRDF and will work with our Out of School youth. He will be an asset to our program. She then thanked Amy for the training she gave them.

Out-of-School Youth –Jabbar Thomas/Shannon Robinson

Jabbar updated the Committee regarding the new enrollments and exits. He's been working to build relationships with new employers. Manna Meal has been working with a few youths through Work Experience, and they would like to begin OJT's with these youths. The OJT's are in development through HRDF.

One success story, a youth upon enrollment had tested at a second grade level for Math and Reading. Within twenty-eight days he completed his TASC. Stephanie explained the youth had extensive instructions daily to help his reach his goals. He is now working at Manna Meal.

Stephanie informed the Committee of fourteen students working summer employment; twelve who have maintained Work Experiences with mainly the City of Dunbar and Manna Meal; both of which have been strong partners.

Amy Farley-Youth Coordinator

Amy has created an updated Youth Manual for the Out-of-School Youth Career Pathways program. The manual was given to staff and Committee members. Amy reviewed each section of the manual and answered questions pertaining to data entry, performance and case notes. The manual is to be a "living document" that will be updated as new guidance is disseminated.

The meeting was adjourned at 11:06am.