

**Region III Workforce Investment Board  
WIOA Adult and Dislocated Worker Program**

**Policy 07-16**

**SUBJECT:** Waivers for WIOA Participants with Degrees  
**DATE ISSUED:** August 8, 2016  
**EFFECTIVE DATE:** July 1, 2016

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**BACKGROUND:** Region III Workforce Investment Board of Kanawha County (WIB-KC) does not fund ITA's for individuals who currently hold an Associate's Degree or higher without prior written approval from the Executive Director of the WIB-KC.

**ACTION:** Participants who currently possess an Associate's Degree, or higher, must request a Waiver of that degree before they may receive WIOA Adult or Dislocated Worker funding from the Region III WIB-KC. The request must be submitted in writing to Executive Director. Upon approval or denial of the request, the participant will receive a letter of notification.

**Basis for Approval:**

- Eligible to receive WIOA training services; and
- Degree(s) currently held must not be in an "in-demand" occupation; and
- Training requested must be in an "in-demand" occupation
- If current degree(s) is in an "in-demand" occupation; participant must document evidence of attempts to obtain employment in that field.

If approved, the WIOA Case Manager may continue with the training plan.

**Basis for Denial:**

- Ineligible to receive WIOA training services; or
- Falsification or misrepresentation of any documents, credentials, etc. or
- If participant currently has marketable skills and has not provided evidence showing a good-faith effort to obtain employment; or
- The training requested is not in an "in-demand" occupation serving Region III

**DISCLAIMER:** This policy may be subject to change as additional federal regulations and TEGs are released. This policy is not intended to be permanent and should be viewed as a placeholder until final regulations are released.