



Maureen's

Home Maintenance & Listing Prep Checklist

Repair

- Inventory all repairs and get quotes for items. Pull permits with town for certain repairs—see regulations.
- Doors & windows: open & shut easily, secure & clean.
- Reglaze bathtub(s) and caulk showers as needed.
- Repair cracks in ceilings, fill in holes in walls from pictures, repaint or touch-up as needed.
- New lightbulbs as needed inside and outside.
- New electrical covers if old looking or paint covered.
- Repair or replace cracked or chipped tiles, clean grout.
- Replace or repair leaky shower heads and sink faucets.
- Electrical outlets all working? If replacing, use electrician.

Exterior Appeal

- Mow and edge lawn and plant flowers in beds.
- Place bright potted flowers near entry.
- Mulch flower beds and ensure they're weed free.
- Power wash driveway and sidewalk pathway.
- Patio cleaning and refresh (stain deck/fencing).
- Decorative patio touches: outdoor pillows and staged backyard entertainment area.
- Keep pet droppings picked up and yard clean.
- Roof: stain free with no missing shingles.
- Re-stain or repaint wooden front door as needed (replace front glass door if needed).

Cleaning

- Scrub kitchen cabinets to remove grease.
- Clean large appliances thoroughly.
- Professionally clean carpets or replace if needed.
- Clean off shelves. Display just a few purposeful items.
- Dust blinds, clean windows inside & out, steam curtains.
- Remove clutter: accessories, knick-knacks, pictures, books, magazines, toys, kitchen and bath items.
- Clean smelling: no cigarette, pet, or strong candle scents.
- Dust: light fixtures, ceiling fans, baseboards & surfaces.
- Mop and oil hardwoods.
- New clean bedspreads (and beds made daily).

Decorate & Organize

- Each room should have a clear use & no clutter.
- Depersonalize the home and make it neutral.
- For colors: use pottery, pillows & fresh flowers.
- Make closets, cabinets and pantry appear BIG!
- It's OK to have a wall of boxes in the garage with out of season clothes, photos & keepsakes.
- Take down ornate window treatments.
- Use simple, clean blinds to let in lots of light.
- Have new crisp, clean towels in all bathrooms.
- Use carry-all containers for personal grooming items to stash under sinks before showings (keep bathroom & kitchen counters clear!)