

# Sombrero Capital

4515 San Pedro Ave.  
San Antonio TX 78212  
(210) 859-8500

## Borrower Payoff Request Form

Today's Date: \_\_\_\_\_

Customer Name(s): \_\_\_\_\_

Loan Number: \_\_\_\_\_

Last 4 Digits of SSN(s): \_\_\_\_\_

Address of Property You Would Like to Payoff (some accounts have multiple props):  
\_\_\_\_\_

How Would You Like to Receive the Payoff Statement? Provide (Fax or Email):  
\_\_\_\_\_

Requestor Name and/or company/position: \_\_\_\_\_

Reason you are authorized to receive payoff:  
\_\_\_\_\_

(lienholders and other third parties must provide additional documentation)

Desired Payoff Date: \_\_\_\_\_ (date payment will be received by our office)

If you have auto-draft agreement, should it be discontinued? \_\_\_\_\_

Are you selling your home? \_\_\_\_\_

Is your lender demanding you to pay us off? \_\_\_\_\_

Signature of Primary Borrower: \_\_\_\_\_

**Return completed form: [PAYOFFS@SOMBREROCAPITAL.COM](mailto:PAYOFFS@SOMBREROCAPITAL.COM) OR BY FAX: (210) 468-6101**  
*Instructions for sending payoff funds will be included in payoff statement and may change depending on account circumstances. Lien(s) will not be released until account is paid in full and funds are confirmed.*