

Wheelchair Accessible Vehicle

Black Van: Loading and Securing a Wheelchair Passenger

Instructional slide deck / video storyboard



Use only with trained staff. Complete normal vehicle, ramp and restraint checks before travel.



1-2 Start the vehicle and prepare the ramp

1 Key into the ignition



2 Turn ignition on.
Locate the ramp lever.



3-5 Deploy the ramp



3 Release the ramp by pulling the lever.



4 Fold it down.



5 Bring the flap down.

Wheelchair Accessible Vehicle

6–7 Position the wheelchair and release the top straps

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6

Push the wheelchair into the van, and put the brakes on.



7

Locate the switch to release the top straps.



8-9 Attach and lock the top straps

8

The top straps go around the left-hand and right-hand structural body of the wheelchair (not the foot rests).



9

Take up the slack and switch back to OFF. This locks the straps in place.



10–11 Prepare the rear ratchet anchors

10 Locate the ratchet anchors.



11 Secure to the vehicle.



12–13 Release the rear ratchet strap

12

Hold the small red lever down.

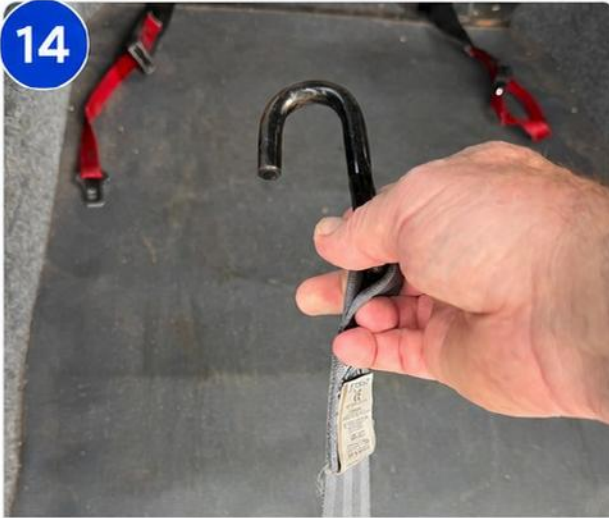


13

Release the ratchet strap.



14-16 Hook on and tighten



Hook onto the back of the wheelchair.



Take up the slack by winding the silver wheel on the side of the ratchet anchor.



Repeat on the other side.

17-18 Secure the passenger and the ramp

- 17** Secure the seat belt around the passenger using the two anchor points.



- 18** Secure the ramp.



Final safety check before travel

- ✓ Ignition on before operating the ramp
- ✓ Ramp fully deployed when loading, then secured before travel
- ✓ Wheelchair positioned correctly and brakes applied
- ✓ Top straps secured to the wheelchair frame, not the foot rests
- ✓ Rear ratchet anchors tight on both sides
- ✓ Passenger seat belt secured using both anchor points
- ✓ Do a final visual check before moving off

! If anything feels loose or unclear, stop and re-check before travel.

