



Peccole Ranch Community Association – online payment / RACH program

Thank you for taking advantage of the programs offered by the Association's bank (Alliance Association Bank or AAB) this allows you to control how and when you pay your Association assessments.

The homeowner will now be able to set up recurring payments without Peccole Ranch Community Master Association, or anyone other than the bank, having access to your personal and private banking information.

The RACH program will allow the homeowner control to choose the day of the month they would like their assessment drafted, instead of having management pull from your account. *PRCA advises you to make your payments between the dates of the 1st and 20th of the month to give your payment time to reach our office on time.*

All payments are due on the 1st of the month and late after the 30th - Late fees will be applied on the 30th day of the month if payment is not processed by that day.

To set-up your recurring payment, please visit www.PeccoleRanch.net

Click on the 'Accounting' tab

Click on "Here" to make your payment

This will bring you to the Banks Welcome page

Or click on this link: <https://onlinepay.aafin.com/home.aspx>

You will see that you are given four options:

Create Account – use this option to set up recurring payments

Login – to make changes to your account

One Time eCheck Payment

One Time Credit Card Payment

Welcome

Please choose an option below to pay your community assessment online. You will want to make sure you have your account information available.

There is no processing fee to pay by eCheck; however there is a 3% processing fee to pay by credit card. The credit card processing fee covers the interchange/finance fee charged by the credit card processor.



Create Account



Login



One Time eCheck Payment



One Time Credit Card Payment

Register now to make recurring payments. If you have already registered, please Login.

Login to access your account information. If you have not previously registered, please register now.

Make a one-time eCheck payment from your bank account.

Pay your assessment via credit card. (A processing fee will apply.)

Create Account

By creating an account, you, the homeowner have the ability to set up both one-time and recurring payments. You have the ability to edit and delete recurring payments as needed.

To set up an account, you will need to click on **Create Account** on the home page and complete all required fields on the *Create New User Account* page.

Create New User Account

User Information

* Required Fields

First Name : *	<input type="text"/>	Last Name : *	<input type="text"/>
Email (User ID) : *	<input type="text"/>	Re enter Email : *	<input type="text"/>
Password : *	<input type="text"/>	Re enter Password : *	<input type="text"/>
Security Question 1 : *	What is your oldest sibling's middle name? <input type="text"/>		
Answer : *	<input type="text"/>		
Security Question 2 : *	In what city did you meet your spouse/significant other? <input type="text"/>		
Answer : *	<input type="text"/>		
Security Question 3 : *	What school did you attend for sixth grade? <input type="text"/>		
Answer : *	<input type="text"/>		
Phone : *	<input type="text"/> <small>(use XXX-XXX-XXXX)</small>		

Checking Account Information

All debits will process from this account.

Answer : *	<input type="text"/>
Security Question 2 : *	In what city did you meet your spouse/significant other? <input type="text"/>
Answer : *	<input type="text"/>
Security Question 3 : *	What school did you attend for sixth grade? <input type="text"/>
Answer : *	<input type="text"/>
Phone : *	<input type="text"/> <small>(use XXX-XXX-XXXX)</small>

All debits will process from this account.

Routing Number : *

Checking Account Number : *

Re-Enter Account Number : *

Craig Huntington 1000
123 Main Street
Anytown, State 9999

PAY TO: \$
THE ORDER OF _____ DOLLARS

MY BANK NAME
123 North Street
Los Angeles, CA 99999

Memo _____

12224567891 8999876543210987654321 1000
(1) Routing Number (2) Account Number

Agree with terms and conditions of use.

Once complete, a verification email is sent to you, the homeowner. This email validates your email address when you click on the link in the email. If the link in the email does not direct you to the validation page, you may need to copy and paste the link into your web browser.

Login Page

Once an account is created, you will be asked to select ***Login*** from the payment site home page to access your account and manage payments.

Please note Peccole Ranch nor AAB has the ability to make changes to the homeowner/user password, debiting bank account, property information, or recurring payments. The homeowner must visit their profile to make these changes.

User Dashboard

The user dashboard page is the main page that allows a homeowner, who is logged into their profile, to change their password, change their bank account, add a property to set up recurring payments and set up one time payments.

On this page they also see payment history and recurring payments that have been set up.

PRCA recommends you to make your payments between the dates of the 1st and 20th of the month to give your payment time to reach our office on time.

Member Dashboard

Welcome **Craig Huntington**, you are currently logged in as **clhuntington@aafin.com**.

Payments

NICKNAME	HOA ACCOUNT	FREQUENCY	AMOUNT	NEXT PAYMENT DATE	EDIT	PAYMENT TYPE	DELETE
Master	1514	Monthly	100.00	05/17/2013	Edit	Recurring	Delete

ADD A PROPERTY **MAKE ONE-TIME PAYMENT**

If the selected recurring payment date falls on a weekend or holiday, it will post to your account on the next business day. (Business days are Monday-Friday, except for banking holidays.) Paying less than the total amount due may result in an interruption of service.

Payment History

NICKNAME	HOA ACCOUNT	AMOUNT	PAYMENT TYPE	INITIATED ON	CONFIRMATION NUMBER
Master	1514	100.00	Recurring	04/18/2013	9000026
Master	1514	100.00	Recurring	04/17/2013	9000025
Master	1514	100.00	Recurring	04/17/2013	9000018
Master	1514	200.00	One-Time	04/16/2013	9000016
Test 1	27	1.02	Recurring	03/04/2013	9000014

Registered User- Add a Property (Recurring Payment)

To set-up a recurring payment choose **Add a Property** from the dashboard.

Complete the required fields including:

Nickname Example: your PRCA address

Management Company ID - 100

Association ID - 218

Unit Account Number – 5 digit code on your coupon book

The nickname is used to help differentiate and label scheduled assessments. (This is particularly valuable for homeowners that own multiple properties.)

Select a payment type: recurring with a start date and frequency, or one-time to manually initiate a single payment.

Select **Proceed**

Input Account and Payment Information

Please provide the following information to create a payment.

* Required Fields

* Nickname :	Type your own nickname
* Management Company ID :	Type in the PRCA Number 100
* Association ID :	Type in the PRCA Number 218
* Unit Account Number :	Type in YOUR Account Number

Account Number	Date Due	Amount Due
000-012345	JAN 1, 2009	\$453.04
CRAIG HUNTINGTON		Past Due After JAN 15, 2009
Now check payable to: HOMEOWNERS ASSOCIATION		
Please make check payable to your Association and be sure to use the return envelopes provided.		Payment Consists of: Maintenance Fees \$32.04
HOMEOWNERS ASSOCIATION C/O MANAGEMENT COMPANY P.O. BOX LAS VEGAS, NV 89000-0000		
1391 000H0A 0000000000012345 HUNTINGTON00 04304 ?		
(3) Homeowners ID		
(2) Association ID		
(1) Management Company ID		

Payment Type:

- Recurring** Create an automatic monthly or quarterly debit from your bank account on the date you specify below. Please be aware if your assessment amount changes, you may need to edit your payment amount by editing this recurring payment.

* Start Date :

* Frequency Period : Monthly

(All scheduled payments that occur on a non-banking day will be processed the next banking day.)

- One-Time** Create a one-time debit to your checking account. A payment will be initiated today, and your payment information will be saved for future use. You must visit this website to initiate your payment each time. (You may choose to change this to a recurring payment in the future.)

* Amount :

PROCEED

CANCEL

The next screen shot will provide payment details prior to submitting the payment. Review the details and select **Authorize Payment**.

One-Time E-Check Payment

Payment Information

Please review the following information to ensure it is correct:

Nickname : **Example Property Payment 1**
Management Company ID : **937**
Association ID : **333** PLEASE NOTE THESE ARE ONLY EXAMPLE NUMBERS
Unit Account Number : **1514**
Email : **clhuntington@aafin.com**
Amount :

By submitting this form I agree to the Terms and Conditions, and authorize Alliance Association Financial Services to initiate ACH debit entries to my checking account at the financial institution listed for the amount listed above. This process will debit my checking account and credit the Association account as I have indicated.

Payments may take up to four business days to process and post to your account. We recommend all payments be submitted at least four days before the due date indicated on your invoice or coupon to avoid late charges.

After selecting **Authorize payment or Proceed** a confirmation page is generated.
We strongly recommend you print this page for your records.

Payment Confirmation

Please confirm the following information for your scheduled payment.

Nickname : **Example Property Payment 1**

Management Company ID : **100**

Association ID : **218**

Unit Account Number : **0+ your 5 digit account number 012345**

Email :

Frequency : **Monthly**

Amount : \$ _____ assessment amount

Payment Start Date : **10/22/2014**

By submitting this form, I authorize Alliance Association Bank to initiate ACH entries to my checking account at my financial institution to process this payment for the amount listed above. This process will debit my checking account and credit the Association account as indicated above.

If you wish to stop this recurring payment in the future, please choose the *Delete* option from the main page.

PREVIOUS PAGE **AUTHORIZE PAYMENT**

Registered User- Make One-Time Payment

One-time payments can be used to pay a special assessment/fee or for homeowners that prefer to initiate their payment manually during each payment cycle. Select *Make One-Time Payment* from the dashboard. Select a property that has been added and click *Proceed* or select *Add a Property*. If using a property that has already been added, the payment information will populate and only the payment amount is needed.

After selecting *Authorize Payment* a confirmation page will generate. A confirmation email will be sent to the email address set up by the homeowner and the payment will be on the payment history portion of the dashboard.

[Dashboard](#) | [Change Password](#) | [Change Bank Account](#) | [Logout](#)

One-Time E-Check Payment

Payment Information

Please review the following information to ensure it is correct:

Nickname : **Example Property Payment 1**

Management Company ID : **100**

Association ID : **218**

Unit Account Number : **0+ your 5 digit account number 012345**

Email : YourEmail@YourEmailServiceProvider.com

Amount :

By submitting this form I agree to the Terms and Conditions, and authorize Alliance Association Financial Services to initiate ACH debit entries to my checking account at the financial institution listed for the amount listed above. This process will debit my checking account and credit the Association account as I have indicated.

Payments may take up to four business days to process and post to your account. We recommend all payments be submitted at least four days before the due date indicated on your invoice or coupon to avoid late charges.

Change Password/ Forgot Password

When signed in, select *Change Password* on the top right of the dashboard. A window appears allowing the user to change their password and/or security questions.

If a password is forgotten, the homeowner must select the *Forgot Password* link from the login page. They are prompted to enter their email address, and a link is sent allowing for a new password to be setup.

Change Bank Account

When signed in, select *Change Bank Account* on the top right of the dashboard. A window appears allowing new checking account information to be entered.

Non-Registered User- One Time eCheck Payment

One Time eCheck Payment allows a one-time payment without creating a profile.

Complete all fields including *Management Company ID*, *Association ID*, and *Unit Account Number* as shown on assessment coupon/statement. Select *Proceed*.

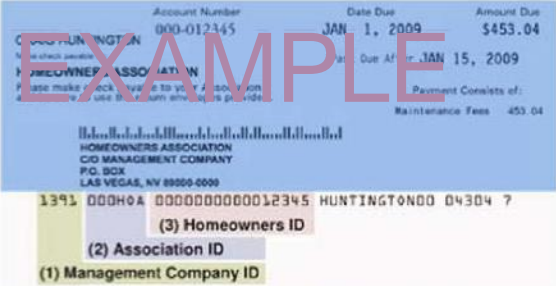
One-Time E-Check Payment

Community Account Information

Management Company ID : 100

Association ID : 218

Unit Account Number : 0+ your 5 digit account number 012345



The image shows a sample eCheck from a Homeowners Association. A large 'EXAMPLE' watermark is overlaid on the check. Annotations in yellow boxes identify the following fields: (1) Management Company ID, (2) Association ID, and (3) Homeowners ID. The check details include: Account Number 000-012345, Date Due JAN 1, 2009, Amount Due \$453.04, and a Maintenance Fee of 453.04. The payee is HOMEOWNERS ASSOCIATION C/O MANAGEMENT COMPANY, P.O. BOX LAS VEGAS, NV 89000-0000. The MICR line at the bottom is 1391 00000A 000000000012345 HUNTINGTON00 04304 7.

Payments may take up to four business days to process and post to your account. We recommend all payments be submitted at least four days before the due date indicated on your invoice or coupon to avoid late charges.

PROCEED CANCEL

Enter payment processing information, all fields are required. Read and check the box to accept terms and conditions.

One-Time E-Check Payment

Bank Payment Information

Please review the following information to ensure it is correct:

Management Company ID : 100

Association ID : 218

Unit Account Number : 0+ your 5 digit account number 012345

Address : 13830 RUSTIC DRIVE

Please provide the following information for payment processing.

*First Name :

*Last Name :

*Email :

*Phone :
(use XXX-XXX-XXXX)

*Amount :
(Cannot Exceed 10,000)

*Routing Number :

*Bank Account Number :

*Re-Enter Account Number :

Agree with terms and conditions of use.

Craig Huntington	1000
123 Main Street	
Anytown, State 9999	
PAY TO	\$ <input type="text"/>
THE ORDER OF	
	DOLLARS
MY BANK NAME	
123 North Street	
Los Angeles, CA 99999	
State	
⑆123456789⑆	1000
(1) Routing Number	(2) Account Number

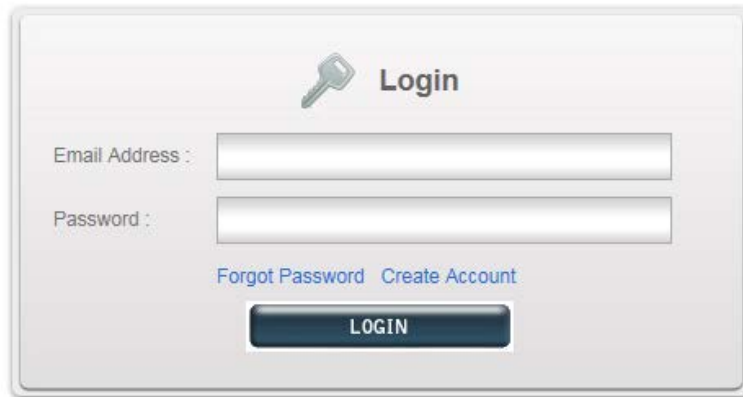
By submitting this form I authorize Alliance Association Financial Services to initiate ACH entries to my checking account at the financial institution listed above. This process will debit my checking account and credit the Association account as indicated.

[PREVIOUS PAGE](#) [AUTHORIZE PAYMENT](#)

Payments may take up to four business days to process and post to your account. We recommend all payments be submitted at least four days before the due date indicated on your invoice or coupon to avoid late charges.

Select **Authorize Payment or proceed** and a confirmation page will generate. A confirmation email is sent to the email address used by the homeowner.

User information: *keep in a safe spot*



The image shows a login form with a key icon and the word "Login" at the top. Below this are two input fields: "Email Address" and "Password". Under the password field are two links: "Forgot Password" and "Create Account". At the bottom is a dark blue button labeled "LOGIN".

Email address: _____
(Email address that you used to create the account)

Password: _____
(keep in safe spot only you have access to this)

Security Q 1 _____

Answer: _____

Security Q 2 _____

Answer: _____

Security Q 3 _____

Answer: _____

Alliance Association Bank information

Any questions or concerns regarding transactions or username or passwords please contact the bank:

1-888-734-4567

info@allianceassociationbank.com