



**PADONIA PARK CLUB**  
**PADONIA PARK CHILD CENTERS**  
**APPLICATION FOR SEASONAL EMPLOYMENT**  
**PRINT CLEARLY**

12006 JENIFER ROAD  
 COCKEYSVILLE, MD 21030

Phone: 410-252-2046

Fax: 410-561-1560

padoniaparkclub.com

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Date: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Social Security No.: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ @ \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Position Desired:**  
**See Prerequisites on last page**

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Pay Requested: \_\_\_\_\_

Are you over 18 years of age?  
 Yes  No

If not please list age: \_\_\_\_\_

Have you ever been employed with us?  
 Yes  No

Position: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

**PLEASE CHECK THE TYPE OF EMPLOYMENT SEEKING:**

Available Start Date: \_\_\_\_\_ Date of Planned Last Day: \_\_\_\_\_

Interested in working;

- Pre-Season Before Memorial Day  Post Season After Memorial Day
- Memorial Day Weekend through Labor Day Days Available to Work:
- Full time (35-40 hrs./week)  Part time (less than 35 hrs./week)
- Mon Tues Wed Thurs Fri Sat Sun Any (Check)
- Other summer commitments: (Indicate requested days off due to other commitments below)

Maximum Unpaid Vacation Days Allowed: 5 days for CAMP 7 days ALL OTHERS

- Are you authorized to work in the United States?  No  Yes (In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the U.S.A. and to complete the required eligibility verification form upon hire.)
- Have you ever been bonded?  No  Yes If yes, by who? \_\_\_\_\_
- Have you been convicted of a felony? (Do not include convictions for which the records were sealed or expunged.)  No  Yes  
If yes, please explain \_\_\_\_\_
- Are you able to perform the essential functions of your job with or without reasonable accommodation? \_\_\_\_\_

It is the policy of Padonia Corporation and Child Care International, Ltd. to consider all applicants without regard to race, color, creed, religion, age, sex, national origin, sexual orientation, gender identity or expression, veterans status, physical or mental disability, genetic information, marital status or any other category covered by applicable law.

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Date Interviewed: \_\_\_\_\_ Position Hired For: \_\_\_\_\_ References Checked: \_\_\_\_\_

Interviewer: \_\_\_\_\_ Interview Rating: 1 2 3 4 5 (5 being best) Wage Rate: \_\_\_\_\_

Notes: \_\_\_\_\_ Wage Approval: \_\_\_\_\_

Employee # \_\_\_\_\_

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School	Name	Course of Study	No. of Years
Graduate			<input type="checkbox"/> Yes <input type="checkbox"/> No
College			<input type="checkbox"/> Yes <input type="checkbox"/> No
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No
Middle School			<input type="checkbox"/> Yes <input type="checkbox"/> No

**Courses Completed - Copies of Current Certificates are required**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> TIPS Certification | <input type="checkbox"/> Water Safety Instructor      | <input type="checkbox"/> 90 Hour Childcare Certification |
| <input type="checkbox"/> Standard First Aid | <input type="checkbox"/> Water Safety Aid Certificate | <input type="checkbox"/> 45 Hour Infant & Toddler Cert.  |
| <input type="checkbox"/> CPR                | <input type="checkbox"/> Pool Operations Course       | <input type="checkbox"/> 9 Hour Communication Cert.      |
| <input type="checkbox"/> Lifeguard Training |   | <input type="checkbox"/> Degree _____                    |
|   |   | <input type="checkbox"/> Other _____                     |

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<b>1</b>	Company Name: _____	Phone: _____  Employed From: _____  To: _____
	Address: _____	
	Name of Supervisor: _____	
	Job Title and Describe your work: _____ _____	
	Reason for Leaving: _____	

<b>2</b>	Company Name: _____	Phone: _____  Employed From: _____  To: _____
	Address: _____	
	Name of Supervisor: _____	
	Job Title and Describe your work: _____ _____	
	Reason for Leaving: _____	

<b>3</b>	Company Name: _____	Phone: _____  Employed From: _____  To: _____
	Address: _____	
	Name of Supervisor: _____	
	Job Title and Describe your work: _____ _____	
	Reason for Leaving: _____	

**We may contact the employers listed above unless you designate here those you do not want us to contact.**

Company Name: \_\_\_\_\_

Reason: \_\_\_\_\_

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State names of relatives and friends working for us. \_\_\_\_\_

Briefly explain work-related experiences or personal strengths that would enable you to contribute to the success of our organization and relate it to the type of work you expect to perform if hired:

\_\_\_\_\_

## CONDITIONS

(PLEASE INITIAL EACH SPACE)

\_\_\_\_\_ I authorize the investigation of all matters contained in this Application in compliance with the Fair Credit Reporting Act and the Maryland Job Applicant Fairness Act, including a criminal background check, at any time during the course of my employment. To that end, I hereby give The Padonia Corporation T/A Padonia Park Club and Child Care International, Ltd. T/A Lakeside Daycamp/Padonia Park Child Centers, (hereinafter referred to as "The Companies") permission to directly and/or through a third party contact schools, previous employers, references and others. I hereby release the Company and those it contacts from any liability whatsoever as a result of such contact and the information provided and received as a result of such contact.

\_\_\_\_\_ I hereby acknowledge that I have not entered into any agreements with any former employer or other entity (e.g., agreement not to compete) that would impact my ability to work for the Companies.

\_\_\_\_\_ I understand that employment with the Companies is on an "at-will" basis; accordingly, either the Companies or I can terminate this relationship at any time, for any reason or for no reason, with or without cause and with or without advance notice.

\_\_\_\_\_ I hereby agree that if I am offered employment, I may be required to submit to a drug test at the expense of the Companies, and that failing to pass may affect my employment.

\_\_\_\_\_ I hereby confirm that I am able to perform the essential functions of the position I am seeking with or without reasonable accommodation.

\_\_\_\_\_ I also realize that my employment and/or hours worked are completely dependent upon weather and business conditions. If either or both prove unfavorable, my work schedule may be drastically reduced or eliminated entirely.

\_\_\_\_\_ I understand that I may be video recorded in public areas, work areas, and non-private areas not generally open to the public to help secure my safety and security, and that my use of any and all of the Companies' electronic systems (telephone, email, internet) may be monitored at any time.

\_\_\_\_\_ The Companies may copyright, sell, use and publish all photographic negatives and other likeness made of me while employed with or without the use of my name, all without additional compensation to me.

**UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.00.**

I certify that all of the information furnished on this application and during the application process is true, complete and accurate to the best of my knowledge. I understand that any misrepresentation or omission of facts called for may result in refusal to hire or, if hired, may result in my dismissal at any time regardless of when the false answer or omissions are discovered.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**IF UNDER 18, SIGNATURE OF PARENT OR GUARDIAN IS REQUIRED:**

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

# Padonia Park Club

## Positions & Prerequisites



### Administrative

Receptionist/Admin	age 18+
Front Entrance	age 18+
Data Entry	age 18+

**Child Care Substitute** age 16+: fingerprinting \$

### Day Camp

Junior Counselor	age 14+: fingerprinting \$
Counselor	age 16+: fingerprinting \$
Assistant and Head Counselors	age 18+: CPR/First Aid/AED Certifications (adult, infant & child) \$ & fingerprinting \$
Specialty Counselors (Sports, Science Xtreme!, Creative Arts, Movin' & Groovin', Special Activities)	age 18+: CPR/First Aid/AED Certifications (adult, infant & child) \$ & fingerprinting \$
Adventure Camp Counselors (Zip line Leader, Target Sports Leader, Low Ropes Leader)	age 18+: CPR/First Aid/AED Certifications (adult, infant & child) \$ & fingerprinting \$ and Special Certifications \$

### Dive & Swim Team Coaches

Assistant Coach	age 16+: fingerprinting \$
Coach	age 18+: fingerprinting \$

### Lifeguard/Swim Instructor

age 15+: Lifeguard Certifications \$; fingerprinting \$

### Food & Beverage Operations

Bartender	age 21+: TIPS Certification \$
Dishwasher	age 18+
Event Manager	age 18+: CPR/First Aid/AED (for adult, infant & child) Certifications \$
Event Set-up/Logistics	age 18+
Event Wait Staff	age 16+
Expeditor	age 16+
Housekeeping	age 18+
Line Cook	age 16+
Prep Cook	age 18+
The Grille Staff/ Cashiers	age 16+

**Park Operations** age 18+  
Grounds, Building & Pool Maintenance

\$ indicates fee required

Uniforms required for all positions \$

**Mandatory New Employee Orientation April 28, 2019**

**Mandatory Department Training Meetings also required**

Other job requirements listed in specific job postings and/or Job Descriptions.