

# Padonia Park Club

## Positions & Prerequisites



### Administrative

Receptionist/Admin	age 18+
Front Entrance	age 18+
Data Entry	age 18+

### Child Care Substitute

age 16+: fingerprinting \$

### Day Camp

Junior Counselor	age 14+: fingerprinting \$
Counselor	age 16+: fingerprinting \$

#### **Assistant and Head Counselors**

age 18+: CPR/First Aid/AED Certifications (adult, infant & child) \$ & fingerprinting \$

#### **Specialty Counselors** (Sports, Science Xtreme!, Creative Arts, Movin' & Groovin', Special Activities)

age 18+: CPR/First Aid/AED Certifications (adult, infant & child) \$ & fingerprinting \$

#### **Adventure Camp Counselors** (Zip line Leader, Target Sports Leader, Low Ropes Leader)

age 18+: CPR/First Aid/AED Certifications (adult, infant & child) \$ & fingerprinting \$ and Special Certifications \$

### Dive & Swim Team Coaches

Assistant Coach	age 16+: fingerprinting \$
Coach	age 18+: fingerprinting \$

### Lifeguard/Swim Instructor

age 15+: Lifeguard Certifications \$; fingerprinting \$

### Food & Beverage Operations

Bartender	age 21+: TIPS Certification \$
Dishwasher	age 18+
Event Manager	age 18+: CPR/First Aid/AED (for adult, infant & child) Certifications \$
Event Set-up/Logistics	age 18+
Event Wait Staff	age 16+
Expeditor	age 16+
Housekeeping	age 18+
Line Cook	age 16+
Prep Cook	age 18+
The Grille Staff/ Cashiers	age 16+

### Park Operations

age 18+  
Grounds, Building & Pool Maintenance

\$ indicates fee required

Uniforms required for all positions \$

**Mandatory New Employee Orientation April 28, 2019**

**Mandatory Department Training Meetings also required**

Other job requirements listed in specific job postings and/or Job Descriptions.