

# COLONY COURTS II HOA, INC.

J&L Property Management, Inc.  
10191 West Sample Road, Suite 203  
Coral Springs, FL 33065  
Phone: (954) 753-7966 Fax: (954) 753-1210  
Email: [Veronica@jlpropertymgmt.com](mailto:Veronica@jlpropertymgmt.com)  
[www.jlpropertymgmt.com](http://www.jlpropertymgmt.com)

**PLEASE COMPLETE THIS FORM SO WE MAY  
COMMUNICATE WITH YOU VIA EMAIL**

In an effort to streamline our operations to be the most efficient, J&L Property Management, Inc. would like to utilize electronic mail for general correspondence and initial notices. You and your entire community will benefit by this change as it will ultimately save money currently spent on paper, envelopes & postage for mailings (which is funded by your Budget/Maintenance Fees).

**Please complete the information below and return it to our office at your earliest convenience scanned via email (VERONICA@JLPROPERTYMGMT.COM), USPS mail or fax.**

I/We, hereby give permission to J&L Property Management, Inc. and the Board of Directors of the Association to use the email address provided below for general correspondence, initial violation notices and community notices (in lieu of U.S. Mail). J&L Property Management, Inc and the Board of Directors will not use this email address for any other purpose, nor will it be shared with any third party not affiliated with official Association business. This email service will be used and acknowledged as though received by U.S. Mail. I/We promise to keep J&L Property Management, Inc. and the Board of Directors updated on any change in my mailing and/or email address.

Date: \_\_\_\_\_

**Association Property Address**

**Mailing Address** *(If different from property address)*

**Email Address:** 1) \_\_\_\_\_  
(PRINT CLEARLY)

(optional)2) \_\_\_\_\_  
(PRINT CLEARLY)

**Phone Number(s):**    1) \_\_\_\_\_  
   2) \_\_\_\_\_

**Official Homeowner's PRINTED NAME** (Authorized to Vote on Association Matters)

**Official Homeowner's SIGNATURE** (Authorized to Vote on Association Matters)

**PLEASE NOTE: IT IS YOUR RESPONSIBILITY TO NOTIFY US IF YOU CHANGE  
YOUR EMAIL, MAILING ADDRESS OR PHONE NUMBER.  
YOU MUST NOTIFY US IMMEDIATELY!**