

To join your ZOOM based classes you will receive an email from your instructor or your instructor will post the sign on information on your class page in Populi. The email will contain a link and a "Meeting ID". SAVE THIS EMAIL! From the email simply click the link to go straight to your class session. You may also copy the meeting ID and join from the ZOOM sign on page where you first chose "new meeting" to test your settings in step 1. Choose "Join" and in the popup window enter the "Meeting ID" that was sent to you or copy the "meeting ID from the post on Populi.

The screenshot shows a Microsoft Outlook interface with a meeting invitation for "Elisebeth Boyer's Zoom Meeting". The invitation is displayed in a window titled "Elisebeth Boyer's Zoom Meeting - Meeting". The ribbon includes "File", "Meeting", "Insert", "Format Text", and "Review". The "Meeting" ribbon is active, showing options like "Appointment", "Scheduling Assistant", "Skype Meeting", "Meeting Notes", "Cancel Invitation", "Address Book", "Check Names", "Response Options", "Busy", "Recurrence", "Time Zones", "Room Finder", "Categorize", "Tags", "Meeting Notes", and "Insigh".

The invitation details are as follows:

- To: [Redacted]
- Subject: Elisebeth Boyer's Zoom Meeting
- Location: <https://zoom.us/j/367921319?pwd=TTJ4ZVp1S0JqQzd5N2pUa25FY2g0UT09>
- Start time: Wed 3/11/2020, 11:00 AM
- End time: Wed 3/11/2020, 11:30 AM

The main body of the invitation contains the following text:

Elisebeth Boyer is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting  
<https://zoom.us/j/367921319?pwd=TTJ4ZVp1S0JqQzd5N2pUa25FY2g0UT09>

Meeting ID: 367 921 319  
Password: 01 23 45 67 89

One tap mobile  
+1 367 921 319 US Toll

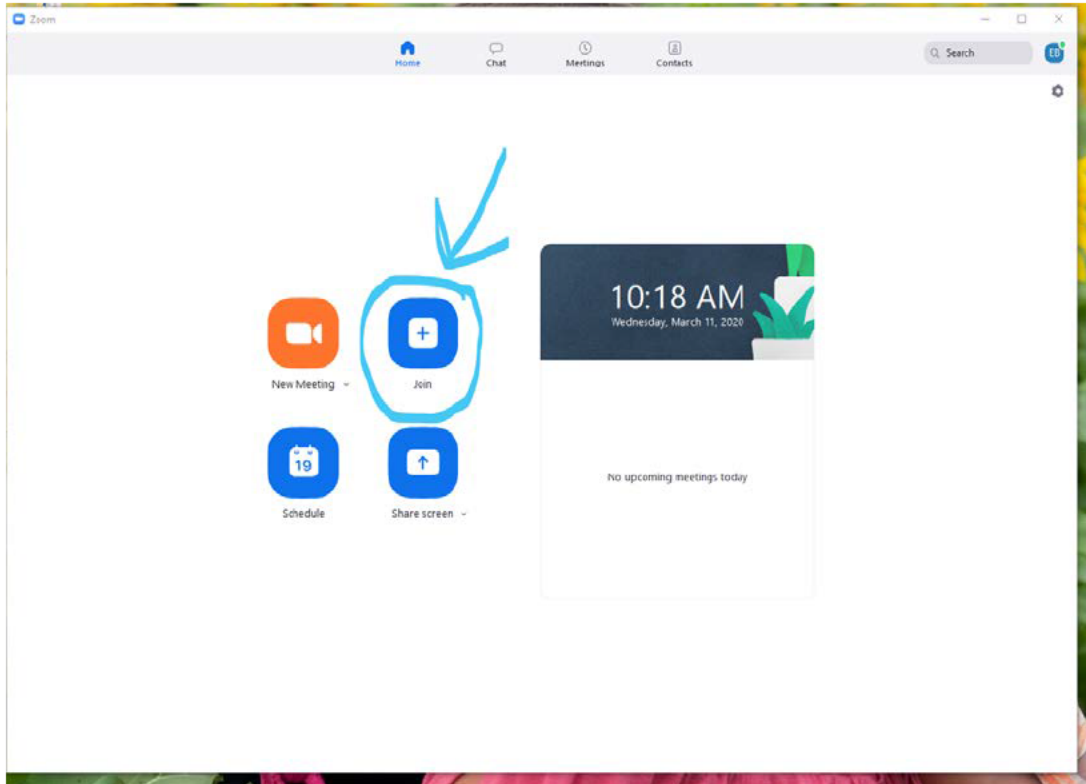
Dial by your location  
US Toll

Meeting ID: 367 921 319  
Find your local number: <https://zoom.us/j/367921319?pwd=TTJ4ZVp1S0JqQzd5N2pUa25FY2g0UT09>

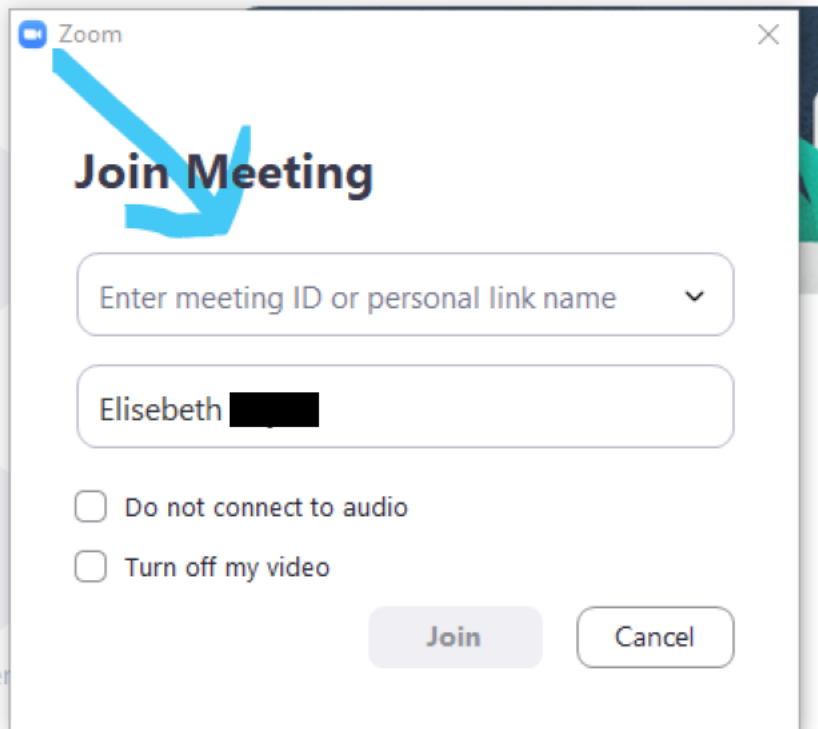
On the right side, there is a "Room Finder" panel showing a calendar view for the week of March 15-21, 2020. The "Suggested times" section lists several time slots, all marked as "No conflict":

- 11:30 AM - No conflict
- 12:00 PM - No conflict
- 12:30 PM - No conflict
- 1:00 PM - 1 - No conflict
- 1:30 PM - 2 - No conflict
- 2:00 PM - 2 - No conflict
- 2:30 PM - 3 - No conflict
- 3:00 PM - 3 - No conflict

OR



Then



Once you have joined your class your screen should be filled with the smiling faces of your classmates! Say hi and see how everyone is doing. Your instructor will take it from here 😊

