



INVOICES & PAYMENTS

We aim to keep our tuition process clear, simple, and flexible for families.

Tuition Schedule:

- Tuition for the school year is divided into 4 equal quarterly payments. The school year starts in July and ends the following June.
- On the first day of each new quarter (7/1, 10/1, 1/1, and 4/1), an invoice notice will be sent to the parent email.
- Payment is due on the last day of the month it is issued (7/31, 10/31, 1/31, and 4/30). This is to ensure that all families have received ESA quarterly funding before payment is due.
- Overdue invoices may incur late charges.

Accepted Payment Methods:

- Online payment with personal credit card (Can submit for reimbursement)
- Class Wallet vendor pay
- Class Wallet debit cards are not compatible with the online payment portal

Late Pick-Up Fees:

A fee of \$20 may apply after for students not picked up by 3:15 pm.

If you're running late, please contact us — we understand things happen.

Additional Costs:

- A \$20 enrollment per student is due when completing an application for enrollment. Generations does not charge a supply fee.
- Additional field trip tickets may be available for purchase in the parent portal. Prices will vary and limitations may apply.

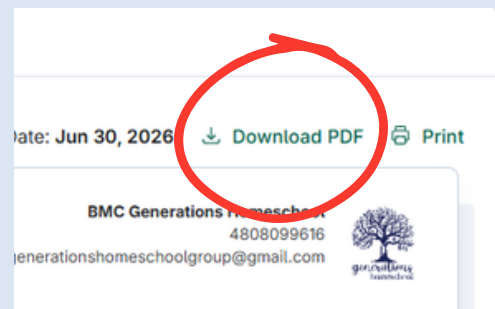
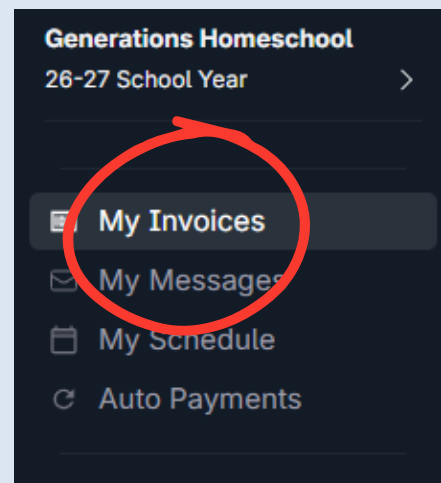




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HOW TO ACCESS YOUR STUDENT'S INVOICE

1. When an invoice is created, an email notification will be sent to you from app@dreamclass.io
2. The email will contain a link for you to login to the portal to view your invoice.
3. Once logged in, click "My Invoices" on the left side menu. Each student's invoice will be listed separately.
4. Click on the Invoice # to view (Do not click "Pay Online" if you are using Class Wallet)
5. Save the invoice by clicking "Download PDF" on the top right corner. Note the file name and location. Alternatively, you can take a screenshot of the invoice instead of saving as a PDF.
6. Now you are ready to submit payment through the Class Wallet vendor pay.



- The option to "Pay Invoice" or "Online Payment" is not compatible with the debit card issued by Class Wallet. Only use this option if you wish to use a personal credit card and plan to submit for reimbursement, or if you are paying field trip fees for a non-student.





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HOW TO PAY AN INVOICE VIA CLASS WALLET

1. Log in to your ESA Class Wallet account and go to Direct Pay. Click the blue PAY button.
2. Search for **Beth Mayim Chayim** and click the blue PAY button.
3. Enter the total amount on your invoice on the first line. You do not need to add any fees as they are included on your invoice.
4. Upload the invoice from this email.
5. Select the expense category "Tutoring and teaching Services - Accredited Facility/Business"
6. Then submit your order. (Since the expense category is not "supplemental item", curriculum is not required.)
7. Class Wallet will send a confirmation email once your order is processed. Dreamclass will send you another confirmation when Generations receives the payment, which typically takes a week to process.

