

**ENGLEWOOD SPECIAL IMPROVEMENT DISTRICT CORPORATION  
BOARD MEETING MINUTES  
TUESDAY, DECEMBER 4, 2018  
8AM TO 9AM**

**Board Attendees:**

Albert Krull – Chairman – TREECO  
Wayne Hamer – City Council Representative  
Dennis Williams – Treasurer – Chick-Fil-A  
Marcia Dominguez – Buckley’s Pharmacy and Mardo’s Gifts  
Carol Rauscher – Executive Director

**Other Attendees**

Adam Brown

**Call to Order**

Albert Krull called meeting to order at 8:10am. He read the required OPMA Statement describing how the meeting had been advertised pursuant to state law by notifying the City Clerk, *The Record* and by placing notice on the City bulletin board.

**Ask for approval of November 13 Board Minutes.**

**CHAIRMAN’S REPORT**

**2019 Update Board Calendar**

The meetings are first Tuesday of month at 8am at TREECO. January date is second Tuesday January 8 since January 1 is New Year’s Day. The Annual Meeting was changed to Friday, January 25 at Englewood Municipal Court.

**Location and Time**

TREECO  
10 East Palisade Avenue  
8AM

**Date**

Tuesday, January 8  
Tuesday, February 5  
Tuesday, March 5  
Tuesday, April 2  
Tuesday, May 7  
Tuesday, June 4  
Tuesday, July 2  
Tuesday, August 6  
Tuesday, September 3  
Tuesday, October 1

Tuesday, November 5 (Election Day)  
Tuesday, December 3

**2019 REORGANIZATION MEETING**

**Tuesday, January 8, 2019  
8am to 9am  
TREECO**

**2019 ANNUAL MEETING**

**Friday, January 25, 2019  
8am to 10am  
Englewood Municipal Court**

**2020 REORGANIZATION MEETING**

**Tuesday, January 7, 2020  
8am to 9am  
TREECO**

**Updated Annual Meeting Date**

- The location and time was changed to Englewood Municipal Court on January 25 from 8am to 10am due to space and technical issues.
- Recommendation from local businesses is to hold one meeting that would include Englewood Chamber of Commerce and Englewood SID. Englewood Chamber Board and Englewood SID Board agreed to this.

**New Board Members and Officers**

The new board members and officers are presented at Annual Meeting.

Recommendations for 3 Board Member slots are– Marcia Dominguez, Dennis Williams and Adam Brown.

Recommendations for Officers

- Al Krull – Chair
- Linda Dunham – Vice Chair
- Dennis Williams – Treasurer
- Matthew Cardona – Secretary

The vote on recommendations for Board Members and Officers will take place on Tuesday, January 8 at SID Reorganization Meeting.

## **New Jersey District Management Corporation Statute 40-56-83 to 40-56-89**

- See attached. It is in board packet and was also emailed to you.

### **Executive Director**

The board agreed that Carol Rauscher will be an employee and not a contractor. This adheres to NJ District Management Corporation Statute 40:56-83 # 2 and Certificate of Incorporation of Englewood SID District Management Corporation Section Three #2

### **FINANCE**

According to NJ District Management Corporation Statute 40:56-83 #5 and Certificate of Incorporation of Englewood SID District Management Corporation Section Three #6 SID will administer and manage the corporation's funds and accounts and pay its own obligations. Carol Rauscher will make recommendations to board for bank.

### **PARKING**

Adam Brown reported:

- Recommendations for signage at 4 Gateways in Englewood to SID District Parking
- Parking meters will digital # of spaces, central processing and WIFI
- Recommendation to install 74 parking meters between Nathaniel Place and Dean Street on Palisade Avenue.
- Recommended 10 meters reinstalled on South Dean Street
- Recommended new parking signs to reflect new parking ordinance timesgns for meter times
- Recommendation SID pay for meters and get reimbursed by City. Plan has to be determined.

The board in attendance agreed to the above recommendations and to schedule a parking recommendations presentation at next City Council Meeting on December 18

Carol Rauscher reported:

- Per the SID Parking Committee's request at the last committee meeting, Richard Engel and I have researched and prepared a report that was sent to Wayne, Al and Adam. This report addresses Wayne's request for a more fleshed-out and phased proposal regarding downtown parking directional signage, wayfinding, and an alternative parking solution to what we currently have in town. We understand that Adam has been interested in the IPS Group's M5 single-space smart meters and possibly their MS1 multi-space zone parking kiosks. We agree

with Adam's evaluation and we also present the functional and cost justifications for an investment in the M5 smart meters.

- This report will be emailed to all the board after this meeting and presentation will be made to board on Tuesday, January 8.

## **EXECUTIVE DIRECTOR'S REPORT**

Carol reported:

### **Lot E**

- The cameras have been installed. Visits are being made to business to explain the policies and procedures.

### **Holiday Decorations**

- They will be installed no later than Monday, November 19

### **Snow Plowing and Maintenance of Lot E and Verizon**

- DPW handles this. They have a schedule they follow.

**The meeting was adjourned at 9:04am**

### **Next Board Meeting**

Tuesday, January 8, 2019 at TREECO-10 East Palisade Avenue 2<sup>nd</sup> Floor Conference Room at 8am.