

ENGLEWOOD SPECIAL IMPROVEMENT DISTRICT CORPORATION
Board Meeting Minutes
May 5, 2020

Board Members in Attendance:

- Albert Krull-Chairman (physically attended)
- Linda Dunham - Vice President (remote)
- Dennis Williams - Treasurer (remote)
- David Simon - Secretary (joined meeting at 8:30 remote)
- Wayne Hamer - City Council Representative (remote)
- Adam Brown (remote)

Excused Board Member(s): None

Other Attendee(s)

- Lori DiSimone Ramil, Board applicant (remote)
- Mayor, Michael Wilde (remote)
- Jacey Raimondo (physically attended)
- Carol Rauscher (remote)

Meeting called to order by Chairman at 8:03am.

Chairman introduced motion to approve April 7th Board Meeting Minutes

Moved by Adam Brown Seconded by David Simon

Board Vote: Unanimous

April Board Meeting minutes accepted into the record with revisions noted by Linda Dunham.
ED to upload approved Board Meeting Minutes FY21 to SID website.

FINANCIAL MATTERS:

Budget Fiscal 2021- City Confirmation

Mr Hamer reported that the SID FY 2021 Budget was approved by City of Englewood.

Ms Rauscher Englewood Chamber of Commerce Executive Director confirmed that she was not aware that the SID Budget for FY2021 was submitted and confirmed that the ECC had not presented to SID Englewood its budget request for FY2021. It was agreed that Ms Rauscher would present the ECC budget request for FY2021 to SID ED and Chairman for review and distribution to the board.

Auditor Proposal(s) and 990 Preparations

Board reviewed audit proposals for FY 18 and FY19 from Tobins & Collins, CPA dated March 17th, 2020. Board Chair agreed to forward a second audit proposal prepared by Lerch Vinci & Higgins,LP to the Board sometime during the week of May 11th. Chairman agreed to request an email vote during the month of May to award the audit/990 preparation work with the

understanding that the remote board vote would be memorialized at the June 2nd SID Board Meeting.

April Check Register

Chairman introduced a motion to approve April payables pursuant to April 30th Executive Director Report.

Moved by Adam Brown Seconded by Linda Dunham

Board Vote: Unanimous

Litter Patrol Parking Deck Status of Work

Parking Deck deep clean was completed except Litter Patrol reported that they did not have access to the elevator as it is not operational. City of Englewood is arranging for elevator service repair call and once the elevator is operational Litter Patrol will complete the cleaning of the elevator.

Magnolia Gardens Proposal Approved

Chairman introduced a motion to retain Magnolia Gardens for the annual enhancement of SID district plantings.

Moved by David Simon Seconded by Adam Brown

Board Vote: Unanimous

New Board Member Nominations/Suggestions

Chairman introduced Lori DeSimone Ramil and gave Ms DeSimone Ramil the opportunity to brief the SID Board on her State Farm Services business located at 105 N Dean Street. Ms DeSimone Ramil has lived and works in Englewood. Over the course of the last few years she has noticed the positive refurbishing that has gone on in the downtown area, specifically by CVS and the monument area. At this point in her career she would like to give back to Englewood and has the time and expertise to commit to an Englewood SID Board position.

Board Member Simon confirmed that he has known Ms DeSimone Ramil for over 30 years and he highly recommended that she be approved as the newest member of the SID Board.

Chairman introduced a motion to appoint Lori DeSimone Ramil to the SID Board and to present her Board candidacy to the Englewood City Council for final approval.

Moved by Adam Brown Seconded by Wayne Hamer

Board Vote: Unanimous

In addition, Chairman noted that David Simon's Board candidacy would be presented to the Englewood City Council at the same time.

Ms DeSimone Ramil and Mr Simon agreed to forward their personal curriculum vitae's to Chairman.

Parking Meter and Kiosk Contract implementation:

Board discussion resulted in an agreement to not implement the allowable increased parking fees at this time.

Currently parking downtown is not being utilized due to the Covid 19 New Jersey state mandate shut down. The Board agreed to continue discussing whether or not the SID financing of new meter equipment should go forward at this time.

Mr Brown recommended proceeding with obtaining general contractor quotes to prepare and install the pads required for pay stations in order to confirm some cost estimates.

Ms Dunham requested details on how SID is to be paid back for the financing of the new meter equipment and asked for a review of the City of Englewoods payback terms to SID for the financing of the meters in light of the ramifications of the state mandate and its effect on the downtown.

Chairman noted that he has not signed off on the City of Englewood Agreement and asked that it be tabled for the June meeting. Board unanimously agreed to continue discussion at June meeting.

William Street Parking Lot - Next Steps:

ED reported that Lapatka Associates will have the Williams Street survey completed by May 8th. The survey will be electronically shared with Board members once received and a discussion as to how to work with businesses and residents that have been using the lot for personal and or business reasons ie dumpster locations and employee parking will be scheduled for the June board meeting.

City of Englewood Internet Follow Up Discussion:

Board discussion resulted in exploring various physical locations for installation of wi fi hot spots in order to allow access to high speed wi fi for City residents who do not have access to wi fi. The wifi subcommittee made up of board members Simon, Dunham, Hamer, Brown and De Simone Ramil agreed to continue working to gather more information on best wifi location, permission from property owners, costs of hot spot equipment and installation.

Discussion also included working with Englewood Hospital on there supporting the much lower costs of the installation of the high speed wi fi hot spots once all information is collected.

Mr Brown suggested SID move on getting the wifi installed immediately. All Board members were in agreement that this action item would be prioritized.

New/Misc Business:

Englewood City Chamber of Commerce budget discussion. Mr Simon in his capacity as Chairman of ECC reported to SID on all the consulting/services work Chamber provides to Englewood retailers. A Board discussion took place as to the SID's past support of the ECC and that support being tied to very specific marketing event costs.

Ms Rauscher was asked to submit a ECC budget request for FY21 to include specific line item requests.

Ms Rauscher stated that the ECC would like to engage consultants to advise ECC members on how to rebuild their businesses as a result of the Covid 19 closures.

Ms Dunham supported ECC's desire to support small businesses however the support should be for those small businesses that are viable and already have a business plan in place. Ms Rauscher acknowledged that she is aware that not all small businesses have the same capacity however the ECC does want to offer opportunity to its members.

It was agreed that Ms. Rauscher would forward a detailed budget proposal that outlines how and why ECC is moving forward, to contain bullet line items and propose costs ECC is requesting SID to review as well as forwarding a detailed consultant proposal for SID to review and analyze.

Parking Garage Lighting discussion. Mr Hamer agreed to investigate ways to make the existing lighting reconfigured to make it more appealing and provide more light in areas that would provide a feeling of making users feel safer. It was agreed that the existing parking plan would be reviewed to make it user friendly and safer.

Ms Rauscher agreed to forward a copy of the state funded LED program to ED for her review and summary.

Mr Hamer excused himself from the meeting at 9:15am.

Chairman closed the meeting at 9:17am

Next Board Meeting: Tuesday, July 7th, 2020 at 8am

Treeco - 10 East Palisades Avenue. A call in number will be provided

