**ENGLEWOOD SPECIAL IMPROVEMENT DISTRICT CORPORATION
Board Meeting Minutes**

**April 12, 2022**

Board Members in Attendance:

* Albert Krull – Chairperson
* Linda Dunham – Vice Chairperson
* Lori DiSimone Ramil - Treasurer
* Wayne Hamer - City of Englewood liaison
* Adam Brown – joined the meeting at 8:33am

Absent:

* Max Bittan - excused

Other Attendees (s):

* Carol Rauscher
* Mayor Michael Wildes

Meeting called to order by Chairperson Krull at 8:05 am.

Motion to accept the March 8, 2022, SID Board Meeting Minutes presented by Chairperson Krull; moved for acceptance by Mr. Hamer; seconded by Vice Chairperson Dunham; moved by unanimous Board approval.

**Financial Matters:**

March financial reports YTD Fiscal and YTD Calendar detailed by account and vendor were presented.

Board approved the March expenditures as outlined on the March check register. Chairman Krull presented motion to approve the March expenditures; moved by Mr. Hamer; seconded by Vice Chairperson Dunham; moved by unanimous Board approval.

Current operating and money market account balances were reported.

ED reported that the auditor is confirming when the 2020 tax return will be filed and the commencement date for the FY 2021 audit.

**IPS Revenue Reports:** The March monthly gross revenue report for IPS meters on Palisades Park was provided by the city.

Chairperson requested update on SID quarterly payments being transferred to SID by City. Mr. Hamer agreed to check with City Comptroller on status of the transfer of the last two quarter SID collections.

Mr. Hamer reported that Mr. Brown and ED are to confirm the total amount that is due SID for the financing of the Palisades Park meters. SID will be suggesting a repayment plan that will be an amendment to the existing agreement.

**Future IPS Purchases:** Due to City Manager' resignation and Interim Manager just recently being appointed all future parking meter plans are on hold until the repayment plan has been revised and agreed upon as well as whether kiosks vs parking meters are to be installed on Dean Street. City clarity, support and input are required before SID commits any further financing/purchasing of IPS equipment.

**William Street Parking Lot:** Chairman Krull to forward qualified City contractors and bid proposal to ED for draft and distribution. Chairman Krull reminded the Board that the city attorney still needs to contact current lot users and work out an agreement as to parking lot usage.

**Municipal Parking Garage Walkway Landscape Plan** – Scope of work to be a basic cleaning up of the walkway. SID to move forward with retaining landscaper to attend to the maintenance of the walkway.

Mr. Hamer questioned whether SID should look at the walkway lighting. It was agreed that SID to ask a Northern Valley Electric, to propose an improved walkway lighting plan.

**SID District Walk Thru** – Vice Chairperson Dunham reported that the March 18th SID area walk identified many tripping hazards because of tree roots, pavement/sidewalk wear and tear, uneven pavers, visible expansion joints, damage that may have been a result of erosion. In addition, phone booths to be removed, retaining wall near Liberty Pharmacy is in need of repair. Mr. Bittan agreed to follow up with DPW regarding the most signification tripping hazards. Chairperson Krull identified that there are approximately 4 to 5 very mature trees that should be removed and replaced with younger trees allowing for the sidewalks to be repaired. Chairperson Krull confirmed that the PSEG light poles are missing cover plates revealing live wires. Mr. Hamer noted that the City Managers office needs to be informed of the findings and the solutions that SID is proposing. Vice Chairperson Dunham commented that there is no uniformity to work that has been done on the sidewalks in the past so any work that does move forward should have safety and uniformity as a primary focus.

**Landscaping Proposal Update:** Magnolia Proposal for Central Business District is identical to last year’s proposal and in addition Chairman Krull asked Magnolia to focus on making the planters vibrant. ED also forwarded the landscaping proposal to D&G and Vice Chairperson Dunham complimented D&G services and noted that the weekly Englewood maintenance work may not be of interest to them. After much discussion, the Board agreed to retain Magnolia Landscaping for the 2022-2023 landscaping season so long as Mr. Bittan is consulted as to whether his landscaper is interested in quoting the work.

**Alley Way Lighting –** Northern Valley Electric is preparing a quote on lighting specifications for the alleys.

**SID Sidewalk Power Washing –** Confirmed that the CATCO sidewalk proposal on North Dean and Engle Street from Palisades to Demarest is approved. CATCO confirmed that the work would be completed prior to the May meeting.

**Misc. / New Business:**

Mayor Wildes mentioned that Chelsea Glice will be presenting before the city planning board bistro tables and planters with cut outs to be placed in the central business district. This proposal will be reviewed by police department and building department. The mayor agreed to forward a copy of the bistro table/planter placement plan to SID.

Vice Chairperson Dunham mentioned that the homeless situation in the downtown area is increasing and questioned whether the city and or the police department were addressing. Councilman Hamer noted that the local police are aware, and that the County has a homeless service program and Mr. Hamer agreed to contact Ms. Dunham to discuss.

Mr. Hamer announced that he will not be seeking re-election and at the end of 2022 will be stepping down from the City Council. Mr. Hamer’s replacement as City Council liaison on the SID Board will have to be addressed.

Chairman Krull moved to adjourn the meeting at 8:50am, seconded by Mr. Hamer; moved by unanimous board approval.

NEXT BOARD MEETING: Tuesday, May 10, 2022, at 8am via ZOOM