

ENGLEWOOD SPECIAL IMPROVEMENT DISTRICT CORPORATION
Board Meeting Minutes
August 4 2020

Board Members in Attendance:

- Albert Krull-Chairperson
- Linda Dunham - Vice Chairperson
- Dennis Williams - Treasurer - joined meeting at 9:15am
- David Simon - Secretary
- Wayne Hamer - City Council Representative
- Adam Brown
- Lori DiSimone

Other Attendee(s)

- Mayor, Michael Wilde
- Jacey Raimondo, SID ED
- Carol Rauscher, ECC ED

Meeting called to order by Chairperson Krull at 8:03am.

Chairman introduced motion to approve July 7th Board Meeting Minutes

Moved by Vice Chair Dunham Seconded by Ms. DiSimone

Board Vote: Unanimous (Mr. Williams had not yet joined the meeting)

July Board Meeting minutes accepted into the record

Audit Fiscal 2018 and 2019

Lerch Vinci Higgins continues to conduct audit work and has been able to obtain all records requested from the City of Englewood after delay due to Covid 19. ED working with Board Members Ms. DiSimone and Mr. Simon to address auditors' request to classify various SID payables as outlined on the April 23, 2020 Budget Account Status/Transaction Audit Trail Report. ED to meet monthly with Ms DiSimone and Mr Simon regarding SID financial matters.

July Expenditures

Board approved the July Expenditures as outlined on July check register. Board approved the reimbursement to ECC for marketing/pr expenses as presented by Carol Rauscher.

ED to follow up with Greenbaum Rowe - requested actual January 2020 and May 2020 invoices as noted on Greenbaum Rowe statement of services. Adam Brown agreed to review the invoices and contact Greenbaum Rowe directly re: disposition.

Parking Meter Implementation - Discussion regarding the kick off of the installation of the new IPS parking meters. Scope of work to be presented for bid. The scope of work is to include the installation of parking kiosks at parking garage, Veterans parking lot and Williams Street parking lot as well as any specifications regarding readying the existing parking meter poles for

the new parking heads. The work to be completed in phases. Adam agreed to forward the signage plan that was designed to include 90 minute/1hr/2hr/3hr/8hr zones as well as other verbiage to Chairman for review.

Mr. Hamer informed the Board that Jewel had returned as interim City Manager and that a meeting with Jewel and city officials including the police department be initiated to discuss the parking meter installation plans.

Mr. Brown asked ED to check on the status of the payment to IPS of ten meters that were delivered by IPS and installed by the city in 2017.

Mr. Brown proposed first installing the parking meter hardware and at some later date as presented by the City roll out the increased meter fees. It was suggested that the first phase of the hardware installation take place on Palisades Avenue. ED also charged with asking IPS if a monthly card for monthly parking users could be utilized, requiring the monthly users to “check in” when using their paid parking spaces.

William Street Parking Lot

Discussion regarding finalization of Lapatka site plan. Mr. Hamer reported that the City attorney Bill Bailey and the City Engineer (Franz) have begun the process of reaching out to all William Street adjoining parking users with regard to the spaces they utilize for their businesses and their business dumpster usage which are located in the parking lot.

Mr. Brown asked Mr. Hamer to discuss with the City attorney the licensing of parking rights to specific property owners for specific reasons rather than using an easement instrument.

Chairman agreed to contact Lapaka engineers to commence the William Street construction drawings.

City Wide Wifi

Mr. Hamer reported that Governor Murphy has taken statewide action to address the digital divide in New Jersey communities. The Englewood Board of Education is providing access to hardware and internet access to all of its student body. Students without home internet services may no longer need to rely on using the City’s open space internet and so Mr. Hamer suggested SID wait and see what the City’s plan to address the digital divide is. That plan is due to be rolled out on August 5, 2020. The SID will review the City’s plan once it is made public.

It was agreed that the Technology Committee would invite Lynn Algrant to a future committee meeting to discuss her plans to enhance IT services to children and seniors in the City.

Ms. DiSimone asked if the City’s IT plan was a permanent solution or just a stop gap. All agreed to wait until the City IT plan is rolled out for further discussion.

Awning Clean Up Project

Board identified the remaining awning to be cleaned/liquor as the liquor store at top of Palisades Avenue. Weather permitting the awning will be cleaned close of business on August 7th, 2020.

Dean Street Parking Lot

Discussion regarding parking lot lighting. Agreed that Chairman Krull would reach out to Burgess Engineering for parking lot planning/designs aimed at directly increasing the use of the parking lot. It was agreed that the Dean Street parking lot signage needs to be revamped. Mr. Brown agreed to distribute to Chairman the parking lot design plan that was prepared by Gerry Geroso.

Conflict of Interest Policy

Subject to a typographical error being corrected the Board voted to accept the Conflict of Interest Policy.

Moved by Mr. Brown, Seconded by Vice Chair Dunham

Board Vote: Unanimous

The Board Approved Conflict of Interest Policy to be forwarded to the City Manager for the City's records and ED to distribute to all Board members for their completion of the Conflict of Interest Questionnaire.

Miscellaneous Business:

Restaurant Outdoor Use

Mayor Wilde confirmed that the City continues to find safe ways to advance street closures for restaurants to provide more outdoor seating for the community. The SID sponsored Burgess outdoor dining plan continues to be considered and "parklets" are being considered by City Council.

Community Safety Update

Vice Chair Dunham reported that her recent conversation with the Deputy Chief of Police confirmed that they have identified seven (7) homeless people living in the area between McDonalds and the new subway shop. They are working with the population to find safe humane ways to remove them from the streets.

Chairman moved to close the meeting at 9:07am and continue in an Executive Session.

Seconded by Mr. Hamer

Board Unanimous

Next Board Meeting: Tuesday, September 1, 2020 at 8am via ZOOM