

ENGLEWOOD SPECIAL IMPROVEMENT DISTRICT CORPORATION  
Board Meeting Minutes  
February 2, 2021

Board Members in Attendance:

- Albert Krull-Chairperson
- Linda Dunham - Vice Chairperson
- Wayne Hamer - City Council Representative
- David Simon - Secretary
- Adam Brown

Board Members Excused:

- Lori DiSimone Ramil

Other Attendee(s)

- Mayor Michael Wilder
- Jacey Raimondo, SID ED
- Carol Rauscher, ECC ED

Meeting called to order by Chairperson Krull at 8:03am.

Chairman introduced motion to approve January 5, 2021 Board Meeting Minutes

Moved by: Vice Chair Dunham Seconded by: Mr. Hamer

Abstained: Mr. Simon and Mr. Brown

Board Vote: Unanimous

January Board Meeting minutes accepted into the record

**Financial Matters:**

IRS not for profit determination application completed and being forward to Chairman for signature and accountants to file.

Board approved the January Expenditures as outlined on the January check register.

Revised signature cards forwarded to ConnectOneBank - completed

SID Dues Calendar 2021: Board confirmed that two quarters of calendar year 2020 were forgiven from business owners obligation to pay. A three month forgiveness of the SID fees results in a \$62,050 loss of income to the SID.

A conversation regarding future forgiveness of the SID dues took place with consensus that one quarter in calendar year 2021 would be forgiven. The February bills generated by the City of Englewood have already been forwarded so ED to contact Michael Kaufman to discuss the

timing of forwarding an updated SID forgiveness letter with the next tax mailing that goes out to SID property owners.

### **Parking Meter Implementation - Phase I Palisades Avenue: Completed**

Mr. Hamer reported that there was no feedback, no complaints from the City regarding the installation of meters on Palisades Avenue.

Since Bergen Street (Lot E) is currently not being used for parking it was agreed to not install the IPS kiosk there and continue storing the kiosk at DPW.

Discussion continued as to whether to install the third kiosk at William Street lot when the lot is developed or install across the street from City hall (east side of North Van Brunt, north of the BergenPAC), or install on North Dean or in 3 hour parking area across from City Hall on the other side of the railroad tracks and change the lot to 3 hours, pull out meters and put kiosks in that lot (noted lot behind Dean Street west side does have electricity already available for kiosk installation).

No decision as to where the third kiosk would be installed agreed to at this time. The conversation will be tabled until SID has an opportunity to discuss with City Manager.

Board approved the award of Complete Mobility and electrician to remove 3 kiosks from parking garage and replace and install 2 IPS parking garage kiosks and removal of ballasts and gate system no longer being used on third level of parking garage. ED to coordinate training of the IPS kiosk and meters with City of Englewood personnel.

Moved by Mr. Brown

Seconded by Mr. Simon

Board Vote: Unanimous

### **City Parking Signage:**

Mr. Brown initiated parking signage issues: layout of signs to be presented to City for approval before implementation of signage plan.

“No Parking” signs on snow days need consistent and better visibility messaging making it clear that no overnight parking is permitted on snow days. Ms Dunham recommended being clear re: the fine amount for parking overnight on snow days as well as the vehicle(s) being subject to towing.

Mayor Wilder confirmed SID needs to keep City Manager informed of conceptual signage plans requiring her approval. Mayor also noted there are a number of signs that are faded and or no longer relevant and need to be removed.

Mr. Hamer noted that the DPW will remove faded/out dated parking signs.

Mr. Brown noted that all signage on Dean and Van Brunt streets is now correct (2 hour zone). The Palisades Ave signage needs to be replaced with 90 minute signage.

Mr. Brown has quote for design of new signage and he agreed to provide a revised quote for creating the correct signage for Palisades Avenue.

Also to be included in the signage project: All No U Turn signs are to be replaced.

**William Street Parking Lot:**

Mr. Hamer reported that there has been very little progress on the review/comments of the preliminary parking lot plans by City Engineer as well as the outreach to businesses currently utilizing the lot for parking and dumpster storage by City Attorney.

**Bergen Lot Dumpster Lot E/Debris Issues:**

ECC ED Ms. Rauscher reported that a coordinated effort between City DPW, City Enforcement, City Department of Health, chamber members and ED/ECC is continuing with regard to the maintenance and management of the garbage debris arising out of over 12 separate containers to manage. Ms. Rauscher reported that DPW has agreed to sweep once a week and if trash in and around containers is not maintained in a broom clean condition the Health Department will ticket relevant tenants.

Mayor expressed his opinion that enforcement needs to be strong and consistent.

As of January 31st 2021 SID has discontinued its weekly courtesy private dumpster debris clean up of Lot E.

At January's meeting, Ms Dunham requested a copy of the notification letter to retailers that Ms. Rauscher indicated would be forwarded shortly. Ms. Rauscher agreed to forward to SID. OPEN MATTER.

**Graffiti/City Alleyways:**

Proposed lighting plan for City alley/access ways is continuing.  
Inventory of the alleys and current condition(s) is continuing.

Removal of graffiti complaint procedure to be discussed by Chairman with City Manager so that clear expectations and community messaging are consistent in that property owners are informed they are responsible for graffiti clean up on their buildings.

**SID District Improvements:**

Chairman reported that Magnolia Garden Services replaced dead trees as well as boxwood plantings.

**SID 2021 Newsletter:**

ED reported the initial draft of newsletter would be forwarded to Ms. Dunham for review and comment.

**Conflict of Interest Policy:**

The completed Conflict of Interest Questionnaires participation incomplete. Two remaining Board members to forward their completed questionnaire to the Chairman.

**Miscellaneous Business:***ECC Rebranding/New Name:*

Ms. Rauscher reported that ECC has recently joined with the Gold Coast Chamber and are operating together under a new name/North NJ Chamber of Commerce. Ms. Rauscher is the Executive Director of the North NJ Chamber of Commerce and reported that it serves Fort Lee, Closter, Alpine, Demarest, Cresskil, Weehawken, Englewood and other city/towns in Bergen and Hudson counties.

Ms Rauscher stated that the SID will only be asked to reimburse costs related to the marketing costs for City of Englewood chamber members.

A Board discussion continued and Ms. Rauscher was requested to provide a list of the City of Englewood chamber members, an overview of actions the NNJ Chamber of Commerce is doing to become sustainable and not as dependent on SID in the future. A request was made to review NNJ Chamber of Commerce revenue and expense projections as they relate to the City of Englewood for Fiscal 2022.

Mr. Hamer agreed with Ms. Dunham and stated that complete transparency on the part of ECC portion of NNJ Chamber is required.

*Mayor & Council SID Presentation:*

Mr. Hamer indicated that SID will be invited to make a brief presentation at the March Mayor & Council meeting and that he will confirm the date (ie 1st or 2nd Tuesday of the month) with Chairman.

*Meeting with City Manager:* Mr. Hamer agreed to set up zoom meeting with SID representatives and City Manager.

*Future Board Members:* SID Bylaws require the appointment of another Board Member. Board members charged with forwarding their recommendations for consideration to the Chairman prior to the March meeting..

Chairman moved to close the meeting at 9:24am    Seconded by Mr. Hamer  
Board Vote: Unanimous

**Next Board Meeting: Tuesday, March 2, 2021 at 8am via ZOOM**