**ENGLEWOOD SPECIAL IMPROVEMENT DISTRICT CORPORATION
Board Meeting Minutes**

**June 14th, 2022**

Board Members in Attendance:

* Albert Krull – Chairperson
* Linda Dunham – Vice Chairperson
* Wayne Hamer - City of Englewood Mayor & Council liaison
* Adam Brown – joined the meeting at 8:26 am
* Max Bittan

Absent:

* Lori DiSimone Ramil - Treasurer

Other Attendees (s):

* Jacey Raimondo, ED
* Carol Rauscher

Meeting called to order by Chairperson Krull at 8:05 am.

Motion to accept the May 10th, 2022, SID Board Meeting Minutes presented by Chairperson Krull; moved for acceptance by Vice Chair Dunham; seconded by Mr. Hamer; moved by unanimous Board approval.

**Financial Matters:**

Confirmed SID payments received from city through 4/30/2022.

Board approved May expenditures as outlined on the May check register. Chairman Krull presented motion to approve the May expenditures; moved by Vice Chair Dunham; seconded by Mr. Bittan; moved by unanimous Board approval.

Current operating and money market account balances were reported.

ED to request auditor for their requirements to commence audit for Fiscal 2022 and Fiscal 2023.

SID budget for Fiscal 2024 was discussed with the Board of Directors; ED to present to the Board electronically for approval and then submission to the City Council. The budget presentation will be at the July city council meeting.

**IPS Revenue Reports:** The May monthly gross revenue report for IPS meters on Palisades Park was provided by the city.

**City Payback of IPS expenditures:** Mr. Hamer reported that interim City Manager is looking to improve the actual production of a semiannual city-wide parking receipt report and regular payments to SID with CFO.

**Future IPS Purchases:** On Hold until meeting with soon to be hired permanent City Manager is able to be arranged.

**Landscaping Proposal Update:** Magnolia Landscaping completed SID area planters.

**William Street Parking Lot:** Invitations to bid were forwarded by ED to 4 contractors that expressed interest, bid proposals are due on July 7th.

**Municipal Parking Garage Walkway Landscape Plan** – Magnolia Landscaping has commenced the June 13th planting proposal work for weed removal and spraying and will install almost 90 different assorted plants and perennials and wood mulch for $3,970. In the future Magnolia Landscaping will be responsible for watering the new plantings and will bill monthly through early fall.

Mr. Bittan inquired as to the status the railroad property debris removal (west side of railroad tracks) . Chairman Krull confirmed he will add this work to Magnolia Landscaping scope of work.

**SID District Walk Thru** – Chairman has approved contractor to start this work.

**Alley Way Lighting –** Northern Valley Electric proposal ($5300.) discussed to enhance the existing lighting in the four alleys with additional fixtures to match what already exists in the alleys. New fixtures to be LED 4000K illumination. Board unanimously voted to accept the Northern Valley Electric proposal and ED requested to discuss the work schedule with contractor.

**SID Sidewalk Power Washing -** CATCO Phase two Dean Street power washing completed.

**Palisades Tree (4 trees) Removal** – Mr. Hamer recommended that the tree locations need to be forwarded to city arborist. ED reported that the city arborist already assessed that the tree is alive and does not need to be replaced. Mr. Hamer noted that the safety issue of the tree roots is the real issue. Chairman to send tree locations to Mr. Hamer and he will communicate directly with the DPW. Mr. Brown noted that any tree removals need to be applied for and to note on the application that SID is replacing the trees. SID will bear the responsibility of the cost of removal and replacement of the 4 trees.

**Misc. / New Business:**

Chairman Krull noted he is meeting with contractor today and misc. street repairs will be commenced. Mr. Bittan reported that DPW contacted PSEG and PSEG has commenced installation of pole covers. SID gave permission for metal scraper contractor to remove the discontinued mailboxes and phone poles. Chairman will coordinate this work directly with Mr. Bittan

Carol Rauscher reported that NJ Depart of Community Affairs is presenting an electric vehicle charger webinar on June 23rd. The invite to this meeting will be forwarded to SID members. Mr. Brown addressed expanding the electric vehicle chargers in the city and noted that electric capacity is the issue and must be addressed with PSEG. Mr. Brown asked us to consider what the electric charger capacity of the downtown parking lots is – noting the private public charger partnership when the garage chargers were installed at municipal garage.

Chairman Krull noted the downtown flooding issues, and how important a concerted effort with city, county and state government to work on the regional flooding issues is. Chairman Krull questioned how to move forward. Mr. Hamer noted that City Engineer is in the process of confirming the existing infrastructure and flows from surrounding municipalities. City staff discussions have begun.

Chairman Krull moved to adjourn the meeting at 8:50am, seconded by Mr. Hamer; moved by unanimous board approval.

NEXT BOARD MEETING: Tuesday, July 12th, 2022, at 8am via ZOOM