**ENGLEWOOD SPECIAL IMPROVEMENT DISTRICT CORPORATION
Board Meeting Minutes**

**February 12th, 2024**

Board Members in Attendance:

* Linda Dunham, Vice Chairperson
* Lori DiSimone Ramil - Treasurer
* Adam Brown
* Max Bittan
* Ken Rosenzweig - City

Excused:

* Al Krull, Chairperson

Other Attendees (s):

* Jacey Raimondo SID ED
* Carol Rauscher

Meeting called to order by Chairperson Krull at 8:05am

Motion to accept the January 9th 2024, SID Board Meeting Minutes presented by Chairperson Krull; moved for acceptance by Mr. Bittan; seconded by Ms. DeSimone Ramil; moved by unanimous Board approval.

**Financial Matters:**

The treasurer presented the January financials and expenditures.

The Board reviewed January expenditures as outlined on the January check register.

Chairperson Krull moved to approve the January financials and January expenditures; moved for acceptance by Ms. DiSimone Ramil, seconded by Mr. Bittan; moved by unanimous Board approval.

Current operating and money market account balances were reported.

The tax return continues to be prepared by accountants who cited staffing concerns for the delay in completing the return for filing. Extension due date May 15, 2024. The board discussed working with accountants stressing more timely responses to preparation of tax returns and audit.

**ED Update:** ED confirmed the City of Englewood paid the outstanding receivable for Phase I parking meter reimbursement.

The city continues to forward the monthly meter receivable report. ED to request 2023 annual meter receipts.

The Deputy City Manager, John Birkner was introduced to Linda Dunham and ED. Mr. Rosenzweig commented that he would speak with City Manager Hoffman to request Deputy City Manager be assigned to city parking planning/issues.

Landscape AIA/Planner will be invited to the February meeting to present a revised proposal based on SID priorities. Landscapers have been asked for bids for spring landscaping.

**Pole Banners & City Anniversary Celebration** – once snowflakes come down additional banners will be hung at Palisades/Grand intersection. Ken Rosenzweig confirmed that the city will be meeting on the anniversary celebration and Ken will let the city know that SID would like to participate in the anniversary celebration.

**Quarterly SID Dues:** Fourth quarter 2023 SID dues were approved at the December City Council meeting and payment to be issued to SID in early February 2024.

**Bergen Pac depot building maintenance repair obligation follow up: The** Notice regarding lease obligation to establish capital improvement account with SID was forwarded to Bergen Pac and the lease obligation was funded by BergenPac for years 2023 and 2024. Mr. Brown asked that a reimbursement form be forwarded to BergenPac and NNJCC for reimbursement requests.

**Social Media –**  Daily posts and stories continue to be created and posted daily. January current followers and viewers reported.

**Misc. / New Business:** None

Chairman Krull moved to adjourn the public portion of the meeting at 8:51am, and move into closed session, seconded by Mr. Brown moved by unanimous board approval.

**NEXT BOARD MEETING: March 12th, 2024. The March meeting will take place in person and via zoom.**