

## Pandemic Response Matrix

During a pandemic the response level of the company will be categorized into phases for site personnel. The following Matrix is a guideline that will be utilized for decision making. Each circumstance is unique and specific actions may vary as appropriate.

Phase	Description
<b>Yellow</b>	Jobsites located in areas with fewer than 5 cases within the state the project resides within.
<b>Amber</b>	<ul style="list-style-type: none"> <li>Proximity to a county with five or more cases</li> <li>A state of emergency has been declared for the state</li> <li>A potential Suspicious Case has been reported onsite but not confirmed</li> </ul>
<b>Red</b>	Any positive case onsite including but not limited to: SCS employee, Subcontracted employee, Client employee, Visitor, Vendor, Delivery driver or any other contracted employee on the jobsite.

Action	Yellow	Amber	Red
Employees with cold/flu symptoms - Self-diagnose with body temperature check before leaving home and if employee feels sick or shows symptoms on site. <b>Sec. 3.2 D Pan Plan</b>	X	X	X
Individual cleaning with disinfect wipes on individual and shared desks/workstations at the beginning and ending of each shift. <b>Sec. 3.1 A Pan Plan</b>	X	X	X
Suspend any carpooling, only (1) person per Vehicle <b>Sec 4.3 D Pan Plan</b>	X	X	X
Avoid close contact in an enclosed environment (distance of 6ft). <b>Sec. 3.1 A Pan Plan</b>	X	X	X
Purchase disinfectant supply for standard cleaning and identify Deep Cleaning Service	X	X	X
Thermometer: If available on-site employees and Contractor employees <b>Sec 1.1 Site Plan</b>	X	X	X
Segregation of teams on site and segregation with Contractors. <b>Sec. 3.1 A Pan Plan</b>	X	X	X
Quarantine of a "suspected case" or "positive case" and workers in contact with them. <b>Sec. 3.3 A Pan Plan</b>	X	X	X
Avoid high congregation of personnel in confined areas even critical path activities and, if needed, setting shifts, classifying the workers in groups or teams		X	X
Minimized time in the office for field supervisor, reporting can be done remotely under Site Manager instruction		X	X
Review the requirements for handling a Potentially Suspicious Case. <b>Sec. 3.3 A Pan Plan</b>		X	X
Employees not assigned to Project should interact and communicate electronically or through phone calls. <b>Sec 2.1 Site Plan</b>		X	X
Remote work from home for non-essential personnel (administrative personnel)		X	X
Total sanitization of risk areas, following identification of infected person			X
Site office personnel operate remotely under Site Manager instruction			X