



MOUNT VEEDER FIRE SAFE COUNCIL MEETING MINUTES

DATE: Saturday, October 27, 2018

LOCATION: Dry Creek-Lokoya Fire Station, 5900 Dry Creek Road

ATTENDANCE: Joe Nordlinger, Gary Green, Joanne Sutro, Bill Robertson, Jeff Enos, Paul Woodward, Carole Meredith

ADDITIONS/REVISIONS TO AGENDA: Debris cleanup on Mount Veeder Road, Dropbox account, website update, paying for firehouse supplies used

REVIEW OF THE MINUTES: The minutes of the September 22, 2018 meeting were approved with one change

CHAIRMAN'S REPORT (Joe Nordlinger):

Additional projects: The current funding outlook is very positive so we need to take advantage of funds that are available now. Every project called out in our CWPP is now funded, so we can add

- 1) more legacy fire roads, which are within the scope of the CWPP, and
- 2) multi-parcel private owner projects. This expands our scope and adds a level of complexity. We would be working on the entire parcel, not just a fuel break. This fits our mission and is good for the community.

Dozer lines as fuel breaks: Jeff Enos met with Jason Martin to tell him about our interest in using existing dozer lines as the basis for fuel breaks to further compartmentalize our neighborhood and to request his assistance in obtaining maps of dozer lines. At that time Martin was unable to call up maps of additional dozer lines on his computer. He expressed particular interest in connecting the Oakville Ridge Road with existing dozer lines

For the dozer lines that we are aware of, Joe Nordlinger asked Gary Green, Bill Robertson and Jeff Enos to give them names and specific map locations so that he can incorporate them into proposals. For long stretches, he asked that they be broken into segments to meet the maximum project size in grant programs. He also asked that the dozer lines that can include the Mayacamas Fire Safe Council be highlighted.

Multi-parcel projects: Joe said that he is hesitant to pursue a project that includes his own parcel. He suggested that Paul Woodward's parcel and adjoining properties might

be a good choice. Three parcels would be required to participate to connect Dry Creek Road to the Old Ridge Road.

Joe suggested that signs could be placed at each connecting Limited Access Road that says something like "Access to Ridgetop Firebreak", "Type 1, 2 Access" but concern was expressed that some owners might not want attention drawn to their roads because it would attract nuisance traffic. Perhaps small signs could be used, as one owner has done with regard to the weight capacity of his bridge.

Ghilotti Brothers Foundation: At the suggestion of Diane Dillon, Joe submitted a proposal to Elizabeth Hernandez at Ghilotti Bros to request their assistance with modifying the bottom of LAR1 to allow access from the north. The proposal has been approved for inspection and Joe will meet on site with someone from Ghilotti. The county would waive permit fees and Ghilotti would do the grading and paving. MVFSC would pay for the removal of a tree that's in the way. Some civil engineering work might be required. This project could serve as the prototype for other deficient driveway entrances.

MVFSC as a 501(c)(3): Gary Green will retire on January 1, 2020. That will leave the Dry Creek-Lokoya Board with no treasurer and no chair. The quorum is 4 so while the DCL Board may continue to exist, it is unlikely that it will be able to get any work done. Thus it is urgent that the MVFSC obtain its own 501(c)(3) status. We should plan to be able to operate independently of the DCLVFD beginning in 2020. A motion was approved to establish a 501(c)(3) at a cost not to exceed \$5,000. Carole Meredith agreed to ask Kelly Wallace to proceed with this.

If we want to pursue multi-parcel projects, we might take an administrative fee from the owners. We might make money as a 501(c)(3), but that is permissible if it is in support of our mission. Our activities might include hiring contractors, recommending providers, coordinating and supervising the work. We might have a paid executive director.

100 Women Who Care About Napa County: Gary Green will send thank you notes to donors.

Sharing our RFP template: Joe sent the template he uses to prepare proposals to Carol Rice who may adapt them for use by other Fire Safe Councils.

California Fire Safe Council: We are waiting to hear about the status of the two grant proposals that Joe submitted.

PROJECT MANAGER'S REPORT (presented by Joe Nordlinger in Greg Holquist's absence)

LAR 5 (PG&E funds): completed. PG&E is satisfied and has sent a check

Wall Road and Redwood loop (SRA funds): These will be finished in 3 to 4 weeks

Neighbors in Need: 3374 Mt. Veeder Road has been completed at a cost of \$4,500. 488 Wall Road is complete at a cost of \$4,500. Greg Holquist will conduct an inspection of 4515 Dry Creek Road.

NCCF funds: The \$12,000 has been spent

ACTIVE FUNDING OPPORTUNITIES

Cal Fire Fire Prevention Grants: Deadline is December 19. We have the template.

Cal Fire Prop 68 and California Climate Investments: Concept proposals are due 11/29 and they require greenhouse gas calculations. We need to hire someone to do that. \$1,000 has been approved for that purpose.

TREASURER'S REPORT (Gary Green):

The checking account balance on 10/15/18 was \$85,643.28 and the money market savings balance was \$10,036.27. This does not reflect a deposit of \$37,500 from PG&E for LAR5. Nor does it reflect some large expenses because those checks have not yet cleared.

On the budget, we will add an income line 700.22 for California Fire Safe Council and income line 700.23 for Cal Fire Fire Prevention Grants. We will add expense lines 703.22 and 703.23, respectively, for expenses associated with those grant sources.

NEW BUSINESS:

Website: Gary Green said that the project information on the website needs to be updated. Joe said he would send some updated project descriptions to Jeff Enos so that Jeff could then provide updated website content to Gary Green.

Holiday party: The neighborhood holiday party will be at Enchanted Hills on December 15. Joe Nordlinger said that he will be there to represent MVFSC>

Dropbox account: Carole Meredith has established an MVFSC Dropbox account for storing documents like our CWPP and grant proposal components. But in order to have several people able to access, upload and edit documents and create folders, it will need to be converted from a personal to a business account. Carole will pay for this and request reimbursement later.

Use of fire station supplies: Gary Green said that the county has become very picky about supporting the DCL because the DCL conducts its own fundraising (i.e., the Home Winemakers Classic). The county would provide more support if the DCL would cease fundraising activities. Because of the limited county support for DCL office equipment and supplies, MVFSC should pay for DCL items and supplies that it uses.

Vegetation debris on Mount Veeder Road: A resident in the 3100 block of Mt. Veeder Road has asked whether MVFSC can do anything about year-old tree debris at the site of a PG&E tree clearing project. Gary Green said he is aware of the site and that it is a county issue. Carole Meredith said she would advise the resident to contact his county supervisor.

ADJOURNMENT: 11:30 am

Next Meeting: Saturday, December 1, 9 am, DCL Fire Station 5900 Dry Creek Road