Willow Creek Elementary PTO Board Meeting Minutes

Friday, JANUARY 2025

Cortney opened the meeting at 12:05 PM

1. **Opening Remarks – Cortney Jurek**
   1. Cortney welcomed everyone.
2. **December Minutes - Cortney Jurek**
   1. Cortney reviewed the December meeting minutes.
   2. Helen Vo motioned to approve; Lacie Housel seconded. Minutes approved.
3. **Budget – Laura Law**
   1. Laura went over December Financials.
   2. Tina Vincent motioned to approve; Gina Thornton seconded. Minutes approved.

1. **Principal Notes - Teresa Sullivan, Principal**
   1. Mrs. Sullivan was not present at meeting
2. **Run Wild – Lacie Housel/Krysten Chovanec/Sandi Thomas**
   1. Pep Rally-Wednesday Feb. 5th (revised-changed to Tuesday Feb. 4th). 2:30-3 and 3:15-3:45
   2. Icon Martial Arts doing Warm-Ups, Amy Breaux is DJ, Texas Premiere Soccer providing water and manning stations for water during the run.
   3. New teacher posters are being ordered, we will have a timer so kids can see time, inflatables ordered, volunteer sign up to go in newsletter for sorting t-shirts and cheer grams.
   4. Lacie advised they are getting multiple smaller prizes instead of a few big ones. They have Princess mani-pedi, bowling, robotics class for 2, Stanley, KidStrong, Karoake machine, Fuji Camera. She will get Main event, a $50 gaming gift card. We discussed getting air pods-it was decided to get ear buds but off brand because the cost.
   5. Ticket/Rewards levels:
      1. Register – Reward Pass.
      2. 1st $25-3 tickets and select a prize
      3. 2nd $25-3 tickets and select a prize
      4. 3 tickets every $25 after that.
   6. Classroom Goals
      1. $1k goal classroom – extra recess and popsicle
      2. Top Class – lunch (pizza) party in cafeteria (each grade level)
      3. Teacher Rewards – jeans pass, sonic drinks, cover recess
      4. Top 3 classrooms with highest attendance will receive a special prize (all students-even those who could not attend), a t-shirt for free ice cream at every visit, logoed cup and keychain, and $10 gift certificate

1. **Home Room Parent/Holiday Party - Jennifer Barron, Jenny McKee**
   1. Jennifer advised they were working on Valentine Parties.

1. **Teacher Appreciation - Raquel Janak, Gina Adams**
   1. “Souper Bowl” event to take place on Thursday Feb 6th.
2. **Spirit Night – Brittany Taylor-not preset**
   1. Cortney advised the CFA was on the Dec 4th and we haven’t received an update from them yet on how much was raised.
   2. Next spirit night is Marcos on Jan 14th. It will be 2nd grade boxes.
   3. Dynamos Spirit Night is in the works-Date TBD
   4. Lacie set up a Spirit Night with Spring Creek BBQ, date was on March 5. It was brought up that was Ash Wednesday so they would look into a possible new date.
      1. We need 15% of student population present to receive 20% back. They will still donate $500.
      2. They will donate $200 after event if we put up a “Thank you Spring Creek BBQ” sign on our marquee.
      3. Need 16 faculty members to work event in 30 min. increments. They will receive a free dinner and $25 gift card for their time.
      4. There is an apron contest (if they choose to participate). Winner chosen by school to receive an additional $25 gift card.
      5. All students attending will receive a certificate for a free kids meal on their next visit.
   5. Valentine Spirit Sticks on sale online now-Feb. 9th. They will be sold in the cafeteria Feb.10th-13th.
3. **Junior Achievement – Kelly Kinler**
   1. She is working with Sullivan on getting a time for JA in a Day and for training.
4. **2025-2026 PTO Board Nominations**
   1. Per our by-laws the nomination forms must go home the 1st week in February. Please consider if you will be returning to your position next year. Will go out in the newsletter.
   2. Please advise anyone interested in helping out because we are losing a lot of board members due to moving on to next grade.
5. **Cultural Arts**
   1. Year of the snakes
      1. 2 shows x 20 minutes each=$400
      2. Start 2:15
      3. Will need a few PTO members to help between shows.
   2. Toro-on the waitlist to see if we accepted as a winner for Toro to come do STAAR Pep Rally for 3rd and 4th graders.

\*Voted on an addendum to our By-laws. Going forward the President, Vice President, or Treasurer will be the only board members allowed to sign contracts.

Meeting Adjourned at 1:07 PM

**Next Meeting:** Friday, February 7, 2025

**December Attendees:** Raquel Janak, Lacie Housel, Cortney Jurek, Sandi Thomas, Gina Thornton, Marina Schlosberg, Val Yonts, Tina Vincent, Helen Vo, Mehreen Nakhuda, Megan Hays, December Jones, Jennifer Barron, Jason Schanzer, Krysten Chovanec, Laura Law, Beth Longoria