Willow Creek Elementary PTO Board Meeting Minutes

Friday, February 7, 2025

Cortney opened the meeting at 12:03 PM

1. **Opening Remarks – Cortney Jurek**
   1. Cortney welcomed everyone. Thanked those that helped with Run Wild Pep Rally and the Souper Bowl Teacher appreciation lunch
2. **January Minutes - Sara Marion**
   1. Sara reviewed the November meeting minutes. Spirit night consisted of CFA and the Concessions stand. 2024 yearbooks were paid. PTO expenses were for newsletter and lion dances. Quarterly sales tax was filed and paid. Nine week award expense were for Term 2 & 3.
   2. Sandi Thomas motioned to approve; Tina Vincent seconded. Minutes approved.
3. **Budget – Laura Law**
   1. Laura went over January Financials.
   2. Gina Thornton motioned to approve; Tina Vincent seconded. Financials approved.
4. **Principal Notes - Teresa Sullivan, Principal**
   1. Mrs. Sullivan was not present.
   2. Courtney advised that MRs Sullivan can expand on this, but there is a district is changing levels of books.
5. **Home Room Parent/Holiday Party - Jennifer Barron, Jenny McKee**
   1. Courtney advised that email was sent for Valentines party. PTO is providing cookies and HRP to provide drinks if they were asked.
6. **Run Wild – Lacie Housel/Krysten Chovanec/Sandi Thomas**
   1. Lacie advised we are off to a great start. Two days is $11,700 through the website and $2,500 in sponsorships. Pep Rally was a great success. Raffle tickets are starting to go out
   2. Info for Run wild has gone out to parents in Wednesday Folders
   3. Schedule changed for Run Wild:
      1. New Order is: 1st, 2nd , Kinder, 3rd and then 4th.
   4. Volunteers are still needed for day of. Nurse is needed for the nurse station
   5. Shirts are being ordered for Staff.
   6. Monday the 3rd is organize the shirts, Tuesday the 4th is cheer gram organizing.
7. **Junior Achievement – Kelly Kinler**
   1. Training is at the end of March (March 25th). Info will be sent out after Run Wild. JA in a Day is still TBD. Supplies have arrived.
8. **Teacher Appreciation - Raquel Janak, Gina Adams**
   1. Raquel advise Souper Bowl went really well. Next month will be Tea for Run Wild
   2. They are looking for people to fill positions next year.
   3. Teacher Appreciation week, they may need help with Friday. (May 5th – 9th)
9. **Yearbook – Amy Breaux**
   1. No updates
10. **Spirit Night – Brittany Taylor**
    1. CFA brought in $337. Marcos is Feb 11th – first grade boxes
    2. Spring Creek BBQ – Feb 27th
    3. Dynamos – Saturday April 26th. Ticket prices went up and will be $35 per ticket
11. **End of Year Donation**
    1. To be talked about next meeting. Will be over educational resources.

Meeting Adjourned at 12:31 PM

**Next Meeting:** Friday, February 28th, 2025

**February Attendees:** Sara Marion, Laura Law, Kelly Kinler, Raquel Janak, Lacie Housel, Cortney Jurek, Sandi Thomas, Gina Thornton, , Tina Vincent, Jason Schanzer, Olivia Young, Afnan Diab, Val Yonts, Krysten Chovanec, Diana Galaviz