



Privacy Policy

3 Counties Netball League - Data Protection Privacy Notice

Last Updated: 10th July 2025

Review Date: 10th July 2027

This notice explains what personal data (information) we hold about you and your child, how we collect it, and how we use and share information about you during your child's membership of the League and after it ends. We are required to notify you of this information under data protection legislation. Please ensure that you read this notice and any other similar notice we may provide to you, from time to time, when we collect or process information about you. This notice is to be read and interpreted in accordance with and in conjunction with the Data Protection Policy published by England Netball in November 2023, and from time to time updated and amended.

Who Collects the Information

3 Counties Netball League ("the League") is a 'data controller' and gathers and uses certain information about you and your child. In this notice, references to 'we' or 'us' means the League.

The Data Controller responsible for your personal data is 3 Counties Netball League, whose office is situated at 22 Coppins Close, Berkhamsted, Herts, HP4 3NZ.

Our contact details are:

- **Telephone:** 07949 088769
- **Email:** Secretary@3CNL.net

When you agree to your child becoming a player, or when you become a parent/guardian helper, coach, or visitor to our website, you agree to the collection by us and the use by us of your personal data in accordance with this Privacy Notice.

Special Considerations for Children and Young People

As we work with children and young people under 18, we take extra care to:

- Obtain appropriate consent from parents/guardians for participants under 13
- Seek consent from both the young person and parent/guardian for participants aged 13-17
- Ensure all data processing is in the best interests of the child



- Limit data collection to what is necessary for safe participation in netball activities

About the Information We Collect and Hold

What Information We Collect

We may collect the following information:

About the Young Participant:

- Full name and preferred name
- Date of birth and age
- Gender
- School attended
- Netball experience and preferred playing position
- Medical conditions, allergies, and emergency medical information
- Dietary requirements for events and activities
- Contact information (for participants aged 13+)

About Parents/Guardians:

- Full name and relationship to participant
- Contact details (address, home and mobile phone numbers, email address)
- Emergency contact details (if different from parent/guardian)
- Payment and transaction information

Additional Information:

- Information collected during the registration process that we may retain
- Photographs and videos (with separate consent)
- Disciplinary information (if applicable)
- Attendance records
- Communication preferences
- Links to your professional profiles on social media (for adult volunteers/coaches)
- Information about you that is a matter of public record

How We Collect the Information

We may collect this information from you, your child, your club, social media, and other relevant websites and applications, cookies and Google Analytics and other third parties. Most information is collected directly from parents/guardians during registration.



Why We Collect the Information and How We Use It

We will collect and use this information for the following purposes:

- **For the purposes of our legitimate interests** which include the running of the League fixtures, matches, training sessions and events
- **To ensure the safety and wellbeing of young participants** including managing medical conditions, allergies, and emergency situations
- **To comply with our legal obligations** including safeguarding requirements and reporting to governing bodies
- **To fulfil our contract with you** in providing netball coaching, training, and competitive opportunities for your child
- **With your consent** for photography/videography and promotional activities

Specific Uses Include:

- Registering participants for netball programmes and competitions
- Organising age-appropriate teams and fixtures
- Communicating about training sessions, matches, and events
- Ensuring appropriate supervision ratios and safeguarding measures
- Maintaining attendance and participation records
- Processing payments and managing accounts
- Providing information about additional netball opportunities
- Emergency contact and medical response

We seek to ensure that our information collection and processing is always proportionate. We will notify you of any material changes to information we collect or to the purposes for which we collect and process it.

How We May Share the Information

We will share the above information with parties such as:

- League clubs and teams (for fixtures and team organisation)
- Qualified coaches and assistant coaches
- England Netball and other governing bodies (for registration and insurance)
- Umpires and match officials
- Tournament and competition organisers
- Website management company
- Local authorities (if required for safeguarding purposes)
- Medical professionals (in emergency situations)
- Insurance companies (for claims processing)
- Payment processors (for handling fees)



Information could be shared with potential players and their families who contact us to express interest in joining the league. The recipient of the information will be bound by confidentiality obligations. We may also be required to share some information to comply with the law.

Important: We never sell or rent personal data to third parties for marketing purposes.

Data Security

Where Information May Be Held

Information may be held by Committee members, coaches, and league administrators. We have security measures in place to seek to ensure that there is appropriate security for information we hold. Physical records are stored in a secure environment, and digital information is protected with limited access by authorised personnel only.

How Long We Keep Your Information

We keep your information for no longer than is necessary for the purposes for which the personal information is processed. Specific retention periods include:

- **Active Participants:** Throughout participation plus 1 year after leaving the league
- **Medical Information:** Throughout participation plus 3 years after leaving
- **Safeguarding Records:** In accordance with local authority guidelines (typically 25 years or until the individual reaches age 25, whichever is longer)
- **Financial Records:** 7 years from the end of the financial year
- **Photographs/Videos:** Until consent is withdrawn or the child reaches 18 (whichever is sooner)
- **General Registration Information:** 2 years after participation ends

Your Rights to Correct and Access Your Information and to Ask for it to be Erased

Please contact the League's Data Protection Officer, at secretary@3CNL.net if you would like to correct or request access to information that we hold relating to you or your child, or if you have any questions about this notice.

You also have the right to ask for some but not all of the information we hold and process to be erased (the 'right to be forgotten') in certain circumstances.

Your Full Rights Include:

- **Access:** Request copies of personal data we hold about you or your child
- **Correction:** Request correction of inaccurate or incomplete data



- **Erasure:** Request deletion of personal data (subject to legal requirements)
- **Restriction:** Request limitation of processing in certain circumstances
- **Objection:** Object to processing based on legitimate interests
- **Portability:** Request transfer of data to another organisation
- **Withdraw Consent:** Withdraw consent at any time (where consent is the legal basis)

For participants aged 13-17, we will consider their capacity to understand and exercise these rights independently, while ensuring parents/guardians remain informed.

Photographs and Video Consent

We seek separate, explicit consent for taking and using photographs/videos of participants. You can:

- Consent to photography but not social media use
- Withdraw consent at any time
- Request specific images be removed

We never include identifying information (names, schools) with images shared publicly.

Website and Cookies

Our website may use cookies to improve user experience. We use:

- **Essential Cookies:** Necessary for website functionality
- **Analytics Cookies:** To understand how visitors use our site (anonymised data)

You can control cookie preferences through your browser settings.

Contact Us / Queries or Concerns

We hope that the Data Protection Officer can resolve any query or concern you raise about our use of your information. If not, contact the Information Commissioner at ico.org.uk/concerns/ or telephone: 0303 123 1113 for further information about your rights.

Data Protection Contact:

- **Name:** Ben Bunn, Data Protection Officer
- **Email:** careofsecretary@3CNL.net
- **Phone:** 07790022467
- **Address:** 6 Doctors Commons Road, Berkhamsted, Herts, HP4 3DW

You have the right to make a complaint at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues (www.ico.org.uk). We



welcome the opportunity to address any concerns you may have before escalating to the ICO.

Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on our website with a revised "Last Updated" date. We will notify parents/guardians of any material changes that affect how we process children's personal data. We recommend checking this page regularly to stay informed of any updates.

This Privacy Policy is designed to comply with UK GDPR and Data Protection Act 2018 requirements for organisations working with children and young people under 18.