

PORT OF MANCHESTER
MINUTES
July 14, 2025

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Water District GM Tony Lang, and 5 public guests were present. Commissioner Drotz was absent from the meeting.

2.0 Consent Agenda

2.1 Meeting minutes for June 16, 2025, Regular Business meeting.

2.2 Approval of vouchers numbered 2025.92 - 2025.105 were audited and certified by the Auditing Officer as required by RCW 42.24 in total sum of \$7,569.64.

Commissioner Ballard moved to approve the Consent Agenda as presented. President Strode seconded; **the motion carried unanimously.**

3.0 Public Comment

A public guest announced the Manchester Festival will take place this year on August 2nd from 10AM – 4:00PM at Kitsap County Stormwater Park. They requested help from the Port in identifying available parking spaces for kayakers to utilize instead of the public parking stalls along Colchester and Main St. Lang stated that he would place “Free Day Use” parking signs near the regular vehicle parking spaces in the boat launch parking lot on the day of the event.

It was also announced that there will be a music event at Kitsap County Stormwater Park on August 16th. There will be a world-renowned saxophone player at the event.

The lease holder renting the Daniel’s Loop Rental Property discussed a personal situation that she has been helping a friend with. The renter has been watching her friend’s dog for the last couple of months while her friend undergoes cancer treatment. She explained that her friend recently passed away and the dog is still with her at the rental property. After discussion, it was determined to allow the renter to keep the dog even though her lease agreement does not reflect any animals. Her original deposit will compensate the Port for any damage the dog may cause when she moves out.

4.0 Regular Agenda

4.1 Update on Derelict Floating Dock

Lang explained the derelict floating dock that showed up last month has been removed since the last meeting update. Someone towed it to the north towards Bainbridge Island, and it has not been seen since.

4.2 Update on the 4th of July Fireworks and Clean-Up

Lang stated the 4th of July festivities at the Port and park went well. The garbage dumpster caught fire again, but the hose and nozzle that was pre-staged at the park helped the attending public extinguish the fire before it became too big. The Port's janitorial service provider came in the following morning and cleaned up leftover firework debris.

4.3 Financial Report

The financial report was discussed. No concerning items were identified.

5.0 Executive Agenda

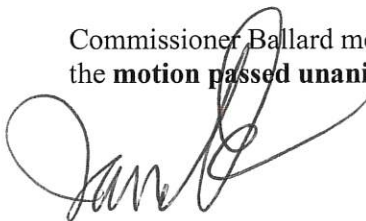

5.1 Commissioner Comments – President Strode stated that he will be contacting a pier and piling company to perform a condition assessment of the two docks and their associated pilings. He wants the assessment so Commissioners have the knowledge and information to plan, budget, and seek financial assistance to replace this critical infrastructure in the future.

6.0 Future Meeting Dates:

- 6.1 August 6, 2025, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.2 September 8, 2025, 6:00 p.m. – Regular Meeting, Manchester Library
- 6.3 October 13, 2025, 6:00 p.m. – Regular Meeting, Manchester Library

7.0 Adjournment

Commissioner Ballard moved to adjourn the meeting at 6:58 pm. President Strode seconded, and the **motion passed unanimously**.


James Strode
President
Robert Ballard
Secretary
Paul Drotz
Commissioner