

PORT OF MANCHESTER  
MINUTES  
January 9, 2023

Manchester Library Meeting Room  
8067 E Main Street  
6:00 pm

REGULAR MEETING

**1.0 Call to Order** - Board President Strode called the meeting to order at 6:00 PM. Also present were Commissioners Coppola and Ballard. Also present were three Manchester residents.

**2.0 Approvals – Consent Agenda**

**2.1** Meeting minutes for the December 12, 2022, Regular business meeting.

**2.2** Approval of vouchers numbered 2023.01-2023.13 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$4,927.33.

After discussion, Commissioner Ballard moved to approve the Consent Agenda as presented. Commissioner Coppola seconded, **the motion carried unanimously.**

**3.0 Public Comment** – Residents asked about cameras.

**4.0 Derelict Boat-** Commissioner Strode reported that the derelict boat was removed by someone on December 16<sup>th</sup>, one day before the Port was going to take possession.

**5.0 Hydraulics Permit-** Commissioner Strode reported that Fish and Wildlife approved the Ports hydraulics permit, it will be good for 5 years.

**6.0 Resolution 1-23 - Adopting Rules of Governing-** After consideration, Commissioner Ballard moved to approve the Resolution. Commissioner Coppola seconded the motion. Passed unanimously.

**7.0 Resolution 2-23 - Election of Officers-** After consideration, Commissioner Coppola moved to approve the Resolution. Commissioner Ballard seconded the motion. Passed unanimously.

**8.0 Resolution 3-23 - Appointing Attorney-** After consideration, Commissioner Ballard moved to approve the Resolution. Commissioner Coppola seconded the motion. Passed unanimously.

**9.0 Resolution 4-23 - Appointing Claims Agent-** After consideration, Commissioner Coppola moved to approve the Resolution. Commissioner Ballard seconded the motion. Passed unanimously.

**10.0 Resolution 5-23 - Appointing Auditor-** After consideration, Commissioner Ballard moved to approve the Resolution. Commissioner Coppola seconded the motion. Passed unanimously.

**11.0 Resolution 6-23 - Appointing Contract Administrator-** After consideration, Commissioner Coppola moved to approve the Resolution. Commissioner Ballard seconded the motion. Passed unanimously.

**12.0 Miscellaneous:**

**12.1 Financial Report** - Financial reports were presented. The Port ended the year 2022 with a fund balance of \$63,499.70. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$17,344.00.

**12.2 Rental Contract**- Commissioner Coppola will follow up with the Attorney about the rental contract and follow up with the supplier on the cameras.

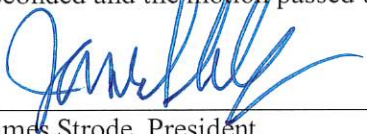
**13.0 Future meeting dates:**

**13.1** February 13, 2023, 6:00 pm - Regular Meeting, Manchester Library

**13.2** March 13, 2023, 6:00 pm – Regular Meeting, Manchester Library

**13.3** April 10, 2023, 6:00 pm - Regular Meeting, Manchester Library

**14.0 Adjournment** - Commissioner Ballard moved to adjourn the meeting. Commissioner Coppola seconded and the motion passed unanimously. The meeting adjourned at 6:40 p.m.



James Strode, President



Robert Ballard, Secretary