

PORT OF MANCHESTER
MINUTES
October 9, 2023

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 **Call to Order** - Board President Strode called the meeting to order at 6:00 p.m. Present were Commissioner Ballard and 5 guests.

2.0 **Approvals – Consent Agenda**

2.1 Meeting minutes for September 11, 2023, Regular business meeting.

2.2 Approval of vouchers numbered 2023.127-2023.142 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$6,895.29.

After discussion, Commissioner Ballard moved to approve the Consent Agenda as presented. Commissioner Strode seconded, **the motion carried unanimously.**

3.0 **Public Comment** – Discussion on Commissioner Coppola’s replacement. A motion was made to appoint Commissioner Ballard to follow the RCW rules to appoint a new Commissioner. Commissioner Strode moved to approve the motion, Commissioner Ballard seconded, **the motion carried unanimously.**

4.0 **Cameras-** Commissioner Stode discussed the progress on the cameras. It should be completed by the next Port meeting.

5.0 **2024 Budget-** The 2024 Budget was discussed and amended, it will be adopted at the November meeting.

6.0 **Miscellaneous:**

6.1 **Financial Report** - Financial reports were presented. As of September 30, 2023, the Income & Expense Report showed a fund balance of \$74,765.21 The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$16,515.00.

6.2 **Launch Fees-** Launch fees and annual passes will change effective January 1, 2024. The daily launch fee will increase to \$10.00 and the annual pass will increase to \$60 for in District and \$120 for out of District.

6.3 **Enduris 2024-** Discussion on the 2024 Enduris fee.


7.0 **Future meeting dates:**

7.1 October 30, 2023, 6:30 p.m. – All Ports Meeting, Brownsville Marina

7.2 November 13, 2023, 6:00 p.m. – Regular Meeting, Manchester Library

7.3 December 11, 2023, 6:00 p.m. – Regular Meeting, Manchester Library

8.0 **Adjournment** - Commissioner Ballard moved to adjourn the meeting. Commissioner Strode seconded and **the motion passed unanimously.** The meeting adjourned at 7:05 p.m.



James Strode, President



Robert Ballard, Secretary