

PORT OF MANCHESTER
MINUTES
December 13, 2021

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

Commissioner President Strode opened the meeting with a presentation of a plaque and appreciation to outgoing Commissioner Fallstrom for his service to the Port and the town of Manchester over the years.

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Ballard. Also present was Attorney Thompson and Contract Administrator O'Connell. Four guests were present.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for the October 25, 2021 All Ports meeting.

2.2 Meeting minutes for the November 8, 2021 Regular meeting.

2.3 Approval of 16 vouchers audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$6,139.85. It was noted that claim for reimbursement for the derelict vessel made to the State has not been received.

After discussion, Commissioner Ballard moved approval of the Consent Agenda. Commissioner Fallstrom seconded the Motion. Approved unanimously.

3.0 Public Comment.

Paul Nuchins, MCAC coordinator reported that he was unable to attend the last MCAC because of COVID-19 concerns. He reported that emphasis is coming from many sources to encourage electric motors on vessels, and that kayaks and similar vessels will become more popular.

There was an article in the Kitsap Sun that indicated that Manchester may become a part of the Kitsap Transit passenger route. The Commissioners have not had contact with anyone making such a request, and presently Commercial use of our Port property along the waterfront is prohibited.

4.0 Miscellaneous:

4.1 2021 Election Costs & Debt Service - Contract Administrator O'Connell reported that the Port's share of the election cost is in the sum of \$42326.40. A question was raised as to why the Port must share in this cost. The Port had two positions on the ballot. All taxing districts are assessed a portion of election costs if they have a candidate on the ballot. The Port budget for election costs for 2021 is the sum of \$3000.00.

4.2 FINANCIAL REPORT - Contract Administrator O'Connell gave a written and oral report. For the period ending November 2021 there is a total fund balance of \$107,097.13, including year to date launch fees and overnight parking collected totaling \$18,858.50. The report was approved by consensus.

A question arose concerning the amount of rent we are receiving from the owner of the property most recently acquired. The attorney was requested to contact the owner to determine whether she is receiving additional rent from her tenant, and the possibility of increasing the rent she is paying the Port.

4.3 COMMISSIONER COMMENTS -

None

5.0 Future meeting dates:

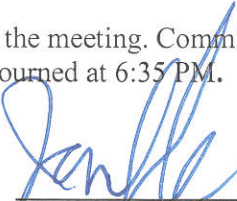
5.1 January 10, 2022, 6:00 pm - Regular annual meeting, Manchester Library

5.2 February 14, 2022, 6:00 pm - Regular meeting, Manchester Library

5.3 March 14, 2022, 6:00 pm -Regular meeting, Manchester Library

6.0 Adjournment - Commissioner Fallstrom moved to adjourn the meeting. Commissioner Ballard seconded the motion. Passed unanimously. The meeting adjourned at 6:35 PM.

Ronald E. Thompson
Attorney/Auditor



James Strode
President