

PORT OF MANCHESTER
MINUTES
February 14, 2022

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

- 1.0 Call to Order** - Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Coppola and Ballard. Attorney Ron Thompson was excused. Dennis O'Connell of Manchester Water District was in attendance and agreed to take minutes of the meeting for Ron Thompson. Also present were three Manchester residents.
- 2.0 Approvals – Consent Agenda**
- 2.1** Meeting minutes for the January 10, 2022, Regular meeting.
- 2.2** Approval of 18 vouchers audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$6,093.48.
- After discussion, Commissioner Coppola moved approval of the Consent Agenda as presented. Commissioner Ballard seconded **the motion carried unanimously**.
- 3.0 Public Comment** - Manchester resident Paul Nuchims addressed the Commission expressing concern over the apparent lack of volunteer help to maintain the Port facilities. He explained that he recently cleaned up broken glass near the boat ramp and wondered why more people don't clean up such things when they see them. He suggested promotion of a volunteer group to help the Port maintain the facilities.
- 4.0 Kitsap Bank Signatory Selection** - Commissioner Strode explained that the current authorized signatories on the Kitsap Bank deposit account were no longer involved with Port business. Commissioner Ballard moved to authorize all three current commissioners as signatories on the account, and eliminate all others currently listed. Authorized signatories would be as follows:
- Robert Ballard
 - Lary Coppola
 - James Strode
- No other persons shall be approved to sign checks from any Port of Manchester account. Commissioner Coppola seconded and **the motion carried unanimously**.
- 5.0 Daniels Loop Rental Property Lease Discussion** – Commissioner Strode explained that Shirley Steward, owner of the mobile home rental unit located on Port-owned property at 8205 Daniels Loop has moved out of state. Commissioner Strode suggested that the Port Commission review the current lease agreement and consider either revising the lease, making a purchase offer on the rental unit, or terminating the agreement and having the rental unit removed. Strode also suggested that Attorney Ron Thompson be given the opportunity to review the lease agreement and offer input to the commissioners. No further action was taken.

6.0 Miscellaneous:

6.1 Financial Report - Dennis O'Connell gave a written and oral report. As of January 31, 2022, the Port had a total of all funds balance of a fund balance of \$51,715.54. Launch Fees collected in January totaled \$965.00.

6.2 COMMISSIONER COMMENTS – No further comment was offered.

7.0 Future meeting dates:

7.1 March 14, 2022, 6:00 pm -Regular meeting, Manchester Library

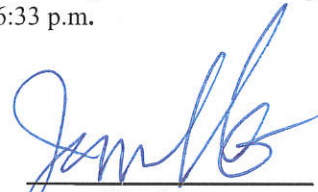
7.2 April 11, 2022, 6:00 pm - Regular meeting, Manchester Library

7.3 April 25, 2022, 6:00 pm – All Ports Meeting, Brownsville Marina

8.0 Adjournment - Commissioner Ballard moved to adjourn the meeting. Commissioner Coppola seconded the motion. Passed unanimously. The meeting adjourned at 6:33 p.m.



Bob Ballard
Secretary



James Strode
President