

PORT OF MANCHESTER
MINUTES
August 12, 2024

Manchester Library Meeting Room
8067 E Main Street
6:00 pm

REGULAR MEETING

1.0 Call to Order – Board President Strode called the meeting to order at 6:00pm. Commissioner Ballard, Commissioner Drotz, Water District GM Tony Lang, and 8 members of the public were present.

2.0 Approvals – Consent Agenda

2.1 Meeting minutes for July 15, 2024, Regular business meeting.

2.2 Approval of vouchers numbered 2024.84-2024.94 audited and certified by the Auditing Officer as required by RCW 42.24 in the total sum of \$4,507.28.

After discussion, Commissioner Drotz moved to approve the Consent Agenda as presented. Commissioner Ballard seconded, **the motion carried unanimously.**

3.0 Public Comment –

One of the public participants suggested that one of the Commissioners attend an MCAC meeting after next year's Port budget is adopted. It would be a great opportunity to inform the public about the Board's budget and to answer any questions.

Another citizen stated that a couple of needles (sharps) were found in the Park in July. The police were called for proper disposal of the sharps.

It was brought to the Board's attention that there is an ongoing problem with owners not leashing their dogs while visiting the Port. Strode stated that it is hard to police the issue with no employees and that concerned citizens should say something to the responsible owner. Concerned citizens also have the option of calling the police since it is a violation of a Port adopted rule.

4.0 Safe Security-

Strode commented that Safe Security has been contacted to increase their presence at the Port one additional day per week. They will have personnel at the Port 3 days a week instead of 2.

5.0 Rental Property-

Ballard discussed the Port's rental property on Daniels Loop. The residence has multiple holes in the flooring that need to be investigated. Lang explained that Ballard and himself looked at the issues when the tenant brought the deficiencies to the Port's attention a couple of weeks ago. Inspections of the holes cannot be completed until the carpeting and/or linoleum is pulled back or removed. The tenant has notified the Port that they will be moved out by August 15th. Strode made a motion to authorize Lang & Ballard to move forward with the needed repairs up to \$5,000. Drotz seconded, **the motion passed unanimously.**

6.0 Miscellaneous:

6.1 Financial Report –

Financial reports were presented. As of July 31, 2024, the Income & Expense Report showed a fund balance of \$89,343.28. The year-to-date Launch Fee Report shows total daily and overnight parking revenue totaling \$14,986.00

6.2 Commissioner Comments-

Strode informed everyone that the Anchors Condos will be removing a gum tree in the next few days, Anchors residents may be using the Port lot at this time. He also stated that they will be seal coating the Anchors parking lot in early September so residents may be temporarily displaced to the Port lot during this time as well.

Ballard stated the Aircraft Carrier Ronald Reagan is scheduled to arrive at PSNS tomorrow, if anyone is interested in watching it.

7.0 Future meeting dates:

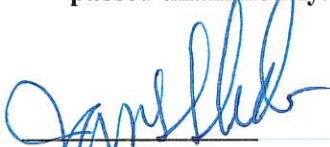
7.1 September 9, 2024, 6:00 p.m. – Regular Meeting, Manchester Library

7.2 October 14, 2024, 6:00 p.m. – Regular Meeting, Manchester

7.3 November 11, 2024, 6:00 p.m. – Regular Meeting, Manchester Library

8.0 Adjournment –

Commissioner Drotz moved to adjourn at 6:52pm, Commissioner Ballard seconded, the **motion passed unanimously.**


James Strode
President
Robert Ballard
Secretary
Paul Drotz
Commissioner